Members Present: Susan Vallem, Chair Roger Johnson, Secretary John Johnston Jill Kwikkel Jennifer Seward Speakers Present: Mike Trachta, CEO Lisa Bennett, CFO Dr. Warne Heidi Solheim Iris Vering Stephanie Burns Casi Roethler

Guests Present: Gary Burke Karen Thalacker Jennie Waller Minutes of the Meeting of the **Board of Trustees** July 26, 2010

7:00 p.m. Tendrils Rooftop Garden Waverly Health
— c e n t e r —

Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:08 p.m.	
II. Approval of minutes	Minutes from the 6/28/10 meetings were reviewed. A motion was made to approve the minutes as written.	1 st – Kwikkel 2 nd – Seward Unanimously Approved
III. Celebrations		
IV. Board Education	As included in Board packets: Fiduciary Liability of Non-Profit Directors: The Fundamentals As distributed at the meeting: BoardRoom Press August, 2010	
V. Financial and Statistical Report	Bennett presented the financial and statistical report for June. A motion was brought forward from Finance Committee to approve financial and statistical report as presented. Bennett presented a report detailing fiscal year financial performance for the clinics.	1 st – Kwikkel 2 nd – Johnson Unanimously Approved
VI. Committee/Department Reports: • Performance Improvement • Environment of Care	Performance Improvement & Environment of Care reports were presented as included in the Board packets.	Accepted
VII. Medical Staff Report	Dr. Warne reported that the Executive Committee of the Medical Staff met on 7/19/10 and considered privileging items as listed under new business. She noted that a correction was made to restore Dr. Adam Brooks' privileges as he provides call coverage with Dr. Fagre.	
VIII. Patient Satisfaction Survey Reports	Solheim presented the Press Ganey patient satisfaction survey results for the period ending June 30 th .	
	Solheim reported that in the comparison report for Planetree hospitals HCAHPS scores, we were the top hospital on 8 out of 10 domains.	
IX. C.E.O.'s Report • Auxiliary Annual Report	Trachta presented the Auxiliary Annual Report as included in the Board packets. The Board requested that Trachta draft a letter to the Auxiliary expressing appreciation for their dedication to Waverly Health Center.	

 Provider and Clinic Updates Performance Indicators FY09 Board Quality Committee 	Trachta reported that Dr. Daniel Koos, Dr. M.Michele Martins, and Dr. Stacy Wagner will all begin in August. He noted that the General Surgery, Orthopedic and Walk-In Clinics will be moving on Friday and will begin providing services in their new location – the former ENT clinic – on Monday. Trachta reported that Jonathon Hennings, ARNP has started at the Shell Rock Clinic. He also noted that work has begun on the development of the Shell Rock Business Park. Trachta reported that Dr. Ann Rathe will begin employment with Black Hawk Grundy Mental Health in August. She will likely begin holding an outreach clinic here in October. Casi Roethler and Stephanie Burns presented the Performance Indicators report for FY09. Vering distributed the external dashboard and quality report card as presented at the Board Quality Committee meeting today.	
X. Old Business	None.	
A. Old Business	None.	
XI. New Business Pre Application Request: Melissa Groenveld, RN – Cardiology, CVMS Provisional Appointments to Medical Staff: M. Michele Martins, M.D. – Active, OB/Gyn, WHC Stacy Wagner, D.O. – Active, Pediatrics, WHC Jonathon Hennings, ARNP – Active/Ancillary, Family Medicine, WHC Reappointments to Medical Staff: Lee Fagre, M.D. – Active, Family Medicine, Covenant Roger Skierka, M.D. – Active, Family Medicine, WHC Joan Blanchard, RN – Allied, CVMS Rajeev Anugu, M.D. – Consulting, Radiology, CVMS Vinay Kantamneni, M.D. – Consulting, Radiology, CVMS Tarik Ramahi, M.D. – Consulting, Cardiology, CVMS Bryan Sands, D.O. – Consulting, Dermatology, Dermatology Associates David Visokey, D.O. – Consulting, Pulmonary Medicine, Covenant Shelley Hogue, D.P.M. – Courtesy, Podiatry Resident, Cedar Valley Podiatry Greg Lantz, D.P.M. – Courtesy, Podiatry, Family Foot Health Care	Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.	1 st – Johnston 2 nd – Johnson Unanimously Approved

- Provisional to Regular Status on Medical Staff:
 - Melanie Schwartz, ARNP –
 Consulting/Ancillary, Cardiology,
 Covenant
 - Deniz Bastug, M.D. Consulting, Plastic Surgery, Renaissance Plastic Surgery
- Resignation from Medical Staff:
 - Udaya Shreesha, M.D. Consulting, Pulmonary Medicine, Covenant
 - Kathleen Megivern, D.O. Courtesy, Family Medicine, Covenant
 - Ann Bell, M.D. Otolaryngology
- Correction to Previously Approved Credentialing Items:
 - Adam Brooks, M.D. Courtesy, Family Medicine, Covenant
- New/Revised Policies:
 - Transfer of Patients COBRA/ EMTALA Compliance
- Finance Committee
 - Capital Purchase FYI Avalon Wireless Fetal Monitor Birthing Center - \$7,017.30
 - Capital Request Smith & Nephew Spider Beach Chair and TMAX System
 - Capital Request Shoulder Tray

Charity Care Applications

Charity Care Report

Trachta presented the revised policy as listed at left, and included in Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.

Bennett reported that the Finance Committee met immediately prior to this meeting. Minutes from said meeting were distributed.

Bennett presented the following capital purchase FYI:

Avalon Wireless Fetal Monitor \$7,017.30

Bennett presented the following capital requests:

- Smith & Nephew Spider Beach Chair and TMAX System at a cost not to exceed \$18,292.97
- Shoulder Tray for Orthopedic surgery at a cost not to exceed \$23.500

A motion was brought forward from Finance Committee to approve the capital requests as presented.

Bennett presented the following applications for charity care:

- Application 1 is for a husband and wife with a total bill of \$16,136.96 and qualifies for 100% write off under our charity care policy.
- Application 2 is for a family of three with a total bill of \$13,191.78 and qualifies for 100% write off under our charity care policy.

A motion was made to approve the applications as presented.

Bennett presented a report of the charity care provided throughout the fiscal year.

1st – Seward 2nd – Johnston Unanimously Approved

1st – Johnson 2nd – Kwikkel Unanimously Approved

1st – Johnson 2nd – Seward Unanimously Approved

 WIPFLI Agreement Executive Committee 7/1/10 – Correction to Credentialing 	Bennett presented a three year agreement with WIPFLI for preparation of our cost report. She noted that we will continue to use Denman & Company for audit services. A motion was made to approve the agreement with WIPFLI as presented. The minutes of the 7/1/10 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve a correction to credentialing items approved at the 6/28 Board meeting. The action of the Executive Committee was ratified as presented.	1 st – Johnson 2 nd – Kwikkel Unanimously Approved 1 st – Vallem 2 nd – Johnson Unanimously Approved
XII. Adjourn	A motion was made to adjourn the meeting at 8:40 p.m.	1 st – Johnston 2 nd – Johnson Unanimously Approved

Next meeting will be held
August 23, 2010
Tendrils Rooftop Garden
7:00 p.m.