

Members Present:
 Susan Vallem, Chair
 Roger Johnson, Secretary
 John Johnston
 Jill Kwikkel
 Jennifer Seward

Guests Present:
 Rhonda DeBuhr
 Lisa Forsyth
 Diane Kohls
 Jerry Tiedt
 Angie Tye
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees
 September 26, 2011
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:
 Kyle Richards, CEO
 Karen Thalacker
 Heidi Solheim
 Lisa Bennett
 Dr. Dahlquist

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:02 p.m.	
II. Approval of minutes (b)	Minutes from the 8/29/11 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnston 2nd - Seward Unanimously Approved
III. Celebrations	Heidi Solheim celebrated that we have had multiple opportunities for positive media coverage lately.	
IV. Board Education <ul style="list-style-type: none"> Open Meeting Laws – Karen Thalacker 	Karen Thalacker presented information about the open meetings laws and recent changes to the Iowa Code. She distributed an Iowa Open Meetings, Open Records Handbook and further information will be available on the intranet in the Board of Trustees Filing Cabinet – Open Meeting Information folder.	
V. Featured Department: <ul style="list-style-type: none"> Community Relations – Heidi Solheim 	Solheim presented information about the functions and goals of the Community Relations department.	
VI. Financial and Statistical Report (c)	Lisa Bennett presented the financial and statistical report for August. A motion was brought forward from the Finance Committee to approve the preliminary financial and statistical report as presented.	1st - Johnson 2nd - Kwikkel Unanimously Approved
VII. Committee/Department Reports: <ul style="list-style-type: none"> Environment of Care Committee (d) 120 Day Meeting (e) 	The Environment of Care and 120 Day Meeting reports were presented as included in the Board packets. Jennifer Seward reported that she attended the 120 Day Meeting and she encouraged other Trustees to attend if they have the opportunity to do so. She noted that it provided a great overview of the strategic work taking place at the hospital.	Accepted
VIII. Medical Staff Report	Dr. Dahlquist reported that the Executive Committee of the Medical Staff met earlier today and considered privileging items as listed under new business.	
IX. C.E.O.'s Report <ul style="list-style-type: none"> First 30 Days Critical Access Hospital Annual Report EOC Consultant Visit 	<p>Kyle Richards reported on his first 30 days at WHC.</p> <p>Richards noted that the Critical Access Hospital Annual Report was distributed to Board members. It is also being reviewed by the Executive Committee of the Medical Staff and will come back to the Board for approval in October.</p> <p>Bennett reported that we had an Environment of Care consultant from Joint Commission Resources on site September 14th and 15th. The consultant reviewed environment of care components including</p>	

<ul style="list-style-type: none"> • Finance Committee <ul style="list-style-type: none"> ▪ Capital Requests ▪ Charity Care • President's Proposed Plan (h) 	<p>Bennett reported that the Finance Committee met prior to this meeting. Minutes from said meeting were distributed. There were no capital requests or charity care applications for review.</p> <p>Richards reported on the President's proposed plan, noting that the plan includes reducing Critical Access Hospital reimbursement from 101 to 100%. This would have a significant impact on CAH's. Richards will put together talking points for individuals to contact our legislators.</p>	<p>Unanimously Approved</p>
<p>XII. Closed Session</p> <ul style="list-style-type: none"> • Iowa Code Chapter 21.5.1(c) – Closed Session to Discuss Strategy Regarding Litigation 	<p>A motion was made to move into closed session at 8:44 p.m. for the purpose identified at left.</p>	<p>1st - Kwikkel 2nd - Johnson Unanimously Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to return to open session at 9:16 p.m. No action was taken.</p>	<p>1st - Seward 2nd - Johnston Unanimously Approved</p>
<p>XIV. Adjourn</p>	<p>A motion was made to adjourn the meeting at 9:17 p.m.</p>	<p>1st - Johnston 2nd - Seward Unanimously Approved</p>

Next meeting will be held

October 24, 2011

Tendrils Rooftop Garden