

Members Present:
 Gary Burke, Acting Chair
 Roger Johnson
 John Johnston
 Jennifer Seward

Guests Present:
 Karen Buls
 Garen Carpenter
 Rhonda DeBuhr
 Diane Kohls
 Heidi Solheim
 Karen Thalacker
 Jennie Waller

Members Excused:
 Susan Vallem, Chair

Speakers Present:
 Mike Trachta, CEO
 Lisa Bennett, CFO
 Dan Rigel
 Iris Vering
 Dr. Warne

Minutes
 of the Meeting of the
Board of Trustees
 June 22, 2009
 7:00 p.m.
Tendrils Rooftop Garden

WAVERLY HEALTH
 ——— C E N T E R ———
Our Mission: Waverly Health
 Center will provide the highest
 quality, patient-focused health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Burke at 7:03 p.m.	
II. Featured Department: Plant Services, Dan Rigel	Dan Rigel presented information about the functions and goals of the Plant Services department.	
III. Board Education:	Included in Board packets: <ul style="list-style-type: none"> ▪ BoardRoom Press, June 2009 	
IV. Approval of minutes	Minutes from the 5/26/09 meeting were reviewed. A motion was made to approve the minutes as written. Burke appointed Johnson to act as Secretary for this meeting.	1 st – Johnston 2 nd – Seward Approved
V. Celebrations	Trachta reported that this is Dr. Warne’s first Board meeting in attendance as the President of the Medical Staff. Buls announced that we were granted Planetree Designation – something we have all worked for and are very proud of! Solheim reported that Trachta was invited to present at the Press Ganey National Conference in Baltimore this November. She and Buls will co-present with him on employee satisfaction and engagement.	
VI. Financial and Statistical Report	Bennett presented a Go-Live project summary, noting that is not final (not all invoices have been received and the CPOE beta discount is not included). At this point the project is coming in at \$23,000 over budget, a .63% variance. Bennett will present a final summary when it is available. Bennett presented the financial and statistical report for May. A motion was brought forth from Finance Committee to approve the May financial and statistical report as written.	1 st – Johnson 2 nd – Burke Approved
VII. Committee/Department Reports: <ul style="list-style-type: none"> • Home Health • Environment of Care • Performance Improvement 	Home Health, Environment of Care and Performance Improvement reports were presented as included in the Board packets.	Accepted
VIII. Benchmark Measures – Iris Vering	Vering presented the current WHC Quality Measures Report Card.	
IX. C.E.O.’s Report	Trachta reported on physician recruiting and employment issues, noting that: <ul style="list-style-type: none"> ▪ Dr. Lee’s last day was 6/17. ▪ Dr. Lau, OB-Gyn is scheduled to start in mid-August, and we will be starting a search 	

	<p>for a 3rd OB-Gyn.</p> <ul style="list-style-type: none"> ▪ Dr. Lister, Orthopedic Surgeon started two weeks ago. <p>Trachta followed up on the family practice physician candidate that he presented information on at the last meeting. He completed background checks as requested by the Board. All information came back very positive. Discussion was again held on the family practice needs in our community and how the situation may be impacted by potential healthcare reform. After considerable discussion, a motion was made to approve offering our standard physician employment package to this family practice doctor.</p>	<p>1st – Seward 2nd – Johnson Approved</p>
X. Medical Staff	<p>Dr. Warne reported that the Medical Staff met on 6/15. She noted that they approved the Professional Performance Council indicator list and conducted the first reading of revisions to the Medical Staff Bylaws, Rules & Regulations. She also reported that they had an introduction of a new neurosurgeon that is practicing at Covenant.</p>	
XI. Old Business	<p>None.</p>	
XII. New Business	<p>Trachta presented the following credentialing items:</p> <ul style="list-style-type: none"> **provisional appointments to Medical Staff **reappointment to Medical Staff **provisional to regular status on Medical Staff **resignations from Medical Staff <p>All items are individually listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all credentialing items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>Trachta presented the new/revised policy statements as listed at left, and included in the Board packets. The policies have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the policies as written and individually considered.</p>	<p>1st – Johnston 2nd – Johnson Approved</p> <p>1st – Johnson 2nd – Johnston Approved</p>

- Provisional Appointments to Medical Staff:
 - Salam Ahmad Sbaity, M.D. – Consulting, Cardiology, CVMS
 - Roxana Leinbach, M.D. – Consulting, Radiology, CVMS
 - Cheryl Ervin, CRNA – Consulting – Ancillary, Anesthesia, WHC
- Reappointment to Medical Staff:
 - Joud Dib, M.D. – Consulting, Cardiology, CVMS
- Provisional to Regular Status on Medical Staff:
 - Scott Johnson, PA-C – Active – Ancillary, Family Medicine, IHS
- Resignation from Medical Staff:
 - Kimberly VerSteeg, D.O. – Active, OB/Gyn, WHC
 - Lori Lee, D.O. – Active, General Surgery, WHC
 - Annette Geary, ARNP – Consulting – Ancillary, Dermatology Associates
 - James Wright, M.D. – Consulting, Cardiothoracic, CVMS
- New/Revised Policies:
 - Employee Record Checks & Pre-Employment Requirements/HR
 - Substance Abuse/HR
 - Bi-Level Positive Airway Pressure/RT
 - Severe Weather/EOC
 - Driving/Ambulance
 - Medical Audit Procedure/Ambulance
 - Medical Authority/Ambulance

<ul style="list-style-type: none"> ▪ Medication Security and Exchange/ Ambulance ▪ Patient Care During Transport/ Ambulance ▪ Patient Destination When Being Transported by Ambulance/ Ambulance ▪ Patient Restraints/Ambulance ▪ Use of Pre-Hospital Advanced Care Treatment Protocols/Ambulance ▪ Non-Employee Injury Reporting/ Employee & Occupational Health <ul style="list-style-type: none"> • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request: OSI Orthopedic Trauma Table Top and Accessories ▪ Capital Purchase FYI: Plasma Freezer ▪ Charity Care Application <ul style="list-style-type: none"> • Executive Committee <ul style="list-style-type: none"> ▪ 6/2/09 – Capital Request for Orthopedic Equipment 	<p>Bennett reported that the Finance Committee met on 6/19/09. Minutes from said meeting were included in the Board packets. A recommendation was brought forth from the Finance Committee to approve the capital request for OSI Orthopedic Trauma Table Top and Accessories at a cost not to exceed \$49,679.36. A motion was made to approve the capital request as presented.</p> <p>Bennett presented an application for charity care in the amount of \$14,338. The application qualifies for 100% write-off under our charity care policy. A motion was made to approve the application as presented for 100% write-off.</p> <p>Trachta presented the minutes of the 6/2/09 Executive Committee meeting as included in the Board packets. The Executive Committee acted to approve the capital purchase of orthopedic equipment. The Board ratified the action.</p>	<p>1st – Johnson 2nd – Seward Approved</p> <p>1st – Johnston 2nd – Seward Approved</p> <p>1st – Burke 2nd – Vallem Approved</p>
<p>XIII. Closed Session</p> <ul style="list-style-type: none"> ▪ Competitive Information (Section 388.9) ▪ Legal Information 	<p>A motion was made to move into closed session at 7:55 p.m. for the following identified purposes: **Competitive Information (Section 388.9) **Legal Information</p> <p>Johnson recused himself from the closed session due to potential conflict of interest.</p>	<p>1st – Johnston 2nd – Johnson Approved</p>
<p>XIV. Open Session</p> <p><u>Upcoming Meeting Schedule</u></p>	<p>A motion was made to move back into open session at 8:20 p.m.</p> <p>Seward reported that she would not be able to attend the regularly scheduled July meeting. No other conflicts were noted. A regular meeting of the Board will not be held in August.</p>	<p>1st – Johnston 2nd – Seward Approved</p>
<p>XV. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:21 p.m.</p>	<p>1st – Johnston 2nd – Seward Approved</p>

Next meeting will be held

July 27, 2009

Tendrils Rooftop Garden

7:00 p.m.