

<u>Minutes for the Meeting of the Board of Trustees</u>				
<u>Date</u>	September 25, 2023		<u>Time</u>	6 pm
<u>Location</u>	CG Conference Room		<u>Minutes Prepared By</u>	Alyssa Nordmeyer
<u>Members:</u>	<u>P</u> <u>Phil Jones, Chair</u>	<u>P</u> <u>Laurie Everhardt</u>	<u>E</u> <u>Susan Vallem</u>	
	<u>P</u> <u>Ann Henninger Trax</u>	<u>P</u> <u>John Johnston</u>		
<u>Guests:</u>	<u>Jodi Geerts, CEO</u>	<u>Angie Tye</u>	<u>Karen Thalacker</u>	<u>Beth Havlovic</u>
	<u>Heidi Solheim</u>	<u>Kelly Hilsenbeck</u>	<u>Nicole Myers</u>	<u>Alyssa Nordmeyer</u> <u>Amy Bodensteiner</u>
<u>Related Documents:</u>	Meeting Folder			

<u>Agenda Items</u>	<u>Discussion/Notes</u>	<u>Action</u>
<u>1. Meeting called to order</u>	Jones called meeting to order at 6:02p	
<u>2. Approval of Minutes*</u> a. <u>August 28, 2023 Board Minutes</u> b. <u>August 28, 2023 Special Board Meeting Minutes</u>	<u>Minutes of the August 28 Regular and Special Board meetings were reviewed. A motion was made to approve the minutes as written.</u>	<u>1st: Henninger</u> <u>2nd: Everhardt</u> <u>Motion carried</u>
<u>3. Celebrations</u>	<u>Voted one of the “Best of the Best” Hospitals by The Courier. CMS 5-Star Rating achieved.</u>	
<u>4. C.E.O.’s Report</u> a. <u>Report</u> b. <u>FY24 Production and Quality Program Guidance</u>	<u>Geerts reported on Provider recruitment and onboarding.</u> <u>Geerts reviewed the Production and Quality Program document as provided in the meeting folder. Discussion was had.</u>	
<u>5. Medical Staff President Report</u>	<u>Bodensteiner gave the MEC report to the Board expressing MEC approval for new appointment, reappointments, policy and order set approvals. Discussion was had.</u>	
<u>6. Financial and Statistical Report *</u> a. <u>Financial Presentation ppt.</u> b. <u>Financial Report</u> c. <u>Clinic Financial Report</u>	<u>Havlovic presented the financial and statistical reports for August. Discussion</u>	<u>1st: Johnston</u> <u>2nd: Everhardt</u> <u>Motion carried</u>

<ul style="list-style-type: none"> d. Cash on Hand e. Surgery Stats 	<p>was had. A motion was made to approve the financial reports as presented.</p>	
<p>7. Finance Committee</p> <ul style="list-style-type: none"> a. Minutes b. Capital Requests c. Capital Report d. Cash Investments & Transfer Report e. Financial Assistance Requests* 	<p>Havlovic presented the capital and cash investments and transfer reports as included in the Board folder.</p> <p>Financial assistance request was discussed and motion was made to approve. Family of two balance of \$40,430 requesting \$32,000 write off.</p>	<p>1st: Henninger 2nd: Everhardt Motion carried</p>
<p>8. Administrative Reports:</p> <ul style="list-style-type: none"> a. CNO Report <ul style="list-style-type: none"> i. Culture of Safety Survey Results b. HR Report c. CFO Report d. COO Report e. CMO Report f. CCO Report g. Organization Committees <ul style="list-style-type: none"> i. Environment of Care Committee – Sept ii. Policy and Procedure Committee – Sept and Email Approval 	<p>Admin Reports were reviewed as included in the Board packet. Discussion was had.</p>	
<p>9. Medical Staff Committee Reports*</p> <ul style="list-style-type: none"> a. ED Provider Committee - Aug b. Laboratory Committee – Sept c. Maternal Child Committee - Email Approval - Sept d. MEC – Sept e. Medical Staff – Gen Med - Aug f. Pharmacy & Therapeutics Committee – Sept g. Radiology Committee – Sept 	<p>Medical Staff Reports were reviewed as included in the Board folder. Motion made to approve.</p>	<p>1st: Johnston 2nd: Everhardt Motion carried</p>
<p>10. Old Business</p>	<p>None</p>	
<p>11. New Business</p> <ul style="list-style-type: none"> a. Organizational Chart – 10-1-2023* b. WHC Hospital Chiller – Johnson Controls Agreement* c. WHC BACTEC MCA Agreement* d. Initial Appointments* 	<p>Geerts presented the proposed FY24 Org Chart. Discussion was had. Motion was made to approve.</p> <p>Solheim presented the Hospital Chiller agreement. Motion was made to approve.</p> <p>Solheim presented the BACTEC agreement. Motion was made to approve.</p>	<p>Org Chart: 1st: Everhardt 2nd: Henninger Motion carried</p> <p>Chiller: 1st: Johnston 2nd: Everhardt Motion carried</p>

<ul style="list-style-type: none"> i. Cook, April CRNA – Provisional, CRNA-Anesthesia, Heartland Anesthesia & Consulting e. Reappointments* <ul style="list-style-type: none"> i. Bangasser, Jodi AGNP – Active, ARNP-Adult Gerontology, Waverly Health Center ii. Bharucha, Neza MD – Telemedicine, Psychiatry, Integrated Telehealth Partners iii. Blake, Christina PMHNP-BC – Telemedicine, ARNP-Psychiatric and Mental Health, Integrated Telehealth Partners iv. Bodensteiner, Amy PA-C – Active, PA-C-Family Practice, Waverly Health Center v. Burgett, Paul MD – Courtesy, General Surgery, Cedar Valley Medical Specialists vi. Coleman, Lisa RDN – Allied, Registered Dietician Nutritionist, Waverly Health Center vii. Congdon, David MD – Courtesy, Otolaryngology Head-Neck and Sleep Medicine and Plastic Surgery, Cedar Valley Medical Specialists viii. Cornelius, Randy CRNA – Courtesy, CRNA-Anesthesia, Heartland Anesthesia & Consulting ix. Crawford, Amber DO – Active, General Surgery, Waverly Health Center x. Danielson, Stacia PMHNP-BC – Active, ARNP-Psychiatric and 	<p>Initial Appointment was discussed and reviewed as included in Board packet. Motion was made to approve.</p> <p>Reappointments were reviewed. Motion was made to approve.</p>	<p>BACTEC: 1st: Henninger 2nd: Everhardt Motion carried</p> <p>Initial App.: 1st:Johnston 2nd: Everhardt Motion carried</p> <p>Reappoint: 1st: Henninger 2nd: Everhardt Motion carried</p>
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<p>Mental Health, Waverly Health Center</p> <p>xi. Davis, Jan ARNP – Active, ARNP-Family Practice, Waverly Health Center</p> <p>xii. Ellsworth, Melinda RDN – Allied, Registered Dietician Nutritionist, Waverly Health Center</p> <p>xiii. Garrett, Melissa MD – Active, General Surgery, Cedar Valley Medical Specialists</p> <p>xiv. Gelhaus, Rebecca RDN – Allied, Registered Dietician Nutritionist, Waverly Health Center</p> <p>xv. Glascock, John Matthew MD – Active, General Surgery, Waverly Health Center</p> <p>xvi. Honick, Arnold MD – Courtesy, Radiology, Radiology Consultants of Iowa</p> <p>xvii. Howe, Robin CRNA – Courtesy, CRNA-Anesthesia, Independent Contract</p> <p>xviii. Huck, Stacy CPNP-PC – Active, ARNP-Pediatrics, Waverly Health Center</p> <p>xix. Ivey, Troy DO – Active, General Surgery, Waverly Health Center</p> <p>xx. Jacque, Ellen ARNP – Active, ARNP-Family Practice, Waverly Health Center</p> <p>xxi. James, Joan MD – Telemedicine, Psychiatry, Integrated Telehealth Partners</p> <p>xxii. Lee, Phillip MD – Courtesy, Otolaryngology Head-Neck and Sleep</p>		
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<p>Medicine, Mason City Clinic</p> <p>xxiii. Martin, Laura RNFA – Allied, Registered Nurse First Assistant, Waverly Health Center</p> <p>xxiv. McMillin, Megan PA-C – Active, PA-C-Family Practice, Waverly Health Center</p> <p>xxv. Meyer, Nathaniel MD – Courtesy, Family Medicine, Wapiti Medical Staffing</p> <p>xxvi. Myrmo, LaDawna CNM – Active, ARNP-Midwifery, Waverly Health Center</p> <p>xxvii. Northness, Lindsey WHNP-BC – Active, ARNP-Women's Health, Waverly Health Center</p> <p>xxviii. Panhwar, Abdul Khalique MD – Active, Emergency Medicine and Hospitalist, Waverly Health Center</p> <p>xxix. Rottink, Kristine RNFA – Allied, Registered Nurse First Assistant, Waverly Health Center</p> <p>xxx. Safo, Anthony-Osei DO – Courtesy, Pathology, Cedar Valley Pathology</p> <p>xxxi. Shover, Todd DO – Active, Emergency Medicine, Waverly Health Center</p> <p>xxxii. Tilala, Niral MD – Courtesy, Family Medicine, Wapiti Medical Staffing</p> <p>xxxiii. Wagner, Stacy DO – Active, Pediatrics, Waverly Health Center</p> <p>xxxiv. Welsh, Margo PA-C – Active, PA-C-Emergency Medicine, Waverly Health Center</p>		
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<p>xxxv. Wirtz, Randy ARNP – Active, ARNP-Family Practice, Waverly Health Center</p> <p>xxxvi. Wright, Shana PMHNP-BC – Telemedicine, ARNP-Psychiatric and Mental Health, Integrated Telehealth Partners</p> <p>xxxvii. Yang, Wei MD – Consulting, Pathology, Cedar Valley Pathology</p> <p>xxxviii. Zeithamel, Bradley CRNA – Active, CRNA-Anesthesia and CRNA-Pain Management, Heartland Anesthesia and Consulting</p> <p>f. Updated Provider Privileges - None</p> <p>g. Change in Staff Category/Status - None</p> <p>h. Resignations</p> <p> i. <u>Smith, Erica DO</u> – Active, Family Practice, Waverly Health Center</p> <p>i. Privilege Form Updates - None</p>	<p>Board recognizes the resignation.</p>	
<p>12. Policy and procedure, formularies, protocols and order sets</p> <p>a. Policy*</p> <p> i. Revised:</p> <p> 1. Summary Sheet</p> <p> ii. New:</p> <p> 1. Mobile Device Management - BYOD</p> <p> 2. Continuing Medical Education Policy</p> <p> 3. Donor Milk Supplementatio n for Inpatient Use</p> <p> 4. Storage, Collection and Administration of Breastmilk</p>	<p>All policies, procedures, formularies, order sets were reviewed as provided in the packet. Discussion was had and a motion was made to approve all.</p>	<p>1st: Everhardt 2nd: Johnston Motion carried</p>

<p>5. Individualized Quality Control Plan (IQCP) - GeneXpert Multiplex Vaginitis Panel (MPV)</p> <p>6. Xpress MVP (Multiplex Vaginal Panel) Using GeneXpert</p> <p>b. Master Formulary Annual Review Sheet*</p> <p>c. Order Sets*</p> <p>d. Protocols - None</p>		
<p>13. Closed Session*</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>Motion was made at 8:35p to move into closed session. No closed session will be held on Iowa Code Chapter 21.5.1(i).</p> <p>Attendees: Jones Everhardt Johnston Henninger Thalacker Geerts Tye Solheim Myers Hilsenbeck Bennett</p>	<p>1st: Everhardt 2nd: Henninger Motion carried</p>
<p>14. Open Session*</p>	<p>Motion to move into open session was made at 8:42p</p> <p>No action was taken in closed session.</p>	<p>1st: Johnston 2nd: Everhardt Motion carried</p>
<p>15. Adjourn*</p>	<p>Motion was made to adjourn by Johnston</p>	<p>Motion carried</p>

Next meeting will be held
Monday, October 23, 2023
6:00 p.m.
CG Conference Room