<u>Members Present:</u> Susan Vallem, Chair Gloria Campbell Roger Johnson, Secretary John Johnston Guests Present:

Missy Timmermans

Jerry Tiedt

Angie Tye Iris Vering

Jennie Waller

Member Excused: Barb Lutz

Speakers Present: Jim Atty, CEO Heidi Solheim Lisa Bennett Dr. Zehr Minutes of the Meeting of the **Board of Trustees** February 26, 2015 7:00 p.m. Tendrils Rooftop Garden

WAVERLYHEALTH

Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Joanne Nathem Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:04 p.m.	Action
II. Approval of minutes (b)	Minutes from the 1/26/15 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnson Unanimously Approved
III. Celebrations	The Atty family will be moving into their new home!	
IV. Featured Department – Community Relations (Heidi Solheim)	Solheim presented information about the functions and goals of the Community Relations department.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for January. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
VI. Committee/Department Reports:Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	
VII. Medical Staff Report (Dr. Zehr)	 Dr. Zehr reported that the Executive Committee of the Medical Staff and the full Medical Staff met on February 16th. They considered privileging items as listed under new business. He also reported that they discussed: Changes to Medical Staff Bylaws as recommended for approval. 	
	Dr. Zehr presented an example of how communication is enhanced when PhysDoc is fully utilized with the electronic medical record.	
VIII. Patient Satisfaction Report (Heidi Solheim) (e)	Solheim presented the Press Ganey patient satisfaction survey results for the period ending December 31st.	
IX. C.E.O.'s ReportProvider Relations Update	Atty reported that the physician contract committee continues to meet and is making progress.	
	Atty reported that Dr. Gonzales has added another clinic day at WHC and is considering the possibility of a Saturday morning clinic. Atty noted that space continues to be an issue for providing services on campus.	
Hospitalist Update	Atty reported that we are continuing to investigate how hospitalist programs function in smaller independent rural hospitals.	
Strategic Planning	Atty reported that the Director's Council met to	

	complete further work on the strategic plan. The process will be opened up for staff input, with the end result being brought back to the Board for consideration.	
X. Old Business	None.	
XI. New BusinessNursing Annual Report	Nathem presented the Nursing Annual Report. A motion was made to accept the report as presented. Nathem reported that a second article regarding our HeartCode study has been accepted for publication.	1st - Johnston 2nd - Campbell Unanimously Approved
• Amperage Branding Proposal (f1)	Solheim presented the Amperage Branding Proposal. This was not budgeted, but the expense will remain within the Community Relations budget allocation. Discussion was held regarding the process and how the results will be used in coordination and support of our strategic plan. A motion was made to approve the consulting agreement as presented at a cost of \$18,700.	1st - Campbell 2nd - Johnston Unanimously Approved
 Privilege Update: Ahsan Maqsood, MD – Consulting, Cardiology, Covenant Provisional Appointment to Medical Staff: Todd Johnston, MD – Courtesy, Orthopedics, CVMS Ronald Sims, MD – Consulting, Neurology, Midwest Sleep Services Tabetha Gehrke, ARNP – Courtesy, Cardiology, CVMS 	Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.	Approved 1st - Johnson 2nd - Johnston Unanimously Approved
 Provisional to Regular Appointment to Medical Staff: Nasreen Wahidi, MD – Active, Pediatrics/Neonatal, WHC Amber Crawford, DO – Active, General Surgery, WHC 		
 Medical Staff Bylaw Changes (f2) New/Revised Policies & Procedures: None 	Atty presented proposed changes to the Medical Staff Bylaws as included in the Board packet. The changes have been considered and recommended by the Medical Staff. A motion was made to approve the changes to the Medical Staff Bylaws as presented.	1st - Johnston 2nd - Johnson Unanimously Approved
• Finance Committee (f3)	Bennett reported that the Finance Committee met on February 19th. Minutes from the meeting were included in the Board packet.	- Approved
• Capital Request –Service Truck (f4)	Bennett presented a budgeted capital request for a service truck at a cost not to exceed \$15,000.	
 Capital Request – Security System Camera Upgrade (f5) 	Bennett presented a budgeted capital request for a security system camera upgrade at a cost not to exceed \$11,736.40.	
	A motion was brought forth from Finance Committee to approve both capital requests as	1st - Lutz 2nd - Johnson Unanimously

	presented.	Approved
Charity Care Charity Care Planetree Update XII. Closed Session Iowa Code Chapter 21.5.1(1) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.	 Bennett presented the following applications for charity care: Application is for an individual that qualifies for an 80% write-off under our charity care policy. The total to be written off is \$10,597.16. Application is for an individual that qualifies for a 100% write-off under our charity care policy. The total to be written off is \$16,957. A motion was made to approve the applications as presented. No Planetree update was presented. A motion was made to move into closed session at 8:22 p.m. for the purpose identified at left. 	1st - Campbell 2nd - Johnson Unanimously Approved 1st - Campbell 2nd - Johnston Unanimously Approved
XIII. Open Session	A motion was made to move back into open session at 9:15 p.m.	1st - Johnston 2nd - Campbell Unanimously Approved
	A motion was made to approve the updated Medical Office Lease Agreement with Lockard Development, with costs not to exceed the amount outlined in Schedule 1.	1st - Johnson 2nd - Campbell Unanimously Approved
XIV. Adjourn	A motion was made to adjourn the meeting at 9:16 p.m.	1st - Johnston 2nd - Johnson Unanimously Approved

Next meeting will be held Monday, March 23, 2015 7:00 p.m. Tendrils Rooftop Garden