

Members Present:
Susan Vallem, Chair
Gloria Campbell
Roger Johnson, Secretary
John Johnston
Barb Lutz

Speakers Present:
Kyle Richards, CEO
Sharon Cashman
Dan Rigel
Jeff Thode
Lisa Bennett
Dr. Berstler
Jerry Tiedt

Members Excused:

Guests Present:
Diane Kohls
Joanne Nathem
Karen Thalacker
Angie Tye
Iris Vering
Jennie Waller

Minutes
of the Meeting of the
Board of Trustees
October 28, 2013
7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m.	
II. Approval of minutes (b1 & b2)	Minutes from the 9/30/13 and 10/22/13 meetings were reviewed. Johnson noted a correction to the 10/22/13 minutes. A motion was made to approve both sets of minutes including the correction noted.	1st - Johnston 2nd - Johnson Unanimously Approved
III. Celebrations		
IV. Featured Department – Pharmacy (Sharon Cashman)	Sharon Cashman presented information about the functions and goals of the Pharmacy department.	
V. Featured Department – Plant Services (Dan Rigel & Jeff Thode)	Dan Rigel & Jeff Thode presented information about the functions and goals of the Plant Services department.	
VI. Financial and Statistical Report (c)	Bennett presented the financial and statistical report for September. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
VII. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VIII. Medical Staff Report (Dr. Berstler)	Dr. Berstler reported that the Executive Committee of the Medical Staff and the full Medical Staff met on October 21st. They considered privileging and policy review items as listed under new business. Dr. Berstler noted that the area primary care providers met after the Medical Staff meeting to discuss EKG interpretation and coordination of the community call schedule.	
IX. C.E.O.’s Report • Lab Lean	Richards described the impact of the Lab Lean project noting that the turn-around time for tests has been decreased from 49 minutes to 19 minutes.	
X. Old Business • Christophel Clinic Expansion • Nuclear Medicine	Richards reported that construction on the cardiac rehab area is complete and turned out well. He noted that construction on the Christophel Clinic expansion started today and is scheduled to be complete by March 14 th . John Johnston reported that the Foundation has kicked off a campaign to raise funds for the project. Richards reported that we have determined that the mobile nuclear medicine service will best meet our needs at this time. He stated that we will proceed with establishing an agreement for the service, which	

	we would like to begin offering in January.	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Critical Access Hospital Annual Report (e) • Rural Health Clinic Annual Program Evaluations <ul style="list-style-type: none"> ▪ Christophel Clinic (f1) ▪ Nashua Clinic (f2) ▪ Shell Rock Clinic (f3) ▪ Walk-In Clinic (f4) ▪ Women’s Clinic (f5) • Request for Privileges: <ul style="list-style-type: none"> ▪ LaDawna Myrmo, CNM – Active, Midwifery, WHC • Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> ▪ Troy Ivey, DO – Active, General Surgery, WHC ▪ Nasreen Wahidi, MD – Active, Pediatrics, WHC ▪ Arnold Honick, MD – Consulting, Radiology, RCI • Change of Status on Medical Staff – Provisional to Regular Appointment: <ul style="list-style-type: none"> ▪ Ann Rathe, MD – Active, Psychiatry, WHC ▪ Ashar Afzal, MD – Courtesy, Anesthesia, CVMS ▪ Frank Hawkins, MD – Courtesy, Anesthesia, CVMS ▪ David Smith, MD – Consulting, Radiology, RCI ▪ John Alcini, MD – Consulting, Radiology, RCI ▪ Jeff Morrill, DO – Consulting, Radiology, RCI • Continuation of Provisional Status: <ul style="list-style-type: none"> ▪ Allyson Landphair, ARNP – Courtesy, Vascular Services, NICTHS Clinic ▪ Kent Nickell, MD – Consulting, Pathology, Unity Point ▪ James Poock, MD – Courtesy, Family Practice, NEIFPC • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Abdul Panhwar, MD – Active, Emergency Medicine, WHC ▪ Cristina Pesarin, MD – Consulting, Nephrology, CVMS ▪ John Glascock, MD – Consulting, General Surgery, Sartori • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Lawrence Liebscher, MD – Consulting, 	<p>Richards presented the Critical Access Hospital Annual Report. A motion was made to approve the report as presented.</p> <p>Kohls presented the Rural Health Clinic (RHC) program evaluations for Christophel, Nashua, Shell Rock, Walk-In and Women’s Clinics. A motion was made to approve the program evaluations as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Johnston Unanimously Approved</p> <p>1st - 2nd - Unanimously Approved</p>

<ul style="list-style-type: none"> Radiology, CVMS <ul style="list-style-type: none"> ▪ Greg Raecker, DO – Consulting, Radiology, CVMS • New/Revised Policies & Procedures: <ul style="list-style-type: none"> ▪ Health Center/Laboratory Information Systems (LIS) (g) ▪ Immunizations and Vaccines (h) ▪ Patient Dismissal (i) ▪ Patient Care for Injections (j) ▪ Invasive Procedures (k) • Retired Policy & Procedure: <ul style="list-style-type: none"> ▪ QSA-P&P-1200 Blood Bank Alarm • ACO Discussion • Finance Committee (11) <ul style="list-style-type: none"> ▪ Capital Request – API Healthcare Time and Attendance Software Upgrade (12) ▪ Charity Care • Planetree Report • CEO Announcement 	<p>The new/revised policies listed at left were presented for review as included in the Board packets. The policies have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. The retired policy as listed at left has been incorporated into another existing procedure. A motion was made to approve the policies as written, and the retirement of the policy as presented.</p> <p>Discussion was held regarding the opportunity to participate in an ACO with Unity Point. The Board expressed concern regarding not having enough information to make an informed decision. Dr. Berstler will work with the administrative team at Unity Point to provide more information about expenses, IT requirements and timeframe for implementation.</p> <p>Bennett reported that the Finance Committee met on October 23rd. Minutes from the meeting were included in the Board packet.</p> <p>Tiedt presented the capital request for API Healthcare Time and Attendance Software Upgrade. A motion was made to approve the capital request for API Healthcare Time and Attendance Software Upgrade at a cost not to exceed \$43,540.</p> <p>There were no applications for charity care.</p> <p>There was no Planetree report.</p> <p>Richards announced that he is resigning from his position at WHC. He reported that he has accepted a position in Rapid City, South Dakota to be closer to extended family. A motion was made to regretfully accept his resignation.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p> <p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:29 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Next meeting will be held
November 25, 2013 –
Tendrils Rooftop Garden