

| Minutes for the Meeting of the Board of Trustees | | | | | | | | | | | | | | | | | | | | |
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| Date | March 27, 2023 | | Time | 6 pm | | | | | | | | | | | | | | | | |
| Location | CG Conference Room | | Minutes Prepared By | Alyssa Nordmeyer | | | | | | | | | | | | | | | | |
| Members: | <table border="1"> <tbody> <tr> <td>P</td> <td>Phil Jones, Chair</td> <td>P</td> <td>Laurie Everhardt</td> <td>P</td> <td>Susan Vallem</td> <td></td> <td></td> </tr> <tr> <td>P</td> <td>Ann Henninger Trax</td> <td>P</td> <td>John Johnston</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | | | | P | Phil Jones, Chair | P | Laurie Everhardt | P | Susan Vallem | | | P | Ann Henninger Trax | P | John Johnston | | | | |
| P | Phil Jones, Chair | P | Laurie Everhardt | P | Susan Vallem | | | | | | | | | | | | | | | |
| P | Ann Henninger Trax | P | John Johnston | | | | | | | | | | | | | | | | | |
| Guests: | <table border="1"> <tbody> <tr> <td>Jodi Geerts, CEO</td> <td>Lisa Bennett</td> <td>Angie Tye</td> <td></td> <td></td> </tr> <tr> <td>Heidi Solheim</td> <td>Dr. Connie Joylani</td> <td>Kelly Hilsenbeck</td> <td>Alyssa Nordmeyer</td> <td></td> </tr> </tbody> </table> | | | | Jodi Geerts, CEO | Lisa Bennett | Angie Tye | | | Heidi Solheim | Dr. Connie Joylani | Kelly Hilsenbeck | Alyssa Nordmeyer | | | | | | | |
| Jodi Geerts, CEO | Lisa Bennett | Angie Tye | | | | | | | | | | | | | | | | | | |
| Heidi Solheim | Dr. Connie Joylani | Kelly Hilsenbeck | Alyssa Nordmeyer | | | | | | | | | | | | | | | | | |
| Related Documents: | Meeting Folder | | | | | | | | | | | | | | | | | | | |

| Agenda Items | Discussion/Notes | Action |
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| 1. Meeting called to order | Jones called the meeting to order at 6:01p | |
| 2. Medical Staff President Report | <p>Adjustment to the order of agenda due to Dr Joylani staffing in the ER. Dr. Joylani and Geerts presented that MEC has been working on Medical Staff Bylaws.</p> <p>Topics among medical staff are recruitment and provider comp plans. Discussion was had.</p> <p>Dr Joylani presented that a new process in the ER - the PODS approach has been very positive and helpful with process and efficiency. Discussion was had.</p> | |
| 3. Public Hearing for Lease of Property (see attached) | <p>Jones opened the public hearing at 6:10p.</p> <p>There were no written or verbal public comments regarding the lease of property.</p> <p>Jones closed the hearing at 6:10p</p> | |

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| <p>4. Approval of Minutes* a. <u>2-27-2023 Board Meeting Minutes</u></p> | <p>Minutes of the 2-23-2023 meeting were reviewed. A motion was made to approve the minutes as written.</p> | <p>1st: Henninger 2nd: Vallem Motion carried</p> |
| <p>5. Celebrations</p> | <p>MRI Project is underway! WHC Foundation was voted the Non-Profit of the Year by Waverly Chamber of Commerce.</p> | |
| <p>6. C.E.O.'s Report</p> | <p>Geerts gave a legislative update. Geerts reported on recruitment efforts and new providers coming on board. Geerts gave an update on the work being done with the provider compensation, quality metrics and provider hot topics.</p> | |
| <p>7. Financial and Statistical Report * a. <u>Financial Presentation ppt.</u> b. <u>Financial Report</u> c. <u>Cash on Hand</u></p> | <p>Bennett presented the financial and statistical reports for August. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.</p> | <p>1st: Vallem 2nd: Jones Motion carried</p> |
| <p>8. Finance Committee a. <u>Minutes*</u> b. Capital Requests c. <u>Capital Report</u> d. <u>Cash Investments & Transfer Report</u> e. Financial Assistance Requests*</p> | <p>Bennett reported that the Finance Committee met, minutes from the meeting were included in the Board packets. Motion comes from Finance. All Approved. Bennett presented the capital and cash investments and transfer reports as included in the Board packets. Financial Assistance Request for 100% write off of \$25,885 for a patient that was here as an inpatient and had several infusions.</p> | <p>Minutes 1st: Jones 2nd: Vallem Motion carried Financial Assistance 1st: Vallem 2nd: Everhardt</p> |
| <p>9. Board Quality a. <u>Board Quality Minutes 3/22/23</u></p> | <p>Minutes of the 3-22-2023 meeting were reviewed as provided in the packet.</p> | |
| <p>10. Administrative Reports: a. CEO b. <u>CNO Report</u> c. <u>HR Report</u> d. <u>CFO Report</u> e. <u>COO Report</u> i. <u>Building Project Update and Expense Tracking</u> f. CMO Report g. Organization Committees i. <u>EOC - March</u> ii. <u>Policy and Procedure Committee - March</u></p> | <p>Admin Reports were reviewed as included in the Board packet. Discussion was had.</p> | |

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| <p>11. Medical Staff Reports*</p> <ul style="list-style-type: none"> a. <u>Emergency Services/ED Provider Committee - February</u> b. <u>Lab/Radiology Committee - March</u> c. <u>Maternity and Child Services - March</u> d. <u>MEC - March</u> e. <u>Outpatient Services - Feb</u> f. <u>P&T Email Approval - March</u> | <p>Medical Staff Reports were reviewed as included in the Board packet. Motion was made to approve all actions in committees.</p> | <p>1st: Everhardt 2nd: Johnston Motion carried</p> |
| <p>12. Old Business</p> | | |
| <p>13. New Business</p> <ul style="list-style-type: none"> a. <u>Get Roasted Coffee Company Lease*</u> b. Initial Appointments - None c. Reappointments - None d. Updated Provider Privileges* <ul style="list-style-type: none"> i. <u>Jacque, Ellen ARNP</u> - Active, ARNP - Family Practice, Waverly Health Center ii. <u>Myrmo, LaDawna CNM</u> - Active, ARNP - Certified Nurse Midwife, Waverly Health Center iii. <u>Northness, Lindsey WHNP-BC</u> - Active, ARNP - Women's Health, Waverly Health Center e. Change in Staff Category/Status - None f. Resignations <ul style="list-style-type: none"> i. <u>Sundaram, Kalyana MD</u> - Courtesy, Cardiology, Cedar Valley Medical Specialists g. Privilege Form Updates - None | <p>Solheim Presented the Get Roasted Lease Contract. Discussion was had and input from legal was noted and revised. Motion was made to approve with amendments made in the meeting.</p> <p>Motion approved at MEC to approve initial appointments. Motion was made by the board to approve.</p> <p>The Board recognized the resignation presented.</p> | <p>Lease 1st: Johnston 2nd: Everhardt Motion carried</p> <p>Privileges 1st: Vallem 2nd: Henninger Motion carried</p> |
| <p>14. Policy and procedure, formularies, protocols and order sets*</p> <ul style="list-style-type: none"> a. Policy <ul style="list-style-type: none"> i. Revised <ul style="list-style-type: none"> 1. <u>Summary Sheet of ALL Areas</u> ii. New <ul style="list-style-type: none"> 1. <u>Follow My Health Access for Minors (HIM)</u> b. Formularies - None c. <u>Order Sets</u> d. Protocols - None | <p>All policies, order sets, formularies were reviewed as provided in the packet. Discussion was had and motion was made to approve all.</p> | <p>1st: Johnston 2nd: Vallem Motion carried</p> |
| <p>15. Closed Session</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p> | <p>Motion to move into closed session was made at 7:13p</p> <p>Attendees: Jones Henninger Vallem</p> | <p>1st: Vallem 2nd: Everhardt Motion Carried</p> |

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| | Johnston Everhardt Thalacker Bennett Solheim Geerts Hilsenbeck | |
| 16. Open Session* | Motion to move into open session was made at 7:33p No action was taken in the closed session | 1st: Johnston 2nd: Henninger Motion carried |
| 17. Adjourn* | Motion to adjourn by Johnston | Motion carried |

Next meeting will be held
Monday, April 24 , 2023
6:00 p.m.
CG Conference Room