



2014-2015 ANNUAL REPORT FROM CITY ATTORNEY

During the past fiscal year, I attended almost every council meeting and various other City meetings, including Planning & Zoning Commission, Economic Development Commission, Housing Commission, Library Trustees Board Meetings, Champions Ridge Stakeholders meetings, Board of Adjustment meetings, Chamber Business Development Committee meetings, public forums regarding the Dry Run Project, Regional Partnership meetings, Iowa Northland Regional Economic Development quarterly meetings, and others.

I worked on various matters, including:

- Simple misdemeanor prosecutions, including attendance at various trials
- Negotiated and completed purchase of the Stuart Mackey property for the Cedar River Parkway
- Negotiated and completed acquisition of ten properties and multiple partial acquisitions and easements for the Dry Run Project.
- Hosted the Lt. Governor on a visit July 10, 2014
- Handled Post-trial issues on the City v. W&W litigation
- Worked on the various issues regarding Champions Ridge attending a number of stakeholder meetings
- Hosted IEDA Director Debi Durham on July 23, 2014
- Drafted new Rental Code, conducted public meetings and oversaw implementation of the new Code
- Work on preparation of Development Agreement for the Cobblestone Hotel project

- Negotiated and completed a number of airport safety zone acquisitions
- Prepared and secured a Memorandum of Understanding with the Corps of Engineers and SHIPO regarding the Dry Run project
- Hosted Governor Branstad on March 13, 2015
- Attended various conferences including: Iowa Municipal Attorneys Association Annual Meeting; League of Cities Annual Conference; Iowa SMART Conference; IEDA Downtown Resources Conference; Heartland Economic Development Training
- Revised Chapter 33 regarding the Economic Development Commission
- Worked to resolve legal title issues involving vacated city streets and alleys in and around Wartburg College
- Identified and negotiated the purchase of a half-acre of property adjacent to Waverly Homes for future expansion
- Worked on acquisition of AMVETS property for REAP grant
- Prepared preliminary Urban Revitalization Plan for consideration by the Council
- Reviewed and vetted contracts and agreements for every city department