



## 2017-2018 ANNUAL REPORT FROM CITY ATTORNEY

During the past fiscal year, I attended almost every council meeting and various other City meetings, including several Planning & Zoning Commission meetings, every Economic Development Commission meeting, almost every Housing Commission meeting, every Historic Preservation Commission, the annual Library Trustees Board Meeting, every Chamber Business Development Committee meeting, all public forums regarding the Bremer Avenue Redevelopment, Cedar Valley Regional Partnership quarterly large group meetings, Iowa Northland Regional Economic Development quarterly meetings, and others.

I worked on various matters, including:

- Simple misdemeanor prosecutions
- Various issues regarding Champions Ridge including drafting agenda memorandums and proposed resolutions
- Negotiated and completed a number of airport safety zone acquisitions
- Attended various conferences including: League of Cities Annual Conference; and IEDA Downtown Resources Conference
- Participated in Legislative Day at the Capitol
- Participated in Chamber Design Taskforce on streetscape project for the Bremer Avenue rebuild project
- Worked with local businesses and groups regarding the Bremer Avenue project including securing voluntary assessments for water service upgrades
- Reviewed and vetted contracts, agreements and leases for city departments

- Worked on City projects, including land acquisitions, for Cedar River Parkway, 20<sup>th</sup> Street redevelopment, and Cedar Lane, including conducting a condemnation proceeding to conclusion
- Presented to the Project Lead group on city government
- Worked with Amperage on a branding initiative for the City of Waverly
- Met with Moody's representatives and provided a tour of the community
- Worked with citizens on neighborhood nuisance complaints
- Drafted ordinances for nuisance complaints and firework use management
- Helped review and revise Employee Handbook
- Reviewed legal claims against the city.