

Regular Meeting Minutes – December 7, 2015
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on December 7, 2015 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members were present: Lampe, McKenzie, Neuendorf, and Kangas. Absent: Reznicek, Waldstein, and Gade (Reznicek phoned in and participated in discussion but did not vote on items.)

- A. Mayor Infelt called the meeting to order.
- B. Mayor Infelt led in Pledge of Allegiance.
- C. Mayor Infelt delivered prayer.
- D. Moved by Kangas, seconded by Neuendorf to approve the agenda as presented.
Motion passed. Yes: 4 No: 0 Absent: 3
- E. Moved by McKenzie, seconded by Lampe to approve November 16, 2015 regular meeting minutes and November 23, 2015 study session minutes. Motion passed.
Yes: 4 No: 0 Absent: 3
- F. Mayor and Council welcomed Mike Sherer as Guest Council Member for December.
- G. Public Comments on items Not on the Agenda
 - Staff informed Duane Liddle that MidAmerican is aware of the gas line positioned next to the southeast bearing pipe at the 3rd Street SE bridge and that the Waverly Bowl Inn is aware of the needed railing along the Dry Run vertical channel at the bowling alley and this is now in the hands of the bowling alley.
- H. Consent Calendar
 - 1. Pay Request from Feldman Concrete for Citywide Concrete Sidewalk Repairs- 2015 for \$17,059.61.
 - 2. Pay Request from McClure Engineering Co. for the Waverly Municipal Airport Runway 11/29 Const. Admin. for \$1,684.35.
 - 3. Pay Request from Peters Construction Corp. for the Waverly Public Services Center for \$160,019.29.
 - 4. Pay Request from Office Concepts Ltd. for the Waverly Public Services Center furniture package for \$36,651.17.
 - 5. Pay Request from Peterson Contractors, Inc. for the Dry Run Creek Improvements for \$100,039.49.
 - 6. Pay Request from Peterson Contractors, Inc. for the Dry Run Creek Improvements for \$146,957.33.
 - 7. Pay Request from Maifeld Landscaping for the Civic Center Retaining Wall and Landscaping for \$27,500.00.
 - 8. Approval of October, 2015 Cash Disbursements.Moved by Neuendorf, seconded by McKenzie to approve the Consent Calendar.
Motion passed. Yes: 4 No: 0 Absent: 3
- I. Regular Business.
 - 1. Legislature update from Senator Brian Schoenjahn.
Senator Brian Schoenjahn updated Council on current budget issues that have passed in the Senate and will now go to the House and the Governor.
 - 2. Moved by Neuendorf, seconded by Kangas to approve Resolution 15-144 setting December 21, 2015 at 7:00 P.M. in the Council Chambers of City Hall as the date, time and place for a public hearing for proposing a development agreement between Twin B, LLC and the City of Waverly for the sale of right of way.
Motion passed. Yes: 4 No: 0 Absent: 3

- This agreement would include provisions for both properties and access will be 200 feet from the edge of the pavement.
3. Moved by McKenzie, seconded by Lampe to approve Resolution 15-145 authorizing purchase of temporary construction easements and Memorandum of Understanding for the Dry Run Creek project for the following locations: John and Gena Mackamul's property at 316 4th St. SW for \$215.00 + 500.00 and James and Candice Hundley's property at 401 2nd Ave. SW for \$1,000 + \$3,500 for inconvenience and fees related to the timing. Motion passed.
Yes: 4 No: 0 Absent: 3
 - \$3,500 will or has been re-cooped from the engineer.
 - Staff informed Duane Liddle that attorney for the Hundley's is who drafted the Memorandum of Understanding.
 4. Moved by Neuendorf, seconded by Kangas to approve Resolution 15-147 approving Change Order No. 1 with a net increase of \$8,133.32 and accepting the Citywide Sidewalk Repairs 2015 project as complete with the final pay request to Feldman Concrete of Dyersville, Iowa. Motion passed.
Yes: 4 No: 0 Absent: 3
 5. Moved by McKenzie, seconded by Neuendorf to approve Resolution 15-148 approving the Final Assessment Schedule for the 2015 Sidewalk Maintenance and Inspection Program. Motion passed. Yes: 4 No: 0 Absent: 3
 6. Moved by Neuendorf, seconded by Kangas to approve Resolution 15-149 approving the Waverly Municipal Airport's Federal Aviation Administration 5-Year Capital Improvement Plan for FFY 2017-2021. Motion passed.
Yes: 4 No: 0 Absent: 3
 7. Moved by Kangas, seconded by Lampe to approve First Reading of Ordinance 1006, an Ordinance proposing an amendment to section 104.4.11, Throwing and Shooting, of the Waverly Municipal Code of Ordinances to include additional recommended safety language. Motion passed.
Yes: 4 No: 0 Absent: 3
 8. Moved by McKenzie, seconded by Neuendorf to approve First Reading of Ordinance 1007, an Ordinance Amending Chapter 100 of the Waverly Municipal Code providing for Fuel Storage Tank Setbacks of 75 feet in Light Industrial (M-1) District and Heavy Industrial (M-2) District. Motion passed.
Yes: 4 No: 0 Absent: 3
 9. Moved by Lampe, seconded by Neuendorf to approve Second Reading of Ordinance 1005, an Ordinance Amending Chapter 100 of the Waverly Municipal Code providing for One-Family Attached Housing in One and Two Family Residential (R-2) Zoning District. Motion passed.
Yes: 4 No: 0 Absent: 3
 - City Attorney Bill Werger explained this would allow for zero lot lines with possible property lines through the middle of the house. This would be regulated by use of agreements with restrictions and covenants for purposes of continuity of the structure.
 10. Discussion of Housing Strategy
 - After discussion, Council agreed in the importance of developing a housing strategy. The goals would be to have structure within a program to allow for consistency of criteria in order to make consistent decisions. It was further agreed to have a draft of a strategy to discuss at the January, 2016 Study Session.

An application could possibly be used that would require approval by “X” number of neighbors.

11. Moved by Neuendorf, seconded by Lampe to cancel the December 28, 2015 Study Session meeting. Motion passed.

Yes: 4 No: 0 Absent: 0

12. Moved by Kangas, seconded by Neuendorf to approve the below Mayoral Appointments:

Municipal Housing Commission.....Ron Stahlberg
Kathy McCulung (Both re-appointments)

Cable Commission.....Linda Schrage (Re-appointment)

Civil Service Commission.....Ernie Brandt (Re-appointment)

Board of Adjustments.....Karla Shea (Re-appointment)

Planning & Zoning Commission.....Mary French (New appointment)

The W.....Dennis Dickman (Re-appointment)

Leisure Services.....David Rathe (Re-appointment)

Golf Commission.....Dave Klamfoth (Re-appointment)

Motion passed. Yes: 4 No: 0 Absent: 3

J. Reports from Boards and Commissions

1. The W Monthly Revenue, Oct., 2015, Rec'd into record.
2. Economic Development Commission Minutes, Nov. 10, 2015, Rec'd into record.
3. Waverly Senior Calendar, Dec., 2015, Rec'd into record.

K. Staff Comments

- Leisure Services Director Tab Ray announced there would be Sustainable Urban Forestry Training (SUFTA). The value of trees, goals and ordinances are a few things that will be talked about. Anyone is welcome. This will be held from 3:30 to 5:00 p.m. on Wednesday, December 9 in the Waverly Room of the Civic Center. This will aid in training City staff over the next 14 months.

L. City Council Comments

- Staff informed Councilmember McKenzie that traffic counts were conducted for 2 days last week at 18 different locations. This is in preparation of for the Bremer Avenue reconstruction project planned for 2017 – 2018. They will analyze the pavement, analyze the traffic, analyze the geometry of the road, and analyze how to build it.
- Councilmember Kangas reminded the community that they are now able to take Styrofoam packaging to the recycling center, however, Christmas wrap is still not recyclable. Mr. Kangas would also like Council to consider moving the 1st meeting of February due to presidential caucuses happening that night.
- Staff informed Guest Councilmember Mike Sherer that an open house for the new Public Services Facility and Emergency Operations Center is being looked at possibly in the spring.

M. Mayor's Comments

- Announced that Wednesday at 6:00 p.m. Council will determine finalists for the City Administrator position.

N. Adjournment

Moved by Kangas, seconded by Neuendorf to adjourn. Motion passed and Council meeting adjourned at 8:35 P.M. Yes: 7 No: 0 Absent: 0

Charles D. Infelt, Mayor

ATTEST:

Carla Guyer, City Clerk