

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson
 John Johnston
 Barb Lutz

Guests Present:
 Diane Kohls
 Joanne Nathem
 Karen Thalacker
 Missy Timmermans
 Angie Tye
 Jennie Waller

Speakers Present:
 Jim Atty, CEO
 Iris Vering
 Dr. Zehr

Minutes
 of the Meeting of the
Board of Trustees
 November 23, 2015
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:58 p.m.	
II. Approval of minutes (b)	Minutes from the 10/26/15 & 10/27/15 meetings were reviewed. A motion was made to approve both sets of minutes as written.	1st - Johnston 2nd - Campbell Unanimously Approved
III. Celebrations	Congratulations to Gloria Campbell on receiving the Pastor Larry Trachta Award for Service. Janesville Clinic will be opening soon.	
IV. Featured Department: Quality Services (Iris Vering)	Iris Vering presented information about the functions and goals of the quality services department.	
V. Financial and Statistical Report (c1 – c3)	Atty presented the financial and statistical report for October. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> • Environment of Care (d) • Board Quality Committee (e) 	The Environment of Care Committee and Board Quality Committee reports were presented as included in the Board packets. Vering noted that the quality report card will be included with the next Board packet.	Accepted
VII. Medical Staff Report (Dr. Zehr)	Dr. Zehr reported that the Executive Committee of the Medical Staff met on November 16th. They considered: <ul style="list-style-type: none"> • Credentialing and privileging items. • The creation of an affiliate category for Medical Staff. • The new Obstetric Care Guidelines for Type 1 Diabetic Patients policy. 	
VIII. Patient Satisfaction Survey Report (Heidi Solheim) (f)	The patient satisfaction survey results for the period ending September 30th were included in the Board packets. Atty noted that we will be reviewing the ED reports to identify any trends or opportunities for improvement. He reported that we have gone live with additional e-surveys, which will allow us to send out more surveys in a more timely manner, and add the CG-CAHPS for our clinic surveys.	
IX. C.E.O.'s Report <ul style="list-style-type: none"> • Provider Relations Update • Hospitalist Update 	Atty presented a provider relations update, noting that we have had provider interest in our hospitalist program. Atty presented an update on the hospitalist service, noting that that our start date is January 4 th . We have a tentative rotation for the nursery call and the after-hours clinic call. He noted that Rohlif Clinic has decided to keep their own after-hours clinic call, but will participate in the nursery call.	

<ul style="list-style-type: none"> • Strategic Planning • Janesville Clinic • IHA Transparency Initiative (g) 	<p>Atty presented an update on the strategic plan. He noted that the Directors met off-site on October 30th to review progress. He stated that they will continue to meet bi-monthly to monitor progress on the strategic plan goals and report back to the Board.</p> <p>Atty reported that the Janesville Clinic is scheduled to open on December 1st. A community open house will be held on December 3rd from 4 – 5:30 p.m.</p> <p>Atty presented the Iowa Hospital Principles for Transparency. A motion was made to adopt the principles as presented.</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p>
<p>X. Old Business</p>		
<p>XI. New Business</p> <ul style="list-style-type: none"> • Request for Privileges: <ul style="list-style-type: none"> ▪ Gregory Schilero, MD – Locums/ Consulting, CVMS, Pulmonary Medicine ▪ Tricia Thompson, ARNP – Ancillary, CVMS, Facial Plastic & Reconstructive Surgery/Otolaryngology ▪ Hanumantha Kolusu, MD – Active, Wapiti Medical Group, Hospitalist/Family Practice ▪ James Vodvarka, DO – Active, Wapiti Medical Group, Hospitalist/Family Practice ▪ Mary Wendt, MD – Active, Wapiti Medical Group, Hospitalist/Family Practice ▪ Donna Defilippo, DO – Active, Wapiti Medical Group, Hospitalist/Family Practice ▪ Kathleen Heise, ARNP – Active, WHC, Family Practice/ENT • Privilege Update: <ul style="list-style-type: none"> ▪ Courtney Bochmann, DO – Active, WHC, Family Practice ▪ Clay Dahlquist, DO – Active WHC, Family Practice • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ David Congdon, MD – Ancillary, CVMS, Facial Plastic & Reconstructive Surgery/Otolaryngology ▪ Crystal Wilken, ARNP – Ancillary, CVMS, Facial Plastic & Reconstructive Surgery/Otolaryngology ▪ Warren Spencer, MD – Consulting, Radiology, RCI • Change of Status from Courtesy- 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> Provisional to Regular Status: <ul style="list-style-type: none"> ▪ Benjamin Mason, MD – Courtesy, Ophthalmology, Wolfe Clinic • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Jeffrey Clark, DO – Courtesy, CVMS, Orthopedic Surgery ▪ Brenda Cooper, ARNP – Courtesy, CVMS, Nurse Practitioner ▪ Bethany Stevens, ARNP – Active, WHC, Family Practice • New/Revised Policies & Procedures: <ul style="list-style-type: none"> ▪ Obstetric Care Guidelines for Type 1 Diabetic Patients (h) • Finance Committee (i) <ul style="list-style-type: none"> ▪ Capital Request – LifePak – Ambulance ▪ Capital Request – LifePak – Emergency Department ▪ Capital Purchase FYI – Precor Treadmill \$6320 • Capital Request – Nurse Call System • Charity Care • Planetree Update • Information Systems Update 	<p>The new policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.</p> <p>Atty reported that the Finance Committee met on November 18th. Minutes from the meeting were included in the Board packet.</p> <p>Nathem presented a budgeted capital request for (2) Physio Control Lifepak 15s at a cost not to exceed \$32,476.89 each (including trade-in credit for older units).</p> <p>Nathem presented a budgeted capital request for a Lifepak 15 Defibrillator at a cost not to exceed \$32,476.89.</p> <p>A motion was made to approve both capital requests as presented.</p> <p>Nathem noted the capital item listed at left that is under the Board approval threshold. She reported that we have an opportunity to purchase a refurbished model at a significant cost savings that would be covered in full by donations.</p> <p>Atty presented a capital request for an addition to the nurse call system project. He reported that the project was bid to replace the existing system, and the quote did not include areas that the nurse call system is not currently available in, but needs to be added to. A motion was made to approve the addition to the nurse call system at a cost not to exceed \$21,000.</p> <p>There were no applications for charity care.</p> <p>No report.</p> <p>Atty presented an information systems update. He provided background information on the unified medical record opportunity we have been considering. He reported on the site visit and feedback from providers, front-line staff, and managers. He identified some outstanding issues that could impact our decision to proceed with the project. He will be getting further clarification and information. The consensus of the Board was to</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p> <p>1st - Campbell 2nd - Lutz Unanimously Approved</p>
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	meet when the additional information is available.	
XII. Adjourn	A motion was made to adjourn the meeting at 8:38 p.m.	1st - Johnston 2nd - Lutz Unanimously Approved

Next meeting will be held

Monday, December 21, 2015

6:00 p.m.

Tendrils Rooftop Garden