

Members Present:  
 Gloria Campbell  
 Roger Johnson, Acting Chair  
 John Johnston  
 Barb Lutz

Speakers Present:  
 Lisa Bennett  
 Dr. Berstler  
 Heidi Solheim  
 Joanne Nathem  
 Jerry Tiedt

Members Excused:  
 Susan Vallem, Chair

Guests Present:  
 Lisa Forsyth  
 Diane Kohls  
 Karen Thalacker  
 Angie Tye

Minutes  
 of the Meeting of the  
**Board of Trustees**

August 25, 2014

7:00 p.m.

**Tendrils Rooftop Garden**

**WAVERLYHEALTH**  
 — C E N T E R —

*Our Mission:* Waverly Health  
 Center will provide high quality,  
 patient-centered health care.

<b>Item</b>	<b>Discussion/Notes</b>	<b>Action</b>
I. Meeting called to order	Called to order by Johnson at 7:01 p.m.	
II. Medical Staff Report (Dr. Berstler)	Dr. Berstler reported that the Executive Committee of the Medical Staff and the full Medical Staff met on August 18th. They considered privileging items as listed under new business. He also reported that they discussed: <ul style="list-style-type: none"> <li>• BLS and ACLS requirements</li> <li>• Medical Staff Leadership program – The Joy of Practice</li> <li>• Magnet Recognition</li> </ul>	
III. Approval of minutes (b)	Minutes from the 7/28/14 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnston 2nd - Campbell Unanimously Approved
IV. Celebrations	WHC has achieved Magnet Recognition!	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for July. A motion was brought forward from the Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Environment of Care (d)</li> </ul>	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Patient Satisfaction Report (Heidi Solheim) (e1-e5)	Solheim presented the Press Ganey patient satisfaction survey results for the period ending June 30th. She reported on survey trending and the status of our “Raise the Bar” projects.	
VIII. C.E.O.’s Report <ul style="list-style-type: none"> <li>• Compliance Annual Report (f1 &amp; f2)</li> <li>• Strategic Marketing Plan (g)</li> <li>• ACA Editorial (l)</li> </ul>	<p>Bennett presented the annual compliance program evaluation as included in the Board packets. A motion was made to approve the annual evaluation as presented.</p> <p>Solheim presented information gathered through the strategic marketing plan process, including the assumptions and tactics. She noted that this information will help guide our strategic efforts.</p> <p>Solheim reported that she received a request to write an editorial about the impact of the Affordable Care Act. Discussion was held regarding the request. The Board determined that we would not proceed with an editorial at this time.</p>	1st - Campbell 2nd - Lutz Unanimously Approved

IX. Old Business	None.	
<p>X. New Business</p> <ul style="list-style-type: none"> <li>• MSDS Online Agreement – EH&amp;S Compliance Solution (h)</li>   <li>• Request for Privileges: <ul style="list-style-type: none"> <li>▪ Tamer Ghosheh, MD –Consulting, Radiology, RCI</li> <li>▪ Jarrod Yates, MD – Consulting, Radiology, RCI</li> <li>▪ Joshua McDonald, MD – Consulting, Radiology, RCI</li> </ul> </li>   <li>• Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ Amber Crawford, DO – Active, General Surgery, WHC</li> <li>▪ Christopher Adams, MD – Courtesy, Urology, Mason City Clinic</li> <li>▪ Lisa Maher, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ Abbie Schrader, ARNP – Courtesy, Cardiology, CVMS</li> </ul> </li>   <li>• Change in Status: <ul style="list-style-type: none"> <li>▪ Allyson Landphair, ARNP – Courtesy, Cardio-Thoracic Vascular Services, NICTSC PC (Provisional to Regular Status)</li> <li>▪ Kayla Emter, DPM – Courtesy, Podiatry Resident, WFHC (Temporary to Provisional Status)</li> <li>▪ Travis Tidwell, DPM – Courtesy, Podiatry Resident, WFHC (Temporary to Provisional Status)</li> </ul> </li>   <li>• Change in Medical Staff Category: <ul style="list-style-type: none"> <li>Dean Hutchison, CRNA – Anesthesia, WHC (Active to Courtesy)</li> </ul> </li>   <li>• New/Revised Policies &amp; Procedures: <ul style="list-style-type: none"> <li>▪ Psychosocial Assessment (i)</li> <li>▪ Provider Handoff Communication (j)</li> </ul> </li>   <li>• Finance Committee <ul style="list-style-type: none"> <li>▪ Capital Purchase FYI’s: <ul style="list-style-type: none"> <li>o Bariatric Stretcher - \$5,442</li> <li>o Cisco Catalyst Port Switch - \$7,463</li> <li>o Riverbed: Stingray Traffic Manager - \$8,118</li> <li>o Upgrade for Zeta Fax Server - \$8,729</li> <li>o Precor Industrial Treadmill - \$6,275</li> </ul> </li> </ul> </li> </ul>	<p>Bennett presented a 3 year agreement with EH&amp; S Compliance Solution for an MSDS/Chemical Management solution. A motion was made to approve the agreement as presented at a cost of \$2,159 annually.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The new and revised policies listed at left were presented for review as included in the Board packets. The new and revised policies have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the new and revised policies as written.</p> <p>Bennett reported that the Finance Committee met immediately prior to this meeting.</p> <p>Bennett noted the capital purchases made as listed at left that were below the Board approval threshold.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

<ul style="list-style-type: none"> <li>▪ Capital Request – ScottCare TeleRehab VersaCare – Telemetry Monitoring System (k1)</li> <li>▪ Capital Request – ConMed Micro Power System (k2)</li> <li>▪ Capital Request – Physio Control Life Pak 15 (k3)</li> <li>▪ Capital Request – McKesson Paragon Prescription Writer (k4)</li> <li>▪ Capital Request – Medical Vacuum Pump System for Campus (k5)</li> <li>▪ Charity Care</li> </ul>	<p>Bennett presented a capital request for a ScottCare TeleRehab VersaCare telemetry monitoring system at a cost not to exceed \$41,000.</p> <p>Bennett and Nathem presented a capital request for a ConMed Micro Power System at a cost not to exceed \$11,588.</p> <p>Bennett and Nathem presented a capital request for a Physio Control Life Pak 15 at a cost not to exceed \$32,476.89.</p> <p>Bennett and Tiedt presented a capital request for McKesson Paragon Prescription Writer at a cost not to exceed \$11,000.</p> <p>Bennett presented a capital request for a Medical Vacuum Pump System for Campus at a cost not to exceed \$19,847.</p> <p>A motion was brought forth from the Finance Committee to approve the capital requests as presented.</p> <p>There were no applications for charity care.</p> <p>The Board expressed appreciation to Bennett and the Director’s Council for the leadership provided during the CEO interim period.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
<p>XI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:55 p.m.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

Next meeting will be held

**Monday, September 22, 2014**

**7:00 p.m. Tendrils Rooftop Garden**