

Regular Meeting Minutes – April 6, 2020
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on April 6, 2020 at 7:00 P. M. at City Hall. Mayor Hoffman presided.

The Governor of Iowa has declared a Public Emergency because of the COVID-19 outbreak. The Mayor determined that an in-person meeting of the City Council is impossible or impractical without violating the Governor’s mandates.

When an in-person meeting is "impossible or impractical," Iowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means.

The meeting was conducted by video conference using ZOOM from the Council Chambers. The Mayor, City Administrator, City Clerk and City Attorney were in attendance in the Council Chambers. The 7 Council members were not be in the Chambers, but participated via ZOOM conferencing.

The video/audio conference of the meeting was broadcast on the normal public access channels. We strived to maintain the quality of the video and audio during the broadcast. Public access was available through this broadcast as well.

Because there was one public hearing at the meeting, the City provided a ZOOM link and a phone number for anyone that wanted to comment during the public hearing. The link could be used on any computer, tablet or smart phone. Written comments submitted before the meeting were welcome as always, but there were none to be shared with Council.

Meeting minutes were still taken and will be kept which include the statement explaining why an in-person meeting was impossible or impractical.

- A. Mayor Hoffman called the meeting to order at 7:04 P.M. after having a small technical difficulty.
- B. Roll Call
 - Present: Beaufore, Birgen, Drenkow, Glaser, Kangas, Rathe, and Schneider. Absent: None.
- C. Mayor Hoffman led in the Pledge of Allegiance
- D. Moved by Kangas, seconded by Birgen to approve agenda as presented.
- E. Moved by Glaser, seconded by Rathe to approve the March 16, 2020 regular meeting minutes as amended by changing the spelling of Down to Dau in the oral public comments in the third line of Section E, Public Hearing, item 1.
Motion passed. Yes: 7 No: 0 Absent: 0
- F. Guest Councilperson
The Guest Councilmember was not in attendance; however, Yusra Malik is scheduled to be the Guest Councilmember for April.
- G. Public Hearing
During this public hearing, individuals could join the meeting from a computer, tablet, or smart phone by using the following link:
<https://us04web.zoom.us/join/vjEof-ugpzozKM6PSi1JG2kbL793c7rC3Q>
For those who don’t have access to a computer, tablet or smart phone and have comments for this Public Hearing item, they could have called 319-596-0179.
 1. This was the date, time and place for a public hearing for the Downtown Alley Reconstruction 2020 project Plans, Specifications, Form of Contract, and Estimate Cost.

- **There were no oral or written public comments.**
- **The public hearing was then closed.**

Moved by Glaser, seconded by Kangas to approve Resolution 20-48, approving Plans, Specifications, Form of Contract, and Estimate Cost of \$49,851.00 for the Downtown Alley Reconstruction 2020 project.

Motion passed. Yes: 7 No: 0 Absent: 0

- This is the block directly behind East China between 3rd Street SW and 4th Street SW just south of West Bremer Avenue. This project is slated to begin in May and is expected to be completed by the end of the summer. This will be completed by general construction workers, and at this point, the Coronavirus has not restricted improving secondary infrastructure projects.

1a. Moved by Drenkow, seconded by Schneider to approve Resolution 20-49, awarding Contract for the Downtown Alley Reconstruction 2020 project to Feldman Concrete of Dyersville, Iowa for the bid amount of \$39,851.00.

Motion passed. Yes: 7 No: 0 Absent: 0

H. Consent Calendar

1. Pay Request from Hall & Hall Engineers, Inc. for youth ball fields for the amount of \$21,601.36.
2. Pay Request from Schrader Excavating & Grading Co. for the Airport Obstruction Removal Project 2020 for the amount of \$41,767.16.
3. Class E Liquor License for Wal-Mart Stores, Inc.

Moved by Birgen, seconded by Rathe to approve the Consent Calendar as presented.

Motion passed. Yes: 7 No: 0 Absent: 0

I. Regular Business.

1. Moved by Drenkow, seconded by Birgen to approve Resolution 20-50, approving Contract, Bonds, and Certificate of Insurance from Wicks Construction, Inc. of Decorah, Iowa for the 4th Street SW (IA 116) & 10th Street SW Improvements 2020 project and authorizing the Mayor to sign the contract.

Motion passed. Yes: 5 No: 2 (Beaufore, Schneider) Absent: 0

- The dollar amount of \$2.95 million for this project is the same as what was bonded for.

2. Moved by Birgen, seconded by Schneider to approve Resolution 20-51, approving Contract, Bonds, and Certificate of Insurance from Baker Enterprises of Waverly, Iowa for the 20th Street NW Improvements 2020 project and authorizing the Mayor to sign the contract.

Motion passed. Yes: 7 No: 0 Absent: 0

- This is to complete the second part of Phase 1 and is a total reconstruction and widening of the road in order to handle the traffic load.

3. Moved by Schneider, seconded by Rathe to approve Resolution 20-52, approving Contract, Bonds, and Certificate of Insurance from Blacktop Service Co. of Humboldt, Iowa for the Bituminous Seal Coat Program 2020 and authorizing the Mayor to sign the contract.

Motion passed. Yes: 7 No: 0 Absent: 0

4. Moved by Kangas, seconded by Birgen to approve Resolution 20-53, approving the Surface Transportation Block Grant (STBG) Program Federal-aid Swap Agreement No. 2-20-STBG-SWAP-016 between the City of Waverly and the Iowa DOT for the Business 218 North HMA Resurfacing 2020 project.

Motion passed. Yes: 7 No: 0 Absent: 0

- There was discussion regarding eligible expenses. The FAA will refund 80% of eligible expenses, up to a maximum of \$360,000. Amounts have not changed from one year ago.

5. Moved by Birgen, seconded by Rathe to approve Resolution 20-54, awarding Contract for the Crack Cleaning and Filling Project 2020 to Kluesner Construction, Inc. of Farley, Iowa for the bid amount of \$12,400.00.

Motion passed. Yes: 7 No: 0 Absent: 0

6. Moved by Drenkow, seconded by Birgen to approve Resolution 20-55, awarding Contract for the Sanitary Sewer Lining 2020 project to Municipal Pipe Tool of Hudson, Iowa for the bid amount of \$64,322.00 and authorizing the City Attorney to review and approve the Performance and Payment Bonds.

Motion passed. Yes: 7 No: 0 Absent: 0

- This project should not be impacted by the 1st Street NW improvements project and will all be done through the manholes. For clarification, construction will happen in 2020. This is being done to seal up the sewer to avoid inundation of groundwater.

7. Moved by Rathe, seconded by Drenkow to approve Resolution 20-56, approving Change Order No. 1 for the removal of trees on the Janssen property for the Airport Obstruction Removal Project 2020 in the amount of a \$16,575.00 addition.

Motion passed. Yes: 7 No: 0 Absent: 0

8. Moved by Drenkow, seconded by Glaser to approve Resolution 20-57, approving Contract, Performance and Payment Bonds from Wells Hollow Landscaping of Waverly, Iowa for the bid amount of \$78,950.00 for the Waverly Streetscape Tree Project 2020.

Motion passed. Yes: 7 No: 0 Absent: 0

- Council expressed they were happy to see a local bid be awarded this project.

9. Moved by Kangas, seconded by Schneider to approve the Third and Final Reading of Ordinance 1071, an Ordinance providing for rezoning of property owned by Amcon Construction Company LLC located at 1661 3rd Street SW from R-3 (Multiple Family Residential District) to C-1 (Commercial District).

Motion passed. Yes: 7 No: 0 Absent: 0

10. Moved by Schneider, seconded by Birgen to approve the Third and Final Reading of Ordinance 1072, an Ordinance providing for rezoning of property owned by the City of Waverly for Parcel ID 0911200001 and Parcel ID 09112000018 located abutting the Cedar River Parkway from A-1 (Agricultural District) to R-2 (One & Two Family Residential District).

Motion passed. Yes: 7 No: 0 Absent: 0

11. Update on the 2020 Traffic Study

- City Administrator James Bronner informed Council that while there were traffic counting cameras set in place during this time of the COVID 19 pandemic this should cause a minimal increase of cost, if any. The majority of cost happens during the time of analyzing data. The traffic counting cameras will be placed again in the fall when normal school, college, and work schedules resume. Other than looking at the impact that the virus had on traffic, there most likely wasn't any valuable information collected.

J. Reports from Boards and Commissions

1. Airport Commission Minutes; February 12, 2020; Received into record.

K. Staff Updates

- City Administrator James Bronner explained that Governor Reynolds restricted more businesses today due to the pandemic. The skate park and playgrounds are now closed. Park

areas remain open with the exception of the facility structures. The trail system remains open at this time. Very clear signage has been posted on affected areas. The municipal golf course, recycling, and yard waste operations will remain open for the time being. The dog park will also remain open until otherwise declared.

L. City Council Comments

- Councilmember Glaser urged everyone to stay safe.
- Councilmember Drenkow asked people to use common sense and stay safe.
- Councilmember Birgen thanked the City's Vegetation Management division for continuing to take care of vegetation. Birgen also recognized the circulating document that informs people of what restaurants are open, their hours, and their menus and urged folks to continue to support local businesses as much as they can.
- Councilmember Beaufore agreed with Birgen and asked citizens to stay safe and wash hands. Beaufore also thanked all the essential workers and noted they are all doing a great job. In addition, she recognized the great job of the Bremer County Health Department for their hard work.
- Councilmember Kangas also agreed with Birgen and asked folks to continue to support the local businesses. Kangas thanked the Waverly Volunteer Fire Department for helping to make special dates special for those people celebrating them.

M. Mayor's Comments

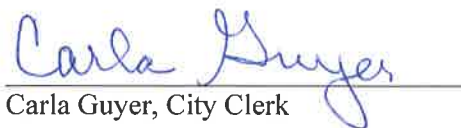
- Mayor Hoffman recognized how well the community has come together in difficult times. He added that he helped share the local businesses document and did not create it. There are a lot of new things happening, and he hopes that people will continue to do their part and be engaged. Hoffman thanked those that are helping by making homemade masks.

N. Moved Schneider, seconded by Kangas to adjourn the meeting. Motion passed and the Council meeting adjourned at 7:58 P.M.

Yes: 7 No: 0 Absent: 0


Adam P. Hoffman, Mayor

ATTEST:


Carla Guyer, City Clerk