

Study Session Meeting Minutes – April 27, 2015
Ivan “Ike” Ackerman Council Chambers

A Study Session Meeting of the Waverly City Council was held on April 27, 2015 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members were present: Reznicek, Waldstein, Lampe, McKenzie, Gade, Neuendorf and Kangas. Absent: None

A. Call to Order.

B. Approval of Agenda.

Moved By: Neuendorf Seconded By: Kangas

Agenda as presented is hereby approved.

Yes: 7 No: 0 Absent: 0

C. Public Comments.

- Duane Liddle asked about Resolution 10-94 regarding the City’s purchasing policy and City Administrator Phil Jones informed Mr. Liddle the logo was changed at the time the new web site began for a cost of \$1,000.

D. Study Session Calendar.

1. Agenda Timeline process

- Councilman Reznicek summarized the idea and goals regarding this agenda item. Council and staff discussed council agenda being rolled out to Council and public by noon on the Monday before a meeting, currently it is now rolled out on Thursday afternoon. Other discussion items were: preparation time for meeting, only taking items off the agenda after the deadline not adding items, would Tuesday or Wednesday be early enough to roll out the agenda, timeliness of paying contractors, getting alcohol license applications in time, other agenda items that may not have the benefit of a two week lead time, Iowa Code mandates posting agenda 24 hours in advance of the meeting, having a proposed agenda by Monday and full agenda by Thursday, newspaper publishing, difficulty in wording of exceptions to rules, adopting a complete rules of procedure, Council approves agenda as one body, emergency and exceptional circumstances, amount of feedback from citizens and confusion of 2 agendas being active on same day, needing clarity for what is asked to be voted on, agenda topics that may impact an agenda after being rolled out to public on a Monday might be bonds, zoning issues and pay applications, while most long range items would be able to be prepared for.

2. Strategic Planning process

- Councilman Reznicek explained his thoughts through a power point he put together proposing a process for future strategic planning and goal setting that is similar from year to year including more involvement from the community, boards and commissions, staff and council to determine projects and get them “locked in” and further look at future funding needs. Discussion followed regarding joint meetings between boards/commissions and council, a tool for new councilmembers, creating a tool for the future that leaves flexibility for future councilmembers and staff input is very important.

3. Parking - downtown lots, 8th Street SW, 2100 block of West Bremer Avenue
- City Administrator Phil Jones summarized the need for the parking issues.
 - Council and staff discussed there would be 18 reserved parking spots for the upper story renovation apartment project and 24 hour parking on the rest of the public lots in the downtown area with street parking remaining the way it is today. Continued monitoring of the downtown parking is necessary to determine future need for reserved spots. There was consensus to change parking to 24 hour parking in the downtown area through an ordinance change.
 - Council and staff discussion followed regarding need and cause of parking on only one side of the street at the 2100 block of West Bremer Avenue would mean. To be proactive it is a good idea to follow D.O.T. design standards to be eligible for future federal funding. This is a snow route and cars do have to be off the street during times of heavier snow amounts. Residents other than those that live in the 8-plex also have visitors that park on the street. It was decided to have landlord encourage parking in garages and in driveways to those residents of the 8-plex.
 - Council and staff talked about how parking that surrounds DUO's impacts traffic, especially large trucks exiting the alleyway onto 8th Street SW. There was a consensus to initiate a code change by painting 5 foot yellow stripes on the north and south side of the alley access point on the west side of 8th Street SW, and to prohibit parking between the private driveway and St. Andrew's Episcopal Church, directly across from the alley so that delivery trucks and public services can maneuver turning without causing damage to other vehicles.

D. Staff Comments

- City Administrator Phil Jones reminded Council and public there are only two meetings in May due to the upcoming Memorial Day holiday.
- Leisure Services Director Tab Ray announced Saturday, May 2 will mark the 10th Annual Art Walk in Kohlmann Park from 10:00 A.M. to 4:00 P.M. and in such a case of inclement weather it will be moved to the high school.

E. City Council Comments

- City Engineer Mike Cherry responded to a question of Councilman McKenzie that there are provisions in place for discontinuing utility billing issues for the snow birds. We would ask them to contact the public works administration office at 319-352-9065 if they need additional information.
- Councilman Lampe thanked Dave Reznicek for his presentations.
- Councilwoman Waldstein inquired regarding a future ordinance that mandate the storage of trash containers being inside a building.
- City Administrator Phil Jones informed Councilman Kangas there have been 4 registrations in regards to the Chicken Ordinance.

F. Mayor's Comments

- The Waverly Area Veterans Post had their groundbreaking on April 22 and it was a wonderful event and thanked Betty Westmeyer for her time commitment in serving as guest council person for April.

- Guest Councilperson Betty Westmeyer commented that she too would agree that having two agendas to view on any given Monday would be confusing to the public and inquired on prioritizing projects.

H. Adjournment

Moved By: Kangas

Seconded By: Neuendorf

To adjourn is hereby approved.

Yes: 7 No: 0

Absent: 0

Meeting adjourned at 8:59 P.M.

Charles D. Infelt, Mayor

ATTEST:

Carla Guyer, City Clerk