Members Present: Susan Vallem, Chair Roger Johnson, Secretary John Johnston Jill Kwikkel Jennifer Seward

Guests Present: Rhonda DeBuhr Lisa Forsyth Diane Kohls Jerry Tiedt Angie Tye

Speakers Present: Kyle Richards, CEO Karen Thalacker Heidi Solheim Lisa Bennett Dr. Dahlquist

Minutes of the Meeting of the **Board of Trustees** September 26, 2011 Jennie Waller 7:00 p.m. Tendrils Rooftop Garden

WaverlyHealth — C E N T E R -

> Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:02 p.m.	
II. Approval of minutes (b)	Minutes from the 8/29/11 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnston 2nd - Seward Unanimously Approved
III. Celebrations	Heidi Solheim celebrated that we have had multiple opportunities for positive media coverage lately.	
<ul> <li>IV. Board Education</li> <li>Open Meeting Laws – Karen Thalacker</li> </ul>	Karen Thalacker presented information about the open meetings laws and recent changes to the Iowa Code. She distributed an Iowa Open Meetings, Open Records Handbook and further information will be available on the intranet in the Board of Trustees Filing Cabinet – Open Meeting Information folder.	
<ul> <li>V. Featured Department:</li> <li>Community Relations – Heidi Solheim</li> </ul>	Solheim presented information about the functions and goals of the Community Relations department.	
VI. Financial and Statistical Report (c)	Lisa Bennett presented the financial and statistical report for August. A motion was brought forward from the Finance Committee to approve the preliminary financial and statistical report as presented.	1st - Johnson 2nd - Kwikkel Unanimously Approved
VII. Committee/Department Reports:  • Environment of Care Committee (d)  • 120 Day Meeting (e)	The Environment of Care and 120 Day Meeting reports were presented as included in the Board packets. Jennifer Seward reported that she attended the 120 Day Meeting and she encouraged other Trustees to attend if they have the opportunity to do so. She noted that it provided a great overview of the strategic work taking place at the hospital.	Accepted
VIII. Medical Staff Report	Dr. Dahlquist reported that the Executive Committee of the Medical Staff met earlier today and considered privileging items as listed under new business.	
IX. C.E.O.'s Report • First 30 Days	Kyle Richards reported on his first 30 days at WHC.	
Critical Access Hospital Annual Report	Richards noted that the Critical Access Hospital Annual Report was distributed to Board members. It is also being reviewed by the Executive Committee of the Medical Staff and will come back to the Board for approval in October.	
EOC Consultant Visit	Bennett reported that we had an Environment of Care consultant from Joint Commission Resources on site September 14 <sup>th</sup> and 15 <sup>th</sup> . The consultant reviewed environment of care components including	

	safety, security, hazardous materials & waste, emergency preparedness, medical equipment, utilities and fire. Bennett stated that it was a great learning experience for the EOC coordinators and committee chairs. The consultant did have some recommendations which the group will be meeting to review tomorrow.	
X. Old Business  • Helipad	Solheim reported that we have one outstanding item on the helipad punch list. She noted that once the main signal system to turn lights on is in place, we will be ready to start doing flight tests. She also noted that adjustments need to be made to the gas line to the boiler for the snow melt system. She reported that we will be adding safety glass windows in the exterior door for staff to be able to view when the helicopter has landed.	
Shell Rock Clinic	Solheim reported that the Shell Rock Clinic construction is ahead of schedule. She noted that the contractor has moved our possession date up from February to the end of December.	
<ul> <li>XI. New Business</li> <li>Request for Privileges</li> <li>Richard Naylor, D.O. – Orthopedic Surgery, Covenant</li> <li>Provisional Appointment to Medical Staff:</li> <li>Linsey High, PA-C – Active, Family</li> </ul>	Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the	1st - Kwikkel 2nd - Johnson Unanimously
Practice, IHS  Reappointments to Medical Staff: Wayde Blumhardt, CRNA – Active, Anesthesia, WHC Todd Shover, D.O. – Active, Emergency Medicine, WHC Cary Rose, M.D. – Courtesy, Cardiology, Covenant  Provisional to Regular Status on Medical Staff: Cristina Cavazos, M.D. – Consulting, Radiology, vRad Nirmit Goel, M.D. – Consulting, Radiology, vRad Charles Henry, M.D. – Consulting, Radiology, vRad Asti Pilika, M.D. – Consulting, Radiology, vRad Resignations from Medical Staff: Melanie Schwartz, ARNP – Consulting,	Executive Committee of the Medical Staff.	Approved
Cardiology, Covenant  Shelley Hogue, DPM – Courtesy, Podiatry, Covenant  New/Revised Policies: History and Physicals for Surgery (f) Tissue Receipt, Storage and Dispensing (g)	The revised policies listed at left were presented for review as included in the Board packets. The policies have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the policies as written.	1st - Johnston 2nd - Seward

<ul> <li>Finance Committee</li> <li>Capital Requests</li> <li>Charity Care</li> </ul>	Bennett reported that the Finance Committee met prior to this meeting. Minutes from said meeting were distributed. There were no capital requests or charity care applications for review.	Unanimously Approved
• President's Proposed Plan (h)	Richards reported on the President's proposed plan, noting that the plan includes reducing Critical Access Hospital reimbursement from 101 to 100%. This would have a significant impact on CAH's. Richards will put together talking points for individuals to contact our legislators.	
XII. Closed Session		
<ul> <li>Iowa Code Chapter 21.5.1(c) – Closed Session to Discuss Strategy Regarding Litigation</li> </ul>	A motion was made to move into closed session at 8:44 p.m. for the purpose identified at left.	1st - Kwikkel 2nd - Johnson Unanimously Approved
XIII. Open Session	A motion was made to return to open session at 9:16 p.m. No action was taken.	1st - Seward 2nd - Johnston Unanimously Approved
XIV. Adjourn	A motion was made to adjourn the meeting at 9:17	1st - Johnston
	p.m.	2nd - Seward
		Unanimously Approved

Next meeting will be held
October 24, 2011
Tendrils Rooftop Garden