

| Minutes for the Meeting of the Board of Trustees | | | | |
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| Date | November 27, 2023 | | Time | 6 pm |
| Location | CG Conference Room | | Minutes Prepared By | Alyssa Nordmeyer |
| Members: | P | Phil Jones, Chair | E | Laurie Everhardt |
| | P | Ann Henninger Trax | P | John Johnston |
| Guests: | Jodi Geerts, CEO | Angie Tye | Karen Thalacker | Beth Havlovic |
| | Joni Poppe | Heidi Solheim | Alyssa Nordmeyer | Kelly hilsenbeck |
| | Dr Dahlquist | Lara Kyhl | Lindy Ibeling | |
| Related Documents: | Meeting Folder | | | |

| Agenda Items | Discussion/Notes | Action |
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| 1. Meeting called to order | Jones called the meeting to order at 6:02p | |
| 2. Approval of Minutes* a. October 23, 2023 Minutes b. November 8, 2023 Minutes | Minutes of the October and November 8th Board meetings were reviewed, and a motion was made to approve. | 1 st : Henninger 2 nd : Vallem Motion carried |
| 3. Celebrations | Welcome Joni Poppe to the C-Suite! | |
| 4. C.E.O.'s Report | Geerts discussed her report. Provider onboarding and recruitment update was given. Discussion was had. | |
| 5. Medical Staff President Report | Lara Kyhl presented an overview from the medical staff and MEC. Discussion was had. | |
| 6. Financial and Statistical Report * a. Financial Presentation ppt. | Havlovic presented the financials as provided in the folder. | 1 st : Jones 2 nd : Vallem |

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| <ul style="list-style-type: none"> b. <u>Financial Report</u> c. <u>Cash on Hand</u> | <p>Discussion was had. A motion to approve comes from Finance Committee.</p> | <p>Motion carried</p> |
| <p>7. Finance Committee</p> <ul style="list-style-type: none"> a. <u>Minutes*</u> b. <u>Capital Requests</u> c. <u>Capital Report</u> d. <u>Cash Investments & Transfer Report</u> e. <u>Financial Assistance Requests</u> | <p>Reviewed the capital and cash investments and transfer reports as included in the Board folder. A motion to approve comes from Finance Committee.</p> | <p>1st: Jones 2nd: Vallem Motion carried</p> |
| <p>8. Administrative Reports:</p> <ul style="list-style-type: none"> a. <u>CNO Report</u> b. <u>HR Report</u> c. <u>CFO Report</u> d. <u>COO Report</u> e. <u>CCO Report</u> f. <u>COSO Report</u> g. <u>CMO Report</u> h. <u>Organization Committees</u> <ul style="list-style-type: none"> i. <u>Environment of Care Committee - November</u> ii. <u>Policy and Procedure Committee - November</u> | <p>Admin Reports were reviewed as included in the Board packet. Discussion was had.</p> | |
| <p>9. Board Quality Review</p> <ul style="list-style-type: none"> a. <u>Board Quality Minutes*</u> | <p>Board Quality minutes were reviewed. Motion to approve comes from Board Quality.</p> | <p>1st: Henninger 2nd: Jones Motion carried</p> |
| <p>10. Medical Staff Committee Reports*</p> <ul style="list-style-type: none"> a. <u>ED Provider Committee</u> <ul style="list-style-type: none"> i. <u>Oct meeting</u> ii. <u>11-16-23 email approval (approved protocol)</u> b. <u>Laboratory Committee - Nov</u> c. <u>Maternity & Child Committee</u> <ul style="list-style-type: none"> i. <u>11-6-23 meeting</u> ii. <u>11-13-23 email approval</u> d. <u>MEC - Nov</u> e. <u>Pharmacy and Therapeutics Committee</u> <ul style="list-style-type: none"> i. <u>11-9-23 meeting</u> ii. <u>11-14-23 email approval</u> f. <u>Radiology Committee - Nov</u> g. <u>RHC Advisory Committee - Nov</u> <ul style="list-style-type: none"> i. <u>Program Evals*</u> | <p>Medical Staff Reports were reviewed as included in the Board folder. Motion made to approve.</p> <p>RHC Program Evals were reviewed and a motion to approve was made.</p> | <p>1st: Johnston 2nd: Henninger Motion carried</p> <p>1st: Vallem 2nd: Johnston Motion carried</p> |
| <p>11. Old Business</p> | | |
| <p>12. New Business</p> <ul style="list-style-type: none"> a. <u>Initial Appointments*</u> <ul style="list-style-type: none"> i. <u>Lawrence, Todd MD: Provisional – Emergency Medicine, WHC</u> ii. <u>Patel, Kavan MD: Provisional – Gastroenterology, CVMS (U.P)</u> | <p>Initial Appointments were discussed and reviewed as included in Board packet. Motion was made to approve.</p> | <p>1st: Henninger 2nd: Johnston Motion carried</p> |

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| <ul style="list-style-type: none"> b. Reappointments - None c. Updated Provider Privileges - None d. Change in Staff Category/Status - None e. Resignations <ul style="list-style-type: none"> i. <u>Kimm, Jason ARNP</u> – <i>Provisional, ARNP – Emergency Medicine, Wapiti Medical Staffing</i> f. Privilege Form Updates* <ul style="list-style-type: none"> i. <u>Licensed Mental Health Counselor Privileges</u> | <p>Board recognizes the resignation</p> <p>LMHC privilege form was reviewed and motion to approve was made.</p> | <p>1st: Johnston 2nd: Henninger Motion carried</p> |
| <p>13. Policy and procedure, formularies, protocols and order sets</p> <ul style="list-style-type: none"> a. Policy* <ul style="list-style-type: none"> i. Revised: <ul style="list-style-type: none"> 1. <u>Summary Sheet</u> b. New: <ul style="list-style-type: none"> i. <u>Management of Hypertensive Disorders During Pregnancy</u> ii. <u>Drugs Dispensed to Patients at Discharge</u> iii. <u>Mass Casualty Incident – Patient Surge</u> c. Retire: <ul style="list-style-type: none"> i. Vaginal Exam in Labor Room ii. Pandemic Response Plan-Novel Coronavirus iii. Blood Administration: Fresh Frozen Plasma (FFP) iv. Blood Administration: Platelets v. Preparation of Local Anesthesia Mixtures vi. Preparation of Sterile Compounded Ophthalmic Products for Cataract Surgery d. <u>Master Formulary</u> e. <u>Order Sets</u> - f. <u>Protocols – Automatic EKG</u> | <p>All policies and procedures, formularies, order sets and protocols were reviewed as provided in the packet. Discussion was had and a motion was made to approve all.</p> | <p>1st: Vallem 2nd: Johnston Motion carried</p> |
| <p>14. Closed Session</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p> | <p>Motion was made at 6:59p to move into closed session.</p> <p>Attendees: Jones Vallem Johnston Henninger Geerts</p> | <p>1st: Henninger 2nd: Vallem Motion carried</p> |

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| | Tye Hilsenbeck Solheim Poppe | |
| 15. Open Session* | Motion to move into open session was made at 7:31p No action was taken in closed session. | 1 st : Henninger 2 nd : Vallem Motion carried |
| 16. Adjourn* | Johnston made a motion to adjourn | Motion carried |

Next meeting will be held
Monday, December 18, 2023
6:00 p.m.
CG Conference Room
Joint Meeting starts with dinner at 5:30p in Tendrils.