

Members Present:
 Susan Vallem, Chair
 Karen Thalacker, Secretary
 Gary Burke
 John Johnston
 Darold Wolff

Speakers Present:
 Mike Trachta, CEO
 Iris Vering
 Lisa Bennett, CFO

Guests Present:
 Karen Buls
 Rhonda DeBuhr
 Roger Johnson
 Dan Rigel
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees

December 19, 2005

**Following the Joint
 Meeting of the Board and
 The Medical Staff**



Our Mission: Waverly Health
 Center strives to provide the
 highest quality, patient-focused
 health care.

Centennial Oaks Board Room

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 8:14 p.m.	
II. Approval of minutes	Minutes from the 11/28/05 meeting were reviewed. A motion was made to approve the minutes as written.	1 st – Thalacker 2 nd – Wolff Approved
III. Financial and Statistical Report	Bennett presented the financial and statistical report for November. There was a motion with a second from the Finance Committee to approve the financial and statistical reports as written.	1 st – Burke 2 nd – Wolff Approved
IV. Committee/Department Reports: <ul style="list-style-type: none"> • Performance Improvement • Home Health/Alternative Care 	The Performance Improvement minutes and the Home Health/Alternative Care report were presented as included in the Board packets. Vering noted that the project plan format for PI is being implemented and is working well.	Accepted
V. CORS Report	Vering presented the 3 rd Quarter CORS Report.	Accepted
VI. C.E.O.'s Report	Trachta reported that Dr. Morey has submitted her resignation. Her last day will be January 31 st . Trachta announced that he has been working, with the assistance of Dr. Owens, to recruit a general surgeon to replace Dr. Morey. Trachta reported that he is currently working on an arrangement to provide additional OB/Gyn clinic options and coverage. Trachta announced that the hospital has begun working on master facility planning with InVision Architecture.	
VII. Medical Staff Report	No report.	
VIII. Old Business	None.	

<p>IX. New Business</p> <ul style="list-style-type: none"> • Appointments to the Medical Staff: <ul style="list-style-type: none"> ▪ Jihad Khalil, M.D. • Reappointment to the Medical Staff: <ul style="list-style-type: none"> ▪ Robert Winchell, D.O. • Provisional to Regular Status: <ul style="list-style-type: none"> ▪ David Congdon, M.D. ▪ Daniel Farrell, M.D. ▪ Ellen Sakornbut, M.D. • New/Revised Policies: <ul style="list-style-type: none"> ▪ Continuing Education Unit Reimbursement (CEU) & Professional Memberships ▪ Packing and Shipping Laboratory Specimens • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – FYI ▪ Wage Adjustments • Personnel Committee • Midwest Sleep Services 	<p>Trachta presented the appointment to the Medical Staff, reappointment to the Medical Staff, and provisional to regular status as listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval with the exception of Dr. Congdon – the Executive Committee of the Medical Staff recommends that his provisional status be continued for 6 months. A motion was made to approve each of the items as recommended by the Executive Committee of the Medical Staff and individually considered.</p> <p>Trachta presented the new/revised policies as listed at left, and included in the Board packets. A motion was made to approve the policies as written and individually considered.</p> <p>Trachta reported that the Finance Committee met on December 16, 2005. Minutes from said meeting were distributed via email and at this meeting. Trachta reported that a capital request was approved by Director’s Council for purchase of a GYN stretcher for the ER at a cost not to exceed \$5,165. Trachta reported that the Finance Committee reviewed a market wage adjustment proposal. A motion with a second was brought forth from the Finance Committee to approve the market wage adjustment proposal as presented.</p> <p>Trachta reported that the Personnel Committee met prior to this meeting. The committee reviewed 3 carryover Employee of the Month nominations. Greg Dietz, a Maintenance Mechanic – Electrician in the Plant Services department was selected as the Employee of the Month for January. Dietz was nominated for consistently going above and beyond.</p> <p>Trachta reported that WHC has made arrangements with Midwest Sleep Services to provide sleep studies. The studies will take place in patient rooms. A motion was made to approve the addition of sleep study services.</p>	<p>1st – Johnston 2nd – Burke Approved</p> <p>1st – Thalacker 2nd – Wolff Approved</p> <p>1st – Burke 2nd – Wolff Approved</p> <p>1st – Johnston 2nd – Burke Approved</p>
<p>X. Adjourn</p>	<p>Vallem recognized Thalacker for her service on the Board of Trustees. A motion was made to adjourn the meeting at 8:56 p.m.</p>	<p>1st – Johnston 2nd – Thalacker Approved</p>

Next meeting will be held
January 23, 2006
7:00 p.m.
Carstensen/Gruben Room

Susan Kosche Vallem, Chair
Board of Trustees

Mike Trachta
Chief Executive Officer