

Regular Meeting Minutes – January 9, 2017
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on January 9, 2017 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members were present: Reznicek, Waldstein, Lampe, McKenzie, Gade, Sherer, and Kangas. Absent: None

- A. Mayor Infelt called the meeting to order.
- B. Mayor Infelt led in the Pledge of Allegiance.
- C. Mayor Infelt led in prayer.
- D. Moved by Waldstein, seconded by Sherer to approve the agenda as presented.
Motion passed. Yes: 7 No: 0 Absent: 0
- E. Moved by Waldstein, seconded by Lampe to approve the December 19, 2016 regular meeting minutes as presented.
Motion passed. Yes: 7 No: 0 Absent: 0
- F. Proclamation
- Moved by Kangas, seconded by Sherer to Proclaim January, 2017 as Big Brothers Big Sisters of Northeast Iowa “Mentoring Month”.
Motion passed. Yes: 7 No: 0 Absent: 0
 - Stacey Reichert of Big Brothers Big Sisters reviewed that the organization currently reaches out to Bremer and Butler Counties. Big Brothers Big Sisters requests an 18 month commitment from mentors and “Littles” in order for matches to form strong relationships. Senior at Waverly-Shell Rock High School, Veronica Perez and her Big, Mary Ann Hinders were also in attendance. Ms. Perez noted that her and Ms. Hinders had been “Bigs” for several years and they have become very close friends. Ms. Perez went on to encourage others to become “Bigs”. She named benefits of having “Bigs” including: having someone to talk to, making memories, helping to build a future, and it makes a difference to people in the community.
 - Councilmember McKenzie encouraged citizens to go out and urge others to be join the organization. He further stated that it is as simple as giving them a call and saying that you would like to be a “Big”. It is a great feeling for both the “Bigs” and the “Littles”.
- G. Council welcomed Marty Leary as Guest Council Person for January.
- H. Public Comments on Items Not on the Agenda.
 - There were none.
- I. Consent Calendar
- Pay Request from VJ Engineering for the Cedar Lane Reconstruction 2017 project for \$6,330.00.
 - Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for the Comprehensive Plan review for \$270.00.
 - Pay Request from Lodge Construction for the Brookwood Park Riverbank Stabilization 2016 for \$20,658.00.
 - Pay Request from A & R Land Services, Inc. for the Airport Land Acquisition 2012 for the Airport Safety Zone Expansion project for \$455.00.
 - Class B Native Wine Permit for Tiedt Nursery, Ltd.
- Moved by Sherer, seconded by Reznicek to approve the Consent Calendar.
Motion passed. Yes: 7 No: 0 Absent: 0

J. Regular Business.

1. Moved by Reznicek, seconded by Lampe to set the Public Hearing date to review the 3rd Street SE Bridge Repairs project Plans, Specifications, Form of Contract and Estimated Cost for February 20, 2017 at 7:00 p.m. in the Council Chambers of City Hall.

Motion passed. Yes: 6 No: 1 (Waldstein) Absent: 0

- Staff confirmed that at the public hearing there should be a full understanding of the impact from the bids and the timeline. Notice went out to 80 - 90 contractors throughout the State and on the D.O.T. approved list. There have been 10 inquiries, including with or without plans, within the first week.

- Council discussion followed. Councilmember Waldstein voiced that she has not been in favor of this project since there has been a significant increase of the estimate and she has heard from citizens with the same concerns. Councilmember Reznicek stated that the amount of dollars has not been finalized yet.

Councilmember Gade commented that the public hearing is important in order to get bids and find out actual costs.

2. Moved by Kangas, seconded by Sherer to approve the purchase of the Morbark M18R brush chipper from Midwest Underground of Bondurant, Iowa for the net price of \$52,000.00 which includes the trade in of the City's old 2000 Bandit 1890 brush chipper for \$14,500.00.

Motion passed. Yes: 7 No: 0 Absent: 0

- Staff informed Council they would need to report back to them regarding an average lifespan of such a piece of equipment. Staff further informed Council that they can respond at a later time of the comparisons between the new and the old brush chippers and whether this is a trade of apples to apples. The chipper will be used throughout the year. It is currently planned to be used during Ash Tree removal. This is a replacement for the current brush chipper which is a 2000 brush chipper. Lifespan is determined by age, maintenance history, projected usage, and reliability.

3. Moved by Lampe, seconded by Waldstein to approve Resolution 17-01 Approving Iowa Department of Transportation's request to allow for contractors to work evening and nighttime hours for construction work associated with the reconstruction of Iowa Highway 3 (Bremer Avenue) in 2017 and 2018.

Motion passed. Yes: 7 No: 0 Absent: 0

- These costs would be bid accordingly. The current ordinance reads, "All unnecessary noises and vibrations that are unreasonably disturbing to the public". Staff confirmed that they would be present during construction meetings. Types of evening and nighttime work are saw cutting the concrete and moving traffic barriers. The evening work would reduce impact to traffic and could reduce the overall construction timeframe. Nighttime construction is very expensive.

There will be advance notice to the public as to when the work might be happening.

4. Moved by Sherer, seconded by Waldstein to approve Resolution 17-02, Approving the Professional Services Agreement with Fehr-Graham of West Union, Iowa for the preparation of the plan documents for the 1st Street SE Water Main Extension 2017 project for the lump sum of \$8,000.00.

Motion passed. Yes: 7 No: 0 Absent: 0

- This project will tie into the Bremer Avenue Water Main project. This work cannot be done until after the Bremer Avenue work is done.

5. Moved by Kangas, seconded by Sherer to approve Second Reading of Ordinance 1019, an Ordinance Amending Section 105.4.10 of the Waverly Municipal City Code Regarding Additional Parking Restrictions per the Iowa Department of Transportation Agreement.
Motion passed. Yes: 7 No: 0 Absent: 0
6. Moved by McKenzie, seconded by Waldstein to approve the Mayoral Appointments.
Brian Pins reappointed to Leisure Services Commission.
Kelsey Setzkorn reappointed to Leisure Services Commission.
Sally Thorson appointed to Golf Course Commission.
Sharon Abram reappointed to Golf Course Commission.
Brent Jones reappointed to Golf Course Commission.
Peggy Rathe appointed to Municipal Housing Commission.
Ron Stahlberg reappointed to Municipal Housing Commission.
Kathy McCulung reappointed to Municipal Housing Commission.
Richard Pursell reappointed to Bremer County E-911 Service Board.
Motion passed. Yes: 7 No: 0 Absent: 0
7. Moved by Waldstein, seconded by McKenzie to approve the appointment of Councilmember Tim Kangas as Mayor Pro-Tem.
Motion passed. Yes: 7 No: 0 Absent: 0
8. Moved by Reznicek, seconded by Waldstein to approve Council Liaisons to the Boards and Commissions as listed below.

Commission or Board	Council 2016	Council 2017
CABLE TELECOMMUNICATIONS COMMISSION	Tim Kangas	Kangas
MUNICIPAL HOUSING COMMISSION	Mike Sherer	Sherer
ECONOMIC DEVELOPMENT COMMISSION	Dan McKenzie	McKenzie
WAVERLY SENIOR CENTER	Dan McKenzie	McKenzie
ELECTRIC UTILITY BOARD OF TRUSTEES	Edith Waldstein	Waldstein
PUBLIC SAFETY BOARD - <i>voting member</i>	Dan McKenzie and Mike Sherer	McKenzie and Sherer
VETERANS TRIBUTE		Infelt
WAVERLY HERITAGE DAYS	Dan Lampe	Gade
HAZARD MITIGATION - RIVER USE COMMISSION		
WAVERLY CHAMBER OF COMMERCE	Dan McKenzie and Charles Infelt	McKenzie and Infelt
WAVERLY MUNICIPAL BAND		Reznicek
COMMUNITY ENERGY ADVISORY TEAM	Dan McKenzie	McKenzie
WAVERLY PUBLIC LIBRARY BOARD	David Reznicek	Sherer
AIRPORT COMMISSION	Tim Kangas	Kangas
HISTORIC PRESERVATION COMMISSION	Wes Gade	Lampe
GOLF COURSE COMMISSION	Wes Gade	Gade
LEISURE SERVICES COMMISSION	David Reznicek	Reznicek
W - ADVISORY BOARD - <i>voting member</i>	Mike Sherer	Sherer
PLANNING AND ZONING COMMISSION	Edith Waldstein	Waldstein
ZONING BOARD OF ADJUSTMENTS	Tim Kangas	Kangas
Ball Diamond Task Force		McKenzie and Gade

Motion passed. Yes: 7 No: 0 Absent: 0

9. Moved by Gade, seconded by Lampe to convert the front row of the Citizens seating area to open seating and to remove the table from the front of the room.
Motion passed. Yes: 4 No: 3 (Kangas, McKenzie, Sherer) Absent: 0
- Councilmember Reznicek explained that the spirit of this agenda item was to open up seating for all audience members to occupy the front row. Mr. Reznicek further stated that his bias will always be towards citizens. There are people that do not feel comfortable with speaking when there is someone standing or sitting behind them. Further council discussion continued. The table serves as a barrier when speakers are maneuvering around it to get up and down to speak. As a convenience, Media has used this space as a surface to write on. Speakers also have to maneuver around the staff table. Picture taking will still occur; the media will just have to move further in order to obtain the pictures. Once the table is removed the seating will be on a first come, first serve basis. When speaking, the television cameras are on the speakers as well. There seems to be disruptions when the pictures are being taken. A traveling microphone may add comfort to speakers so they don't need to stand in front.
 - John Molseed of the Waterloo Courier stated that "the media is just another member of the public, that there are no privileges that are ascribed". Councilman Reznicek informed Mr. Molseed that was not a particular incident that occurred to spark this agenda item.

10. Discussion of Budget Guidance Planning
- It is important for Council to discuss and align together on the director or guidance given to staff as they begin to prepare for the budget planning process. Council should identify three to five vital items to use as guidance while putting the budget together. Targets of tax rate, tax levy, and debt ratios should be guided by Council previous to budget preparation. There was discussion on capital planning during the November 28, 2016 City Council meeting. There has not been a Strategic Planning/Goal Setting meeting since August of 2014. Council would need to align schedules in order to hold such meetings. Efforts have been made to hold these types of meetings in the recent past and it has not worked due to scheduling conflicts. Future planning and keeping current plans in place is part of what is done at each Council meeting. Staff has little control over personnel issues such as: insurance costs spiking, IPERS we don't set dollar amount, and wages are voted on and union contracts are developed. We can discuss the non-bargaining wages, however, that is a very small portion of overall wage totals. The operational piece of the budget is kept as flat as possible. Other than personnel costs the capital projects will be the driving force in this budget. Generally, we want to keep taxes as low as possible or provide the services we can with the amount of dollars we are given in the best way we possibly can, and in an efficient manner. Since the city does not receive taxable valuations until about January 1st, it is difficult to project figures any earlier than that. There was good increase in "true growth" taxable valuation this year through residential activity. A 10 year bond for \$1 Million is about \$0.25 on the levy. If engineering can be done the projects can be "shovel ready" when other funding options are pursued.

K. Reports from Boards and Commissions

1. Library Board of Trustees Minutes; Nov. 8, 2016; Received into record.
2. Golf Commission Minutes; Dec. 13, 2016; Received into record.
3. Economic Development Commission Minutes; Dec. 13, 2016; Received into record
4. Senior Calendar; January 2017; Received into record.

- L. Staff Comments
- Community and Economic Development Director/City Attorney Bill Werger announced there was a press release today stating that a company by the name of CMI has purchased the Terex building. They are an equipment manufacturer with asphalt/concrete type products. The company has a goal to begin manufacturing this year and to have output during the second one-half of the year. They will be filling all positions from the bottom to the top. City staff is working with the company on job postings. The Global Business Services for Terex will stay since the company doesn't need a large amount of administration space.
 - Public Works Director/City Engineer Mike Cherry commented that this is the last week for curbside Christmas Tree pickup.
- M. City Council Comments
- Councilmember Waldstein stated that she appreciates City Administrator James Bronner's leadership in many areas especially his financial knowledge. His explanations are productive and useful.
 - Councilmember Lampe echoed Waldstein's comment.
 - Councilmember Sherer voiced that the sale of Terex is good news.
 - Councilmember McKenzie announced that Strategic Planning/Goal Setting session is set for January 14th at 8:00 a.m. and the Champions Ridge Committee is working diligently on developing a new offer to bring to Council.
 - Councilmember Gade also feels that the Terex news is great. It will also be great if Cohen-Esry receives a grant in order to re-develop the CUNA building. Winnebago is short about 10 – 15 employees before they will reach their maximum. Winnebago's original goal was 85 employees, however, it could end up being more than that. Economic Development should have employee numbers ready in approximately a month.
- N. Mayor's Comments
- There were none.
- O. Communication
- Iowa Northland Regional Council of Governments (INRCOG) annual report.
- P. Moved by Kangas, seconded by Lampe to adjourn. Motion passed and Council meeting adjourned at 8:55 P.M. **Yes: 6 No: 0 Absent: 1**

Charles D. Infelt, Mayor

ATTEST:

Carla Guyer, City Clerk