

Minutes for the Meeting of the Board of Trustees				
Date	October 24, 2022		Time	6 pm
Location	CG Conference Room		Minutes Prepared By	Alyssa Nordmeyer
Members:	Phil Jones, Chair	Laurie Everhardt	Susan Vallem	
	Ann Henninger Trax	John Johnston		
Guests:	Heidi Solheim	Lisa Bennett	Jon Perin	Dr Dahlquist
	Jodi Geerts	Dr. Ann Rathe	Karen Thalacker	Angie Tye Alyssa Nordmeyer
Related Documents:	Meeting Folder			

Agenda Items	Discussion/Notes	Action
1. Meeting called to order	6p	
2. Approval of Minutes* a. September 26, 2022 Board Minutes	Minutes of the 9/26/22 meeting were reviewed. A motion was made to approve the minutes as written.	1st: Everhardt 2nd: Vallem Motion carried
3. Celebrations	Masking policy has been lifted! Jon Perin has received his RHC certification! Parking lot is opening!	
4. C.E.O.'s Report		
5. Medical Staff President Report	Dr Ann Rathe gave a verbal report on everything that is happening with MEC and med staff. Still working on Medical Director clarification, FPPE/OPPE, privileging forms, updating processes. Working on recruiting for MEC candidates for 2023. Discussion with Heartland Anesthesia and the pain clinic.	

		MEC members are interested in education and Dr Rathe feels it would be a great opportunity to attend a conference for further education on what the role of MEC is.	
6. Financial and Statistical Report*	<ul style="list-style-type: none"> a. <u>Financial Presentation ppt.</u> b. <u>Financial Report</u> c. <u>Cash on Hand</u> 	Bennett presented the financial and statistical reports for September. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st: Jones 2nd: Vallem Motion carried
7. Finance Committee	<ul style="list-style-type: none"> a. <u>Minutes</u> b. <u>Capital Requests</u> c. <u>Capital Report</u> d. <u>Cash Investments & Transfer Report</u> e. <u>Financial Assistance Requests</u> 	<p>Bennett reported that the Finance Committee met, minutes from the meeting were included in the Board packets.</p> <p>Bennett presented the capital and cash investments and transfer reports as included in the Board packets.</p> <p>Bennett presented there was one financial assistance request for \$14,312.00 - 100% write off - no insurance - ED visit. A motion was brought forth from the Finance Committee to approve.</p>	1st: Vallem 2nd: Jones Motion carried
8. Board Quality Committee	<ul style="list-style-type: none"> a. <u>October 19, 2022 Board Quality Minutes</u> 	Minutes of the 10/19/22 meeting were reviewed as provided in the packet. A motion was brought forth from the Board Quality Committee to approve.	1st: Henninger 2nd: Jones Motion carried
9. Administrative Reports:	<ul style="list-style-type: none"> a. <u>CNO Report</u> b. <u>HR Report</u> c. <u>CFO Report</u> d. <u>COO Report</u> <ul style="list-style-type: none"> i. <u>Building Project Update and Expense Tracking</u> e. <u>CCO Report</u> f. <u>CMO Report</u> g. <u>Organization Committees</u> <ul style="list-style-type: none"> i. <u>EOC - Sept & Oct</u> ii. <u>Policy and Procedure Committee - Oct 13, Oct 21</u> 	<p>Admin Reports were reviewed as included in the Board packet. Discussion was had with no additional questions.</p> <p>Org Committees were reviewed as included in the Board packet.</p>	

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<p>10. Medical Staff Reports*</p> <ul style="list-style-type: none"> a. Emergency Services Committee - <u>August</u> b. Lab Email Meeting - <u>Oct</u> c. Maternity Services Committee - <u>Oct</u> d. MEC - <u>Oct</u> e. Medical Staff (Gen Med) - <u>Oct</u> f. Quality Committee - <u>Oct</u> 	<p>Medical Staff Reports were reviewed as included in the Board packet. Motion was made to approve all actions in committees</p>	<p>1st: Everhardt 2nd: Vallem Motion carried</p>
<p>11. Old Business</p>		
<p>12. New Business</p> <ul style="list-style-type: none"> a. <u>ICN contract*</u> b. <u>Resolution to approve a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the MRI improvement project of the Waverly Health Center, and the taking of bids therefor*</u> c. <u>Initial Appointments*</u> <ul style="list-style-type: none"> i. <u>Bailey, Brooke CRNA</u> - Provisional, Anesthesia, Heartland Anesthesia and Consulting ii. <u>Brownshield, Lori PMHNP-BC</u> - Provisional, ARNP-Psychiatric and Mental Health, Integrated Telehealth Partners iii. <u>Eggers, Alisha PharmD</u> - Allied, Pharmacist, Waverly Health Center iv. <u>Frey, Betsie PharmD</u> - Allied, Pharmacist, Waverly Health Center v. <u>Hines, Amber CRNA</u> - Provisional, Anesthesia, Independent Contract vi. <u>Jacks, Morgan PharmD</u> - Allied, Pharmacist, Waverly Health Center vii. <u>Jahnke, Alicia PharmD</u> - Allied, Pharmacist, Waverly Health Center viii. <u>Losey, Colleen PharmD</u> - Allied, Pharmacist, Waverly Health Center ix. <u>Thornberry, Krista PMHNP-BC</u> - Provisional, ARNP-Psychiatric and Mental Health, Integrated Telehealth Partners d. Reappointments - None e. Privilege Form Updates - None f. Updated Provider Privileges* <ul style="list-style-type: none"> i. <u>Clark, Jeffrey DO</u> - Courtesy, Orthopedic Surgery, Cedar Valley Medical Specialists g. Resignations <ul style="list-style-type: none"> i. <u>Sheth, Atul MD</u> - Consulting, Psychiatry, Integrated Telehealth Partners 	<p>Solheim presented the ICN Agreement. Motion was made to approve.</p> <p>Solheim presented the resolution for the MRI improvement Public Hearing Notice. Motion was made to approve.</p> <p>Motion approved at MEC to approve initial appointments. Motion was made by the board to approve.</p> <p>Motion approved at MEC to approve privilege updates. Motion was made by the board to approve.</p> <p>The Board recognizes the resignations presented.</p>	<p>ICN: 1st: Vallem 2nd: Henninger Motion carried</p> <p>Resolution: 1st: Everhardt 2nd: Vallem Motion carried</p> <p>Initial Appointments: 1st: Henninger 2nd: Jones Motion carried</p> <p>Updated Privileges: 1st: Henninger 2nd: Everhardt Motion carried</p>

<p>ii. <u>Majumder, Yasmin PMHNP-BC - Consulting, ARNP-Psychiatric and Mental Health, Integrated Telehealth Partners</u></p>		
<p>13. Policy and procedure, formularies, protocols and order sets*</p> <p>a. Policy Review:</p> <p>i. New</p> <ol style="list-style-type: none"> 1. <u>SOP CGM (Nutrition)</u> 2. <u>Surgical and Nonsurgical Invasive Procedures Verification Time Out</u> 3. <u>Rapid Infuser SOP</u> <p>ii. Revised</p> <ol style="list-style-type: none"> 1. <u>10-22 PC-SOP-3136 Code Blue Medical Emergency Oct 22</u> 2. <u>PC-SOP-3065 Analyzing Blood Gas Samples on the GEM 5000</u> <p>b. Master Formulation - None</p> <p>c. Formularies - None</p> <p>d. Order Sets - None</p>	<p>All policies were reviewed as provided in the packet. Discussion was had and motion was made to approve all.</p>	<p>1st: Henninger 2nd: Everhardt Motion carried</p>
<p>14. Closed Session</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>Motion to move into closed session was made at 6:40p</p> <p>Attendees</p> <p>Jones Henninger Vallem Everhardt Thalacker Geerts Tye Solheim Bennett Nordmeyer Perin</p>	<p>1st: Vallem 2nd: Henninger Motion carried</p>
<p>15. Open Session</p>	<p>Motion to move into open session was made at 6:41p</p> <p>Board made a motion to approve Matt Johnson’s separation agreement and general release including appendix A.</p>	<p>1st: Vallem 2nd: Everhardt Motion carried</p> <p>1st: Henninger</p>

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		2nd: Everhardt Motion carried
16. Adjourn*	Motion to adjourn was made at 7:56p	Motion carried

Next meeting will be held
Monday, November 28, 2022
6:00 p.m.
CG Conference Room