Members Present: Susan Vallem, Chair Gloria Campbell Roger Johnson John Johnston Barb Lutz

Speakers Present:

Jim Atty, CEO

Linda Hansen Dr. Zehr <u>Guests Present:</u> Diane Kohls Joanne Nathem Cathy Sebilsky Karen Thalacker Jerry Tiedt Angie Tye Iris Vering Jennie Waller

Minutes of the Meeting of the **Board of Trustees** July 27, 2015 7:00 p.m. Tendrils Rooftop Garden



*Our Mission:* Waverly Health Center will provide high quality, patient-centered health care.

Item	<b>Discussion/Notes</b>	Action
Ambulance Tour (Jim Schutte)	Meet at 7 p.m. at the Green Entrance.	
I. Meeting called to order	Called to order by Vallem at 7:27 p.m.	
II. Approval of minutes (b)	Minutes from the 6/22/15 and 7/21/15 meetings were reviewed. A motion was made to approve both sets of minutes as written.	1st - Johnston 2nd - Campbell Unanimously Approved
III. Celebrations	We were awarded Planetree re-designation!	
IV. Featured Department – Materials Management (Linda Hansen)	Linda Hansen presented information about the functions and goals of the Materials Management department.	
V. Financial and Statistical Report (c1 – c3)	Atty presented the financial and statistical report for June. A motion was made to approve the preliminary financial and statistical report as presented.	1st - Johnston 2nd - Johnson Unanimously Approved
<ul><li>VI. Committee/Department Reports:</li><li>Environment of Care (d)</li></ul>	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Zehr)	Dr. Zehr reported that the Executive Committee of the Medical Staff met on July 21st. They considered credentialing/privileging items and privilege updates.	
VIII. C.E.O.'s Report		
PatientCo Contract Addendum	Atty presented an addendum to the PatientCo contract that combines the hospital and clinics into one contract and decreases the per statement cost. A motion was made to approve the two year addendum as presented.	1st - Campbell 2nd - Lutz Unanimously Approved
• Hospitalist Update	Atty reported that members of the Wapiti Medical Group will attend the August Medical Staff meeting to provide an overview of the upcoming hospitalist services and answer questions.	
Strategic Planning	Atty reported that we are in the process of rolling out the strategic plan.	
• Janesville Clinic	Atty announced that groundbreaking for the Janesville Clinic is scheduled for Monday morning at 8:15. Atty presented an update on adjustments to the project to move it closer to the original budget figures. Discussion was held regarding setting a contingency budget for the project. A motion was made to approve a contingency budget of \$28,500 with change orders being shared with the Board on a monthly basis.	1st - Campbell 2nd - Lutz Unanimously Approved
Radiology Services	Atty presented an update on radiology services, noting that a meeting is scheduled for tomorrow with our current service provider.	

IX. Old Business		
<ul><li>X. New Business</li><li>Auxiliary Annual Report (e)</li></ul>	The Auxiliary Annual Report was presented as included in the Board packets. A motion was made to approve the report as presented and to express the appreciation of the Board.	1st - Johnston 2nd - Johnson Unanimously
<ul> <li>Request for Privileges:</li> <li>Elizabeth Hoy, ARNP – Courtesy, Orthopedics, CVMS</li> <li>Kara Franzen, DPM (Resident) – Courtesy, Podiatry, WFHC</li> <li>David Paxton, DPM (Resident) – Courtesy, Podiatry, WFHC</li> </ul>	Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.	Approved 1st - Johnson 2nd - Campbell Unanimously Approved
<ul> <li>Provisional to Regular Appointment to Medical Staff:</li> <li>Claudia Engeler, MD – Consulting, Radiology, RCI</li> <li>Christopher Engeler, MD – Consulting, Radiology, RCI</li> <li>Jarrod Yates, DO – Consulting, Radiology, RCI</li> </ul>		
<ul> <li>Continuation of Provisional Status:</li> <li>Adam Brooks, MD – Courtesy- Provisional, Family Practice, WFHC</li> <li>Thomas Petrie, DO- Consulting- Provisional, Ophthalmology, CVMS</li> <li>Abbie Schaa, ARNP – Courtesy- Provisional, Cardiology, CVMS</li> </ul>		
<ul> <li>Privilege Update:</li> <li>Lisa Maher, ARNP – Courtesy, Cardiology, CVMS</li> <li>Abbie Schaa, ARNP – Courtesy, Cardiology, CVMS</li> <li>Abbie Schrader, ARNP – Courtesy, Cardiology, CVMS</li> </ul>		
<ul> <li>Provisional Appointment to Medical Staff:</li> <li>Heidi Harms, ACNP – Active, ED, WHC</li> <li>Tara Hensley, PA-C – Active, Family Practice, WHC</li> <li>William "Butch" Johnson, CRNA – Courtesy (Locums), Anesthesia, WHC</li> <li>Cary Rose, MD – Active, Cardiology, WHC</li> </ul>		
<ul> <li>Resignations from Medical Staff:</li> <li>Nancy Harris, CRNA – Courtesy (Locums), Anesthesia, WHC</li> <li>Annette Geary, ARNP – Courtesy, Dermatology, Dermatology Assoc.</li> <li>Bryan Sands, DO – Courtesy, Dermatology, Dermatology Assoc.</li> <li>Kalyana Sundaram, MD – Courtesy, Cardiology, CVMS</li> </ul>		

<ul> <li>Revised Clinical Privilege Forms:</li> <li>Podiatric Medicine &amp; Surgery (f)</li> <li>Spa Services (g)</li> </ul>	The revised clinical privilege form, listed at left, was presented for review as included in the Board packets. The revised privilege form has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the revised privilege form as written.	1st - Lutz 2nd - Johnston Unanimously Approved
New/Revised Policies & Procedures: None	There were no new or revised policies.	
<ul> <li>Finance Committee</li> <li>Capital Requests - None</li> <li>Charity Care</li> </ul>	<ul> <li>Finance Committee did not meet this month. There were no capital requests.</li> <li>Atty presented the following applications for charity care: <ul> <li>Application is for an individual that qualifies for an 80% write-off under our charity care policy. The total to be written off is \$13,734.40.</li> <li>Application is for an individual that qualifies for a 100% write-off under our charity care policy. This application is being brought to the Board for approval because the dates of service are older than 12 months. The total to be written off is \$1,429.</li> </ul> </li> <li>A motion was made to approve the applications as presented.</li> </ul>	1st - Campbell 2nd - Lutz Unanimously
• Planetree Update	<ul> <li>Solheim presented a Planetree update noting that changes to designation criteria beginning in 1/15 that include: <ul> <li>Physician survey every three years</li> <li>Increased patient and family involvement in performance improvement</li> </ul> </li> <li>Solheim also noted that WHC will be sending 5 attendees to the national Planetree conference in October.</li> </ul>	Approved
XI. Closed Session Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.	A motion was made to move into closed session at 8:16 p.m. for the purpose identified at left.	1st - Campbell 2nd - Johnson Unanimously Approved
XII. Open Session	A motion was made to move back into open session at 8:28 p.m. No action was taken.	1st - Lutz 2nd - Campbell Unanimously Approved
XIII. Adjourn	A motion was made to adjourn the meeting at 8:29 p.m.	1st - Johnston 2nd - Johnson Unanimously Approved

Monday, August 24, 2015 7:00 p.m. Tendrils Rooftop Garden