

Members Present:
 Susan Vallem, Chair
 Gary Burke, Secretary
 Roger Johnson
 Darold Wolff

Members Excused:
 John Johnston

Guests Present:
 Amy Van Gundy
 Jennie Waller

Speakers Present:
 Mike Trachta, CEO
 Cathy Wilson-Sands
 Lisa Forsyth
 Lisa Bennett, CFO
 Alicia Jahnke
 Heidi Solheim
 Dr. Darnold
 Elly Steffen, COO
 Dan Rigel
 Karen Buls
 Rhonda DeBuhr, CNO

Minutes
 of the Meeting of the
Board of Trustees
 September 24, 2007
 7:00 p.m.
Carstensen/Gruben Room



Our Mission: Waverly Health Center will provide the highest quality, patient-focused health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m.	
II. Board Education	Trachta requested input from the Trustees on topics that would like to have presented for Board education. Trachta will email Trustees with a list of educational topics available through the Iowa Hospital Association. Trustees will respond with their areas of interest.	
III. Approval of minutes	Minutes from the 9/20/07 meeting were reviewed. A motion was made to approve the minutes as written. Minutes from the 8/31/07 meeting were reviewed. A motion was made to approve the minutes as written.	1 st – Burke 2 nd – Johnson Approved 1 st – Johnson 2 nd – Wolff Approved
IV. Celebrations	Steffen introduced Amy Van Gundy. Van Gundy will serve as an administrative fellow through May, 2008.	
V. Featured Departments: Education– Cathy Wilson-Sands & Lisa Forsyth	Wilson-Sands and Forsyth presented information about the functions and goals of the Education department.	
VI. Financial and Statistical Report	Bennett presented the financial and statistical report for July and August. A motion with a second was brought forth from the Finance Committee to approve the financial and statistical reports as written.	1 st – Burke 2 nd – Johnson Approved
VII. Committee/Department Reports: <ul style="list-style-type: none"> • Performance Improvement • Home Health/Alternative Care • Environment of Care • 5 Million Lives Campaign Update 	The Performance Improvement, Home & Community Health/Alternative Care, and Environment of Care reports were presented as included in the Board packets. Jahnke presented an update on the 5 Million Lives Campaign, discussing the work in progress regarding high-alert medications.	Accepted
VIII. C.E.O.'s Report <ul style="list-style-type: none"> • Employment Agreement ER Physician • FY 08 Organizational Chart • Cedar Valley Friends of the Family 	Deferred to closed session at request of the physician. Trachta presented proposed changes in structure and reporting relationships to the organizational chart. A motion was made to approve the changes as presented. Discussion was held regarding the memorandum	1 st – Wolff 2 nd – Burke Approved

	<p>achievements in healthcare. Waverly Health Center has received Pinnacle awards in the following categories:</p> <p><u>Customer Focused Physician</u> – Dr. John Brunkhorst <u>Service Excellence Advisor Team</u> – 110% Teaching Team <u>Program Director</u> – Cathy Wilson-Sands <u>Inspiring Administrator</u> – Rhonda DeBuhr <u>Hospital Provider of Choice</u> - Waverly Health Center</p> <p>Summit Award winners will be announced at the annual conference on October 26th.</p>	
<p>XII. Old Business</p>	<p>None.</p>	
<p>XIII. New Business</p> <ul style="list-style-type: none"> • Cardiothoracic and Vascular Services Clinical Privilege List • Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> ▪ Stanya Miller, M.D. – Courtesy, ER, EPA ▪ Todd Shover, D.O. – Active, ER, Waverly Health Center ▪ Jane Zehr, PA-C – Active Ancillary, Family Medicine, Waverly Health Center • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Scott Torness, DPM – Courtesy, Podiatry Resident, Covenant Podiatry Resident Program ▪ Wayde Blumhardt, CRNA – Ancillary, Anesthesia, Waverly Health Center • Provisional to Regular Privileges: <ul style="list-style-type: none"> ▪ April Borchardt, DPM – Courtesy, Podiatry Resident, Covenant Podiatry Resident Program ▪ Darron Cutler, D.O. – Courtesy, Family Practice, Family Medicine of Cedar Valley • Voluntary Resignation of Privileges: <ul style="list-style-type: none"> ▪ Jennifer Beaty, M.D. – Active, General Surgery, Waverly Health Center • New/Revised Policies: <ul style="list-style-type: none"> ▪ Fetal Scalp Electrode Placement/ Birthing Center 	<p>Dr. Darnold presented the new cardiothoracic and vascular services clinical privilege listing as included in the Board packets. The form has been reviewed and is recommended for approval by the Executive Committee of the Medical Staff. A motion was made to approve the privilege listing as written and individually considered.</p> <p>Dr. Darnold presented the provisional appointments and reappointments to the Medical Staff, and provisional to regular appointments on the Medical Staff, and resignation from Medical Staff as listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve the items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>Dr. Darnold presented the new policy statement as listed at left, and included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written and individually considered.</p>	<p>1st – Burke 2nd – Johnson Approved</p> <p>1st – Johnson 2nd – Wolff Approved</p> <p>1st – Burke 2nd – Johnson Approved</p>

<ul style="list-style-type: none"> • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – Beckman Coulter LH500 \$45,000 	<p>Trachta reported that the Finance Committee met on 9/17/07. Minutes from said meeting were included in the Board packets. Trachta presented the following capital request:</p> <ul style="list-style-type: none"> ▪ Beckman Coulter LH500 at a cost not to exceed \$45,000 <p>A motion was made to approve the capital request as presented.</p>	<p>1st – Johnson 2nd – Wolff Approved</p>
<p>XIV. Closed Session Regarding:</p> <ul style="list-style-type: none"> • Real Estate • Physician Employment Consideration • Legal Issues 	<p>A motion was made to move into closed session at 8:16 p.m. for the following identified purposes:</p> <ul style="list-style-type: none"> 21.5(c) Legal Matters 21.5(i) Personnel Evaluation 21.5(j) Real Estate 	<p>1st – Johnson 2nd – Burke Approved</p>
<p>XV. Open Session</p>	<p>A motion was made to move back into open session at 8:45 p.m.</p>	<p>1st – Burke 2nd – Johnson Approved</p>
<p>XVI. Physician Employment Agreement</p>	<p>A motion was made to approve the physician employment agreement as presented.</p>	<p>1st – Johnson 2nd – Wolff Approved</p>
<p>XVII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:47 p.m.</p>	<p>1st – Johnson 2nd – Burke Approved</p>

Next meeting will be held

October 22, 2007
7:00 p.m.
Carstensen/Gruben Room