Members Present: Susan Vallem, Chair Gary Burke Roger Johnson John Johnston Jennifer Seward

Speakers Present: Mike Trachta, CEO Lisa Bennett, CFO Guests Present:
Karen Buls
Rhonda DeBuhr
Diane Kohls
Jill Kwikkel
Heidi Solheim
Karen Thalacker
Jerry Tiedt
Iris Vering
Jennie Waller

Minutes
of the Meeting of the
Board of Trustees

December 21, 2009
following the Joint
Meeting of the Board &
the Medical Staff
CG Room



Our Mission: Waverly Health Center will provide the highest quality, patient-focused health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:22 p.m.	
II. Approval of minutes	Minutes from the 11/23/09 meeting were reviewed. A motion was made to approve the minutes as written.	1 st – Burke 2 nd – Johnston Unanimously Approved
III. Board Education	Included in Board packets: • BoardRoom Press – December, 2009	
IV. Celebrations	Happy holidays!	
V. Financial and Statistical Report	Bennett presented the financial and statistical report for November. A motion was brought forward from the Finance Committee to approve financial and statistical report as presented.	1 st – Johnson 2 nd – Burke Unanimously Approved
VI. Committee/Department Reports: • Home Health Advisory Board • Performance Improvement	Home Health Advisory Board and Performance Improvement reports were presented as included in the Board packets. Bennett reported that we are in the process of	Accepted
	restructuring the Environment of Care Committee. She noted that we will begin to see changes in the reporting this spring.	
VII. C.E.O.'s Report • Christophel Clinic Construction Project Update	No report.	
Orthopedic Surgeon Search	Trachta reported that an employment offer has been made to an orthopedic surgeon candidate contingent upon Board approval. The candidate is certified in orthopedics and sports medicine. A motion was made to approve the employment package as presented.	1 st – Johnston 2 nd – Burke Unanimously Approved
VIII. Medical Staff	The Executive Committee of the Medical Staff met this morning. Credentialing and privileging items along with policy review items were reviewed and recommended for approval.	
IX. Benchmark Measures: Iris Vering	Vering reported that due to new software, she will be presenting measures at the January meeting.	
X. Old Business	None.	
XI. New Business • Provisional Appointment to Medical Staff: • Hugo Koo, M.D. – Consulting, Cardiology, private practice • David Jensen, M.D. – Courtesy,	Privileging items were presented as individually listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A	1 st – Johnston

Radiology, Nighthawk Radiology Abbie Schrader, ARNP – Consulting-Ancillary, CVMS	motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.	2 nd – Seward Unanimously Approved
 Temporary to Provisional Status on Medical Staff: John Glascock, M.D. – Consulting, General Surgery, Covenant 		
 Provisional to Regular Status on Medical Staff: 		
 Cheryl Ervin, CRNA – Consulting- Ancillary, Anesthesia, Rhinosleep, PPC 		
 Continuation of Provisional Status on Medical Staff: Salam Sbaity, M.D. – Consulting, Cardiology, CVMS 		
 Change of Status from Active to Courtesy: Adam Brooks, M.D. – Family Medicine, Covenant 		
 Reappointments to Medical Staff: Todd Arsenault, M.D. – Courtesy, Radiology, Nighthawk Radiology Mark Austin, M.D. – Courtesy, Radiology, Nighthawk Radiology Matthew Baldwin, M.D. – Courtesy, Radiology, Nighthawk Radiology Shalabh Bobra, M.D. – Courtesy, Radiology, Nighthawk Radiology Robert Butler, M.D. – Courtesy, Radiology, Nighthawk Radiology John Caspers, M.D. – Courtesy, Radiology, Nighthawk Radiology Kenneth Cross, M.D. – Courtesy, Radiology, Nighthawk Radiology Anders Knutzen, M.D. – Courtesy, Radiology, Nighthawk Radiology Susan Truman, M.D. – Courtesy, Radiology, Nighthawk Radiology Peter Wold, M.D. – Courtesy, Radiology, Nighthawk Radiology Peter Wold, M.D. – Courtesy, Radiology, Nighthawk Radiology Radiology, Nighthawk Radiology 		
 Resignation from Medical Staff: Roxana Leinbach, M.D. – Consulting, Radiology, CVMS 		
 New/Revised Policies: See attached list of policy activity. Clinical Records Medication Management Waiver Respite 	The policy activity report and policies were presented for review as included in the Board packets. A motion was made to approve the policy activity and the policies as listed at left.	1 st – Johnson 2 nd – Burke Unanimously
Finance Committee	Bennett reported that the Finance Committee met on 12/18/09. Minutes from said meeting were included in the Board packet.	Approved
 Capital Requests 	Bennett presented a capital request for patient	

the ED an Riverbed/S Optimizat Replace 1, (2010) – F Replace 1, (2011) – F	/3 of 10/100 Switches Phase 3	monitors for ED and Observation Center at a cost not to exceed \$116,588.66. A motion was brought forth from Finance Committee to approve this budgeted request as presented. Tiedt presented the following IT related capital requests: ORiverbed/Steelhead Network Optimization Appliances - \$15,647.50 OReplace 1/3 of 10/100 Switches (2010) – Phase 2 - \$26,550 OReplace 1/3 of 10/100 Switches (2011) – Phase 3 - \$26,550 A motion was made to approve the above listed capital requests as presented. The minutes of the 12/1/09 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve the InVision Architecture proposal for statement of conditions process. The action of the Executive Committee was ratified as presented. Trachta expressed gratitude to Gary Burke for his 13 years of dedicated service on the Board of Trustees, and welcomed Jill Kwikkel who will begin her term in January.	1 st – Burke 2 nd – Johnson Unanimously Approved 1 st – Burke 2 nd – Johnson Unanimously Approved 1 st – Burke 2 nd – Vallem Unanimously Approved
XII. Closed Session Iowa Code Cha	apter 388.9	A closed session was not required.	
XIII. Adjourn		A motion was made to adjourn the meeting at 7:50 p.m.	1 st – Johnston 2 nd – Burke Unanimously Approved

Next meeting will be held January 25, 2009

Tendrils Rooftop Garden