Members Present: Susan Vallem, Chair Gary Burke Roger Johnson John Johnston Darold Wolff

Speakers Present: Mike Trachta, CEO Lisa Bennett, CFO Heidi Solheim Iris Vering Guests Present: Jean Harrington-Britt Dan Rigel Jennie Waller

Minutes of the Meeting of the **Board of Trustees** December 18, 2006 8:00 p.m. Centennial Oaks

WAVERLY HEALTH

— C E N T E R —

Our Mission: Waverly Health Center will provide the highest quality, patient-focused health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 8:00 p.m.	
II. Approval of minutes	Minutes from the 11/27/06 meeting were reviewed. A motion was made to approve the minutes as written.	1 st – Burke 2 nd – Johnson Approved
III. Financial and Statistical Report	Bennett presented the financial and statistical report for November. A motion with a second was brought forth from the Finance Committee to approve the financial and statistical reports as written.	1 st – Burke 2 nd – Johnson Approved
IV. Committee/Department Reports: • Performance Improvement • Home Health/Alternative Care	The Performance Improvement and Home & Community Health/Alternative Care reports were presented as included in the Board packets.	Accepted
V. Quality Services Update	Vering presented the Quality Services update to the Board.	Accepted
VI. C.E.O.'s Report • Employed Physician Contract • Occupational Therapy Proposal	Trachta presented a request to change Dr. Bartlett's contract from .75 FTE to .90 FTE. Her pay rate would remain the same. Trachta also announced that Dr. Beaty has been matched with her first choice fellowship and will be leaving WHC in June, 2007. A potential replacement for Dr. Beaty has been identified. Trachta requested Board approval to offer the same contract terms to physician recruit as were offered to Dr. Beaty. The Board requested that terms be added to make it a 2 year agreement with the signon bonus being conditional upon completion of the term agreement. A motion was made to approve the change to Dr. Bartlett's contract and for Trachta to proceed with the contract for the replacement physician as discussed. Trachta reported that in light of Northern Iowa Therapy's decision to not renew their contract, the Director's Council has discussed the alternatives for occupational therapy coverage. They determined at this time it would not be feasible/beneficial for the hospital to provide the services, nor would it increase functional collaboration between occupational therapy and physical therapy providers. Trachta presented a proposal from Taylor Physical Therapy Associates, LLC to provide occupational therapy services. They propose to provide services at a fee rate of 60% of net charges. This is comparable to what is currently being paid to Northern Iowa	1 st – Johnston 2 nd – Wolff Approved
	Therapy. Jean Harrington-Britt offered comments on behalf of Northern Iowa Therapy. A motion was	1st – Burke

	made to proceed in the contract process with Taylor Physical Therapy. Johnson abstained from voting due to a conflict of interest.	2 nd – Wolff Approved
Auxiliary Bylaws Revision	Trachta presented changes to the Auxiliary Bylaws as included in the Board packets. A motion was made to approve the changes as presented.	1 st – Johnston 2 nd – Johnson Approved
Cedar Valley Friends of the Family Letter	Trachta presented a letter from Cedar Valley Friends of the Family (CVFF) as included in the Board packets. They are requesting to have discussions with the Board regarding a potential for some sort of affiliation. Trachta reported that he is currently serving on the CVFF Board, but will be resigning on January 1 st . After discussion, the Board determined that Vallem and Johnson will form a sub-committee to speak with CVFF and explore possible affiliation options.	Approved
VII. Service Excellence Update	Trachta reported that the Service Excellence Advisors (SEA's) will be going through train the trainer training in early January. The Board will be invited to attend a graduation ceremony for the frontline SEA's on January 5 th . Trachta reported that the Operational Advanced Service Improvement Systems (OASIS) teams have been working to develop plans for the identified areas, and managers are in the process of developing accountability agreements for the coming year. More information regarding the ceremony and future service excellence events will be emailed to Board members. Solheim announced that Press Ganey patient satisfaction survey results for the last quarter were received today and will be presented at next month's meeting. Three of the surveys ranked in the high 90 th percentile (96 – 99 th percentile).	
VIII. Old Business • City/Hospital Land Acquisition Agreement	Trachta reported that the city council is scheduled to adopt a resolution to set a public hearing regarding the land acquisition agreement at the January 8 th meeting. The public hearing will be scheduled for later in January. Board members will plan on attending both meetings.	
 IX. New Business Appointment to Medical Staff: Scott Bohner, D.O. – Courtesy, ER, EPA Robert Fagerholm, M.D. – Courtesy, ER, EPA Reappointment to Medical Staff: Tarek Daoud, M.D. – Consulting, Nephrology, CVMS Provisional to Regular Status on Medical Staff: Mary Jones, RN – Ancillary, CVMS Tarik Ramahi, M.D. – Consulting, Cardiology, Alliance Recruiting 	Trachta presented the appointments and reappointment to Medical Staff and the provisional to regular appointments, and resignation as listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve the items as individually considered and recommended by the Executive Committee of the Medical Staff.	1 st – Johnston 2 nd – Wolff Approved

 Resignations from Medical Staff: Kory Kazarian, M.D. – Courtesy, ER, EPA 		
 New/Revised Policies: Transitional Care – Med/Surg Imaging Critical Test Results - Radiology 	Trachta presented the new/revised policies as listed at left, and included in the Board packets. A motion was made to approve the policies as written and individually considered.	1 st – Burke 2 nd – Johnson Approved
 Finance Committee Capital Request – Cafeteria Remodel/ \$19,425.23 	Trachta reported that the Finance Committee met on December 14 th . Minutes from said meeting were included in the Board packets. Trachta presented the following capital request: Cafeteria Remodel (carpet and chairs) at a cost not to exceed \$19,425.23 A motion with a second is brought forth from the Finance Committee to approve the above listed capital request as presented.	1 st – Johnson 2 nd – Burke Approved
Personnel Committee	Trachta reported that the personnel committee was convened today via email to select the employee of the month. The name of the winning nomination was not available at the time of the meeting. It was later announced that Carolyn Johnson, a nurse in the Surgery Complex was selected as employee of the month for January.	
X. Adjourn	A motion was made to adjourn the meeting at 9:08 p.m.	1 st – Johnston 2 nd – Johnson Approved
	Next meeting will be held	11

Next meeting will be held January 22, 2007 7:00 p.m. Carstensen/Gruben Room