

Regular Meeting Minutes – February 10, 2020  
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on February 10, 2020 at 7:00 P. M. at City Hall. Mayor Hoffman presided.

- A. Mayor Hoffman called the meeting to order.
- B. Roll Call
- Present: Beaufore, Birgen, Drenkow, Glaser, Kangas, Rathe, and Schneider. Absent: None
- C. Mayor Hoffman led in the Pledge of Allegiance.
- D. Moved by Kangas, seconded by Birgen to approve the agenda as presented.  
**Motion passed. Yes: 7 No: 0 Absent: 0**
- E. Moved by Glaser, seconded by Schneider to approve the January 20, 2020 regular meeting minutes, the January 25, 2020 budget work study session minutes, and the January 27, 2020 study session minutes as presented.  
**Motion passed. Yes: 7 No: 0 Absent: 0**
- F. Guest Councilperson  
Council welcomed Josh Gilbert as Guest Councilmember for February.
- G. Award Recognition
1. City of Waverly received the Healthy Hometown Powered by Wellmark Community Award
    - Waverly Health Center Community Health Specialist and member of a community health coalition known as the Waverly Area Partnership for Healthy Living (WAPHL), Amanda Ranthun and Leisure Services Director Garret Riordan shared that the City of Waverly received the Healthy Hometown Powered by Wellmark Community Award. Ms. Ranthun completed the application for the award listing many reasons the City of Waverly should receive this award. They recognized the work that WAPHL and the community has done to improve the physical, social and emotional well-being of the community. Some of those accomplishments include: improved walkability and bikeability through the use of traffic calming measures; added 64 raised beds at the Waverly Community Sharing Gardens located at 2<sup>nd</sup> Street SW and 5<sup>th</sup> Avenue SW (founded in 2010 which donated 8,413 pounds of produce locally, last year alone) which includes apple trees that were added in 2013 (1 block east of the bowling alley); implemented nicotine free parks; hosted a walking audit workshop in May, 2019 to look at tips for future improvements to walkability and bike ability; implemented safe routes to school which was led by coordinator Jackie Schares which included bike safety instructional courses and a walking school bus where several children meet at a given spot and an adult guides them to school safely; and finally, they encouraged fundraisers to promote physical activity vs. fundraisers that focus on food, for example, the Go-Hawk 5K that has been done for a couple of years. This award achievement was accompanied with \$5,000 for continued efforts to be used to promote healthy living. They are hoping to add a couple of pocket parks in the future or use the \$5,000 towards a mapped portion of a much larger grant. There is a possibility that it could be used for the ball diamonds in which they have an activity plan with some ideas. Ranthun also talked about evidence-based tactics which fall into categories of: eat well, move more, and feel better. Some of the things that were talked about were improvement of bike ability and walkability such as continental style cross-walks and bump-outs. WAPHL meeting times vary, but mostly fall on the last Wednesday of each month at 8 am or 8:30 am at the Waverly Health Center. Council extended gratitude to this group and congratulated them for achieving the award. At the Healthy Hometown Powered by Wellmark Awards event, Lindsey Fendley spoke

regarding mental health and was very effective. Emotional well-being is one of the newer focuses for the healthier state initiative.

H. Proclamation.

1. Moved by Drenkow, seconded by Birgen to approve a Proclamation for Iowa Honey Bee Day.

**Motion passed. Yes: 7 No: 0 Absent: 0**

I. Public Comments on Items Not on the Agenda

- There were none.

J. Consent Calendar

1. Approve the purchase of a 2020 Dodge Ram 2500 3/4 -ton 4x4 Pickup for the Equipment Services Division from Krueger Auto of Waverly, Iowa for the total purchase price of \$28,870.00.
2. Approve the purchase of a 2020 Dodge Ram 3500 1-ton Cab & Chassis for the Sewer Line Maintenance Division from Krueger Auto of Waverly, Iowa for the total purchase price of \$23,829.00.
3. Pay Request from McClure Engineering Co. for the Airport Obstruction Removal Project 2020 for the amount of \$5,400.00.
4. Pay Request from McClure Engineering Co. for the Airport Runway 29 Extension 2018 for the amount of \$2,156.53.
5. Pay Request from McClure Engineering Co. for the 20<sup>th</sup> Street NW Reconstruction 2018-Phase 1 RR Crossing Improvements for the amount of \$5,402.96.
6. Pay Request from Snyder & Associates, Inc. for the 4<sup>th</sup> Street SW Reconstruction 2020 for the amount of \$39,166.64.
7. Pay Request from Snyder & Associates, Inc. for the 10<sup>th</sup> Street SW Reconstruction 2020 for the amount of \$2,237.77.
8. Pay Request from Pit Pros, Inc. for the Fall 2019 Sludge Hauling and Disposal for the amount of \$26,913.92.
9. Pay Request from Hall & Hall Engineers, Inc. for the Youth Ballfields 2019 for the amount of \$25,250.13.
10. Pay Request from ATC Group Services LLC for the Youth Ballfields 2019 for the amount of \$4,700.00.
11. Pay Request from A & R Land Services, Inc. for relocation assistance services for the Airport Land Acquisition 2012 for the amount of \$600.00.
12. Class C Liquor License for Applebee's Neighborhood Grill & Bar.
13. Ownership update for Hy-Vee.

Moved by Birgen, seconded by Glaser to approve the Consent Calendar as presented.

**Motion passed. Yes: 7 No: 0 Absent: 0**

K. Regular Business.

1. Moved by Drenkow, seconded by Birgen to approve Resolution 20-07, approving a façade reimbursement to Crawdad Burrow, LLC in the amount of \$1,478.65 for façade improvements completed on the building at 209 E Bremer Avenue and Paula and David Stevenson's façade grant in the amount of \$14,000.00 for the façade improvements completed on their building at 213 E Bremer Avenue.

**Motion passed. Yes: 7 No: 0 Absent: 0**

2. Moved by Rathe, seconded by Birgen to approve the First Reading of Ordinance 1070, an Ordinance providing for rezoning of property owned by JDM Property Holdings LLC located at 208 9<sup>th</sup> Avenue NW and 1005 Adams Parkway from R-2 (One and Two Family Residential) to P-D (Planned Development District) and Setting March 2, 2020 at 7:00

P.M. in the Council Chambers of City Hall as the date, time, and place for a Public Hearing.

**Motion passed. Yes: 7 No: 0 Absent: 0**

3. Moved by Birgen, seconded by Rathe to approve Resolution 20-08, approving the final plan and cost estimate of \$227,020.00 to authorize the purchase of items and for approving competitive bidding of street tree and sidewalk decorative brick installation for the Bremer Avenue Streetscape Project.

**After discussion, Birgen withdrew his motion and Rathe withdrew her motion and item was removed from the agenda.**

- There was discussion primarily regarding cost estimates for this project and whether or not to have trees. Council commented that with the budget for capital projects being so tight now, whether the money set aside for this project could have a better use on other projects. The fixtures need to be able to withstand the weather 24 hours per day 7 days per week. The group that has been working on this project is comprised of: Chamber of Commerce staff and some Chamber Committee members, City staff, and some downtown business owners. There have been one to two public meetings per year. Merchants feel their input hasn't been heard. There have been a lot of people who are missing the trees, and there are a lot of people who do not want them. The group felt that having two trees per block was a good compromise. The City now has staff that have education in proper care for vegetation. The City did receive a \$25,000 grant from American Bloom for the installation of trees and plants within our Streetscape that will come to Council next week. The intention was to place the trees so they wouldn't interfere with the lights. City staff should have another conversation with the business owners to find out their thoughts. As a result of discussions with the downtown merchants, the number of trees in each block and their location of being moved closer to each intersection instead of in the middle of the block were the changes made to the plan. There are smaller species of trees that are planned for installation which will have a 10 to 15-year life expectancy on the trees. A major part of the cost is preparing the area for the installation of the trees. Council questioned whether there will be added labor hours for City staff to care for the vegetation. Leisure Services Director Garret Riordan stated that there have been talks regarding the placing and removal of the decorations each spring and fall. Downtown beautification is important. Uniformity adds to the aesthetics of the downtown. Staff could experiment with the number of seats furnished such as begin with half as much seating that is in the plan currently and if it gets used, add more. The benches are more aesthetic than they are for comfort. The blocks can be used for refuge from the traffic. It was questioned whether this would have an impact on ADA acceptability. There are 16-foot sidewalks with a 7 – 8-foot walkable space.

4. Moved by Glaser, seconded by Schneider to approve Resolution 20-09, approving Change Order No. 1 in the amount of a \$2,253.60 decrease and approving Pay Application No. 4 in the amount of \$42,932.96 to K Cunningham Construction Co. Inc. of Cedar Falls, Iowa for the Cedar Lane Reconstruction 2019 project.

**Motion passed. Yes: 7 No: 0 Absent: 0**

5. Moved by Rathe, seconded by Birgen to approve Resolution 20-10, approving Change Order No. 1 in the amount of a \$18,700.19 decrease, accepting the E. Bremer Avenue Sanitary Sewer Extension 2019 project as complete, approving Pay Estimate No. 1 in the amount of \$156,220.72, and approving Pay Estimate No. 2 in the amount of \$8,222.14 as the final pay request to Boomerang Corp. of Anamosa, Iowa.

**Motion passed. Yes: 7 No: 0 Absent: 0**

6. Moved by Kangas, seconded by Schneider to approve Resolution 20-11, approving an amendment to the City of Waverly- City Council Rules of Procedure.

**Motion passed. Yes: 7 No: 0 Absent: 0**

7. Moved by Schneider, seconded by Beaufore to approve Kris Glaser as the Council Liaison to the Waverly Chamber of Commerce and Brian Birgen as the Council Liaison to the Waverly Public Library Foundation Board.

**Motion passed. Yes: 7 No: 0 Absent: 0**

L. Reports from Boards and Commissions

1. Planning and Zoning Commission Minutes; November 7, 2019; Received into record.
2. Board of Adjustment Minutes; November 11, 2019; Received into record.
3. Bremer-Waverly Law Board Minutes; January 13, 2020; Received into record.
4. Senior Center Calendar; February 2020; Received into record.

M. Staff Updates

- Leisure Services Director Garret Riordan noted that there were 55 walkers, a handful of skiers, and 3 dogs that participated in the Candlelight Ski on February 8.
- City Administrator James Bronner introduced Jessica Mayer as the new Finance Director. Her first day of work was today.

N. City Council Comments

- Councilmember Birgen reflected on the recent budget sessions and asked citizens to stay aware with what is going on. Birgen invited anyone that would like to discuss City business to join him at the Pour House directly after this meeting.
- Councilmember Glaser reminded folks that the Waverly Public Library is having an interactive movie night Saturday, February 15, from 6:00 to 8:00 p.m. Dinner and childcare are provided. The Princess Bride will be the movie and pre-registration is required.
- Councilmember Drenkow echoed what Birgen said and added that he would appreciate comments and/or emails from people regarding capital projects and the operating budget. He asked that your thoughts also be accompanied with the reasons why that person felt the way they did.
- Councilmember Beaufore also requested comments, questions, and ideas regarding the budget. Beaufore commented that the Waverly Area Veterans Post would be hosting a Valentine's Dinner on Friday, February 14 at 6:00 p.m. with Happy Hour at 5:30 p.m. The cost for a dinner and a show is \$35 per person and show tickets only are \$25 per person. Call for reservations.
- Councilmember Rathe thanked staff for the work completed on the budget and encouraged citizens to watch the portion of the budget regarding capital projects. Rathe welcomed Finance Director Jess Mayer and thanked outgoing Finance Director Jenifer Mein for her service.
- Councilmember Schneider thanked Council and staff for productive budget sessions. Schneider reassured the public that this Council will get along well. He also recognized Wartburg College's Professor Amy Pilcher's accounting class for looking at what is best economically and environmentally. This project is due the middle of April. Schneider visited Public Services, and they seem to be doing an excellent job of driving efficiencies.

O. Mayor's Comments

- Mayor Hoffman commented that it is the Mayor and Council's responsibility to collaborate, communicate, and coordinate which is especially true with the budget. Engage with your Ward Councilmember, At-Large Councilmembers or the Mayor for explanations on roll-back and other types of things that Council and staff refer to. The next 506 Café will be March 3. Thank you to Drenkow for coming back from his trip to make it for the budget session.

- P. Moved by Schneider, seconded by Birgen to adjourn. Motion passed and Council adjourned at 8:28 p.m.  
**Motion passed. Yes: 7 No: 0 Absent: 0**

  
Adam P. Hoffman, Mayor

ATTEST:

  
Carla Guyer, City Clerk