Regular Meeting Minutes – July 6, 2015 Ivan "Ike" Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on July 6, 2015 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members were present: Reznicek, Waldstein, Lampe, McKenzie, Neuendorf, and Kangas. Absent: Lampe

•	enzie, Neuendorf, and Kangas. Absent: Lampe								
A.	Call to Order								
В.	Pledge of Allegiance								
υ.	Mayor Infelt led in the Pledge of Allegiance.								
C.	Prayer.								
•	Mayor Infelt led in prayer.								
D.	Approval of Agenda								
	Moved By: Waldstein Seconded By: Neuendorf								
	Agenda as presented is hereby approved.								
	Yes: 6 No: 0 Absent: 1								
E.	Approval of Minutes								
	Moved By: McKeznie Seconded By: Waldstein								
	The June 15, 2015 regular meeting minutes are hereby approved.								
	Yes: 6 No: 0 Absent: 1								
	Moved By: Neuendorf Seconded By: Kangas								
	The June 18, special meeting minutes are hereby approved.								
	Yes: 6 No: 0 Absent: 1								
	Moved By: Waldstein Seconded By: Neuendorf								
	The June 22, 2015 study session minutes are hereby approved.								
	Yes: 6 No: 0 Absent: 1								
F.	Guest Councilperson								
- •	Council welcomed Guest Councilmember for July Veronica McKenzie.								
G.	Public Hearings								
ુ.	1. This was the date, time and place for a public hearing on Ordinance 998, an ordinance amending the Zoning Ordinance of Waverly, Iowa, providing for Rezoning of property from Multiple Family- Transitional (R-4) to Commercial Central Business District (C-3) at 115 1st Avenue NE.								
	 There were no written or verbal public comments. 								
	The public hearing was then closed.								
	 Councilman McKenzie confirmed with staff that this property would be consistent with R-4 designation. It does not have any off-street parking capability. Moved By: Reznicek Seconded By: Kangas 								
	Second Reading of Ordinance 998, an ordinance amending the Zoning Ordinance of								
	Waverly, Iowa, providing for Rezoning of property from Multiple Family- Transitional (R-4) to Commercial Central Business District (C-3) at 115 1st Avenue NE is hereby								
	approved. Yes: 6 No: 0 Absent: 1								
	 This was the date, time and place for a public hearing to approve the Citywide Sidewalk Repairs 2015 project plans, specifications, form of contract and estimated cost. There were no written or verbal public comments. 								
	The public hearing was then closed.								
	There were no further comments from Council or staff.								
	Moved By: Waldstein Seconded By: Neuendorf								
	Resolution 15-92 approving plans, specifications, form of contract and estimated costs for the Citywide Sidewalk Repairs 2015 project is hereby approved.								
	Yes: 6 No: 0 Absent: 1								

H. Public Comments on Items Not on the Agenda

• Staff informed Duane Liddle that liquidated damages for the Cedar River Parkway would be addressed during the project finalization process. Staff further informed Mr. Liddle that there will be no preliminary report on the 3rd Street SE Bridge as the discussion will be had on the July 27th meeting. Mr. McDermott of VJ Engineering would be present at the July 27. Staff explained to Mr. Liddle that an invoice has been sent to the Gentlemen of the Road / Madison House Presents for reimbursement of City/Chamber/Waverly Utilities costs including labor. Mr. Liddle then requested that item number 15 of the consent calendar be discussed separately from the rest of the consent calendar.

I. Consent Calendar

- 1. Pay Request from McClure Engineering Co. for Waverly Runway 11/29 Rehab Design and Bidding Services for \$7,528.75.
- 2. Pay Request from Stanley Consultants for Cedar River Parkway TIGER Grant Application for \$4,829.00.
- 3. Pay Request from Stanley Consultants for Cedar River Parkway (West) 2013 for \$24,900.38.
- 4. Pay Request from VJ Engineering for 3rd St. SE Bridge Evaluation and Feasibility Study for \$4,365.00.
- 5. Pay Request from VJ Engineering for 2nd Street NW Area Storm Sewer and Street Improvements 2015 for \$2,507.50.
- 6. Pay Request from Peterson Contractors, Inc. for Dry Run Creek Improvements for \$374,741.17.
- 7. Pay Request from Peterson Contractors, Inc. for Dry Run Creek Improvements for \$676,193.90.
- 8. Pay Request from Peters Construction Corporation for Waverly Public Services Center for \$251,645.49.
- 9. Pay Request from Chosen Valley Testing, Inc. for Public Services Center for Operations & Disaster Response for \$3,196.00.
- 10. Pay Request from Denver Underground & Grading for 2nd St. NW Storm Sewer & Roadway Improvements 2015 for \$111,025.17.
- 11. Pay Request from Heartland Asphalt, Inc. for 2nd Ave SW Reconstruction & Babcock Woods Trail Extension for \$43,963.10.
- 12. Pay Request from Svendsen Tyler, Inc. for Historic Preservation SW Neighborhood Survey Contract Fourth Statement for \$4,550.00.
- 13. Pay Request from Inteconnex for the Fire Department's door entry system for \$21,931.88.
- 14. Pay Request from Carl Schuler Masonry Construction Co. for the Civic Center Entry Columns repairs for \$11,300.00.
- 15. Approve Payment of the City Revenue Contingent Obligation as specified in the Wartburg/Waverly- Wellness Center Development and Use Agreement of \$600,000.
- 16. Class C Liquor License change of premises address for Janesville Tap LLC for an event.

 Moved By: McKenzie Seconded By: Neuendorf

Items 1-14 and 16 of the Consent Calendar are hereby approved.

Yes: 6 **No:** 0 **Absent:** 1

- Duane Liddle inquired whether Council has seen the development agreement with Wartburg for The W or any other documentation in an effort to prove that a shortfall does, in fact, exist.
- Council and staff discussion followed regarding past practices and that it would be great to have Sheila Kittleson and Rich Seggerman give a presentation regarding The W. The City Council does receive monthly financial information for The W.

Moved By: McKenzie Seconded By: Neuendorf Item 15 of the Consent Calendar is hereby approved.

Yes: 6 No: 0 Absent: 1

- J. Regular Business.
 - 1. Heritage Days update to the Council.
 - Jessica Hamilton and Darwin Rittgers, Co-Chairs for the Waverly Heritage Days Committee, presented a schedule of events for the 2015 Waverly Heritage Days set for July 17, 18, & 19. There will be new activities including a Car Show, World Class Duck Caller Seminar and an Ice Cream Social and many of the traditional activities. All activities are free. There are always ways to participate through volunteerism. To learn more information visit www.waverlyheritagedays.com.
 - Council thanked the committee for their presentation and all their hours of volunteering and preparing for this event and commented what a terrific event this is every year.
 - 2. Change Order No.1 for the Waverly Dog Park- Parking Lot Project and Citywide Asphalt Patching- Spring 2015 project for the final adjust of quantities in the amount of a \$5,350.82 increase

Moved By: Neuendorf Seconded By: Reznicek is hereby approved.

Yes: 6 No: 0 Absent: 1

3. Resolution 15-93 accepting the Waverly Dog Park- Parking Lot Project and Citywide Asphalt Patching- Spring 2015 project as complete and approving final pay estimate of \$2,218.26

Moved By: Neuendorf Seconded By: McKenzie is hereby approved.

Yes: 6 No: 0 Absent: 1

- 4. Approve Change Order No. 2 for the Outdoor Pool Renovation Project for the decreased cost of \$4,156.00 and accepting changes to the contract documents.
 - Staff explained to Council that changes in the contract offset the increase in cost of testing. Swimming Pool stairs will come later, but they will still be paid from this project's fund balance.

Moved By: Waldstein Seconded By: Neuendorf is hereby approved.

Yes: 6 No: 0 Absent: 1

5. Resolution 15-94 accepting the Outdoor Pool Renovation project as complete and approving final pay request in the amount of \$29,478.65 to Woodruff Construction of Fort Dodge, Iowa

Moved By: Reznicek Seconded By: Kangas is hereby approved.

Yes: 6 No: 0 Absent: 1

- 6. Resolution 15-95 approving of purchase and installation of new carpeting for the Civic Center for \$8,979.26 to Kirk Gross Company
 - Carpet overages from the recent library project will be used for a portion of this project in an effort to control costs. Kirk Gross Company is offering this project at the same cost as the library's project. One-third of the Civic Center's project will be completed with the overage from the Library project, and the Library will have enough for future replacements.

Moved By: Waldstein Seconded By: McKenzie is hereby approved.

Yes: 6 No: 0 Absent: 1

- 7. Resolution 15-96 finalizing the Waverly Public Library carpet replacement project and approving final payments to Kirk Gross Company for \$94,627.36, Jones Library Sales for \$19,125.00, Elsamiller Electric Company for \$2,855.42, and Signs & Designs for \$480.00
 - Council said the new floor plan and carpet both look nice.

Moved By: Waldstein Seconded By: Neuendorf is hereby approved.

Yes: 6 No: 0 Absent: 1

- 8. Approve Change Order No.1 for the Citywide Pedestrian Ramp Construction 2015 for the final adjust of quantities in the amount of a \$29,921.30 decrease
 - Staff informed Council that the decrease is largely due to removing certain Bremer Avenue Pedestrian Ramps within this project. They will be part of the 2017 I.D.O.T. Highway reconstruction project.

Moved By: McKenzie Seconded By: Kangas is hereby approved.

Yes: 6 No: 0 Absent: 1

9. Resolution 15-97 accepting the Citywide Pedestrian Ramp Construction- 2015 project as complete and approving the final payment of \$4,066.54 to Boulder Contracting of Grundy Center, Iowa

Moved By: Waldstein Seconded By: 5 is hereby approved.

Yes: 6 No: 0 Absent: 1

- 10. Resolution 15-98 approving the Public Works Administration's request to add several streets to the 2015 Bituminous Seal Coat Program for the additional cost not to exceed \$55,000
 - Certain streets in 2002 2003 had asphalt paving completed and have since deteriorated more rapidly than anticipated, likely due to the reclaimed or milled pavements that were incorporated and blended into the asphalt mixes. Accelerated deterioration is causing these to need surface treatment approximately 5 years sooner than average. If seal coating doesn't happen soon reconstruction will be required due to the rapid deterioration. Seal coating is a much more cost effective way to lengthen the life of a street.
 - Council and Staff discussion included how this money could be used. Council direction was to defer this until the July 20 meeting in order to see the 3rd Street SE Bridge report. Council also thought this money might be used for other higher priority projects. Road Use Tax (RUT) dollars and Local Option Sales Tax and service (LOSTs) dollars can be used for bridge repair and maintenance. The monies could carry over into next year's budget.
 - Died for lack of motion.
- 11. Resolution 15-99 approving Amendment #10 to McClure Engineering's On-Call Agreement for Engineering Services at the Waverly Municipal Airport for the Airport Runway Reconstruction project for \$118,863
 - This amendment is inclusive with the 90/10 cost share of Federal/City money respectively.

Moved By: Neuendorf Seconded By: McKenzie is hereby approved.

Yes: 6 No: 0 Absent: 1

12. Resolution 15-100 approving Contract, Bonds and Certificate of Insurance from Allied Manatts Group for \$1,832,939 and authorize the Mayor to sign the contract for the Waverly Municipal Airport Runway Reconstruction project

Moved By: Waldstein Seconded By: McKenzie

is hereby approved.

Yes: 6 No: 0 Absent: 1

13. Resolution 15-101 approving TEAM Services Agreement for Construction Testing & Inspection Services at the Waverly Municipal Airport for the Airport Reconstruction project for the estimated amount of \$17,976.64

Moved By: Kangas Seconded By: Reznicek is hereby approved.

Yes: 6 No: 0 Absent: 1

- 14. Discussion on the handling of outside service agency requests for city funding.
 - City Administrator Phil Jones summarized the need for discussion previous to the upcoming FY 2016 17 budget process by explaining that historically the City has funded efforts by Sister City, Historic Preservation and then other groups that help with the social needs of members of the community that other cities may do in-house. Examples of non-City groups that have been funded in the past are Sister City, Senior Center, Heritage Days and Municipal Band. Past practice would show that the City had decided to fund those non-profits at a basic level. Direction from Council is needed for future requests in preparing for future budgets.
 - Council and Staff discussion followed. Would it be possible to use an organization like the United Way and/or use certain processes such as the application that they use to determine amounts that are distributed? It is also a concern in adding of other contributions that may cause an increase in taxes for the citizens of Waverly. The number of requests seem to have increased by 3. It may be necessary to implement earlier deadlines for requests to aid in the budgeting process preparation. The county and regional agencies still serve Waverly citizens. One possible criteria could be that the group be directly related to the City of Waverly. It was determined that staff come back to Council with a draft of a policy and possible application. If there are presentations accepted than there should be time stipulations for each presentation.
 - Director of Community Outreach and Development for Northeast Iowa Community Action Corporation David Boss joined in the discussion. Waverly citizens do receive services from this agency. Mr. Boss added insight in sharing what he has experienced other cities to have done with some creating a ceiling for contributions or not accepting requests from those who are funded in other ways within the county. This agency asks for money since other funding has gone down due to smaller populations. Mr. Boss suggested that whatever Council comes up with for guidelines that they establish a maximum dollar amount for requests. Services will not be cut from Waverly or Bremer County if there are no dollars received from them. United Way funds programs not agencies. Another suggestion Mr. Boss made was to have the requesting committee provide what their mission is and what plans do they have for the money that they are asking for.
- 15. Mayoral Appointments/Re-appointments of Dennis Hansen to the Municipal Airport Commission and Deb Schroeder, Heidi Abben, Gene Lieb and Tammy McKenzie to the Economic Development Commission

Moved By: Seconded By: Neuendorf

are hereby approved.

Yes: 6 No: 0 Absent: 1

K. Reports from Boards and Commissions

- 1. Library Board of Trustees Minutes, May 12, 2015, Received into record.
- 2. Planning and Zoning Commission Minutes, June 4, 2015, Received into record.
- 3. Board of Adjustment Commission Minutes, June 8, 2015, Received into record.

L. **Staff Comments**

City Administrator Phil Jones stated that projects are continuing to move forward. 20th Street NW will be closing to complete the box culvert, with a construction window of approximately 6 weeks. The box culvert at the Dry Run at 4th Street and 2nd Avenue (by Dairy Queen) is scheduled to begin August 2nd.

City Council Comments M.

Councilmember Waldstein thanked and congratulated the library for recently receiving the highest level of accreditation. This will allow them to have the highest level of funding from the state.

N. **Mayor's Comments**

	• Compliments were given to Finance Director Jack Bachhuber in receiving the									
	Certificate of Achievement of Excellence in Financial Reporting for the 2014 year									
	award	for the	15''' yeai	r in a row.						
Ο.	Adjournment									
		Moved By:		Kangas	Seconded By:		Neuendorf			
		To adj	ourn.	C		·				
		Yes:	6	No:	0		Absent:	1		
		Meeting adjourned at 8:54 P.M.								
			<i>C</i> 3							
						Charles	s D. Infelt,	Mayor		
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ATTE	ST:									
Carla	Guyer, (City Cler	·k							