

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson
 John Johnston
 Barb Lutz

Guests Present:
 Karen Thalacker
 Jerry Tiedt
 Missy Timmermans
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees
 October 26, 2015
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:
 Jim Atty, CEO
 Kathy Bartels
 Lisa Bennett
 Dr. Zehr
 Diane Kohls

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m.	
II. Approval of minutes (b)	Minutes from the 9/28/15 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnston 2nd - Campbell Unanimously Approved
III. Celebrations	Good Planetree conference and Jim Atty was elected to the Planetree national board of directors.	
IV. Featured Department: Nutrition Services & Nutrition Therapy (Kathy Bartels)	Kathy Bartels presented information about the functions and goals of the nutrition services and nutrition therapy departments.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for September. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented. Bennett noted that the audit presentation is scheduled for tomorrow at 11:30 a.m.	1st - Lutz 2nd - Johnson Unanimously Approved
VI. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Zehr)	Dr. Zehr reported that the Executive Committee of the Medical Staff and the full Medical Staff met on October 19th. They reviewed the updated family practice privileges and discussed how the hospitalist practice might impact medical staff leadership and committee membership.	
VIII. C.E.O.'s Report • Provider Relations Update • Hospitalist Update • Strategic Planning • Janesville Clinic	Atty presented a provider relations update, noting that Dr. Rose is working diligently to establish his practice. He reported that nurse practitioner Kathleen Heise has been hired through a shared employment agreement with Dr. Gonzales. She will work with Dr. Gonzales and in the Walk-In Clinic. Atty reported that Stacia Danielson has accepted an ARNP position to work in Behavioral Health. Atty presented an update on the hospitalist service, noting that the decision has been made for WHC to keep nursery and after-hours call. This will be reevaluated after the service has been in place for 3-4 months. The hospitalist service is scheduled to start at WHC on January 4 th . Atty reported that the directors will have a strategic planning retreat on Friday. More information will be presented to the Board at the November meeting; Atty reported that the Janesville Clinic is ahead of schedule. The plan is to begin seeing patients in the clinic on December 1 st .	

<ul style="list-style-type: none"> • Potential Board Nominee • Information Systems Update 	<p>Atty reported that he has met with a potential Board nominee. This person was not able to commit to serving on the Board at this time, but would like to be considered for future openings. Atty stated that he has other potential candidates that he will be contacting.</p> <p>Atty presented an information systems update, noting that WHC is exploring possibilities relating to a unified hospital/clinic medical record.</p>	
<p>X. Old Business</p>	<p>None.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Critical Access Hospital Annual Evaluation (e) • Rural Health Clinic Annual Evaluations (f1 – f4) • Updated Clinical Privilege Form: <ul style="list-style-type: none"> ▪ Family Practice (g) • Request for Privileges: <ul style="list-style-type: none"> ▪ Warren Spencer, MD – Consulting, Radiology, RCI ▪ Kathleen Heise, ARNP – Active, ENT/Family Practice, WHC • Continuation of Courtesy-Provisional Status: <ul style="list-style-type: none"> ▪ Claro Palma, MD – Rheumatology, CVMS • New/Revised Policies & Procedures: <ul style="list-style-type: none"> ▪ Transfer of Patients – COBRA/ EMTALA Compliance (h) • Finance Committee (i1) <ul style="list-style-type: none"> ▪ Capital Request – Hearing Screener (i2) ▪ Capital Request – Isolette (i3) 	<p>Atty presented the Critical Access Hospital Annual Report. A motion was made to approve the report as presented.</p> <p>Kohls presented the Rural Health Clinic (RHC) program evaluations for Christophel, Nashua, Shell Rock, Walk-In and Women’s Clinics. A motion was made to approve the program evaluations as presented.</p> <p>The revised clinical privilege form, listed at left, was presented for review as included in the Board packets. The revised privilege form has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the revised privilege form as written.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The revised policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policies as written.</p> <p>Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packet.</p> <p>Bennett presented a budgeted capital request for a hearing screener at a cost not to exceed \$14,100.</p> <p>Bennett presented a budgeted capital request for an ioslette at a cost not to exceed \$10,900. Both capital items are a part of the Foundation annual campaign. A motion was brought forth from Finance</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p> <p>1st - Lutz 2nd - Johnston Unanimously Approved</p> <p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Lutz</p>

<ul style="list-style-type: none"> ▪ Capital Purchase FYI – Model 5392 Temporary Pacemaker \$7,495 ▪ Charity Care • Executive Committee <ul style="list-style-type: none"> ▪ 9/30/15 - John Matthew Glascock Reappointment to Medical Staff (j1) ▪ 10/8/15 – Fire System Inspection Service Agreement (j2) • Personnel Committee • Planetree Update 	<p>Committee to approve both capital requests as presented.</p> <p>Bennett noted the capital purchase made as listed at left that was below the Board approval threshold.</p> <p>Bennett presented the following applications for charity care:</p> <ul style="list-style-type: none"> ▪ Application is for an individual with a current balance of \$1881. This application is being brought to the Board because it falls outside of our charity care policy due to the individual not being a citizen of the United States. <p>A motion was made to approve the application as presented.</p> <p>The minutes of the 9/30/15 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve the reappointment of John Matthew Glascock to Medical Staff. The action of the Executive Committee was ratified as presented.</p> <p>The minutes of the 10/8/15 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve a service agreement for fire system inspections. The action of the Executive Committee was ratified as presented.</p> <p>Tye reported that the Personnel Committee met on October 13th. Minutes from the meeting were included in the Board packet.</p> <p>No additional report.</p>	<p>2nd - Johnson Unanimously Approved</p> <p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Johnson 2nd - Vallem Unanimously Approved</p> <p>1st - Vallem 2nd - Johnson Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:11 p.m.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

Next meeting will be held
Monday, October 26, 2015
7:00 p.m.
Tendrils Rooftop Garden