



## 2018-2019 ANNUAL REPORT FROM CITY ATTORNEY

During the past fiscal year, I attended almost every council meeting and various other City meetings, including several Planning & Zoning Commission meetings, every Economic Development Commission meeting, almost every Housing Commission meeting, every Historic Preservation Commission, the annual Library Trustees Board Meeting, almost every Chamber Business Development Committee meeting, a variety of public forums, strategic planning sessions, Cedar Valley Regional Partnership quarterly large group meetings, Iowa Northland Regional Economic Development quarterly meetings, and others.

I worked on various matters, including:

- Simple misdemeanor prosecutions
- Various issues regarding Champions Ridge including drafting agenda memorandums and proposed resolutions
- Negotiated and completed a number of airport safety zone acquisitions
- Attended various conferences including: League of Cities Annual Conference
- Participated in Legislative Day at the Capitol
- Led the streetscape project for the Bremer Avenue rebuild project
- Worked with local businesses and groups regarding the Bremer Avenue project
- Reviewed and vetted contracts, agreements and leases for city departments
- Worked on various City projects, including land acquisitions
- Worked with Amperage on a branding initiative for the City of Waverly

- Drafted new and revised ordinances for Urban Renewal Plan and TIF amendments
- Helped review and revise Employee Handbook
- Reviewed legal claims against the city.