

Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell, Acting  
 Secretary  
 John Johnston  
 Barb Lutz

Guests Present:  
 Karen Thalacker  
 Missy Timmermans  
 Iris Vering  
 Jennie Waller

Minutes (a)  
 of the Meeting of the  
**Board of Trustees**  
 January 25, 2016  
 7:00 p.m.  
**Tendrils Rooftop Garden**



*Our Mission:* Waverly Health  
 Center will provide high quality,  
 patient-centered health care.

Member Excused:  
 Roger Johnson, Secretary

Speakers Present:  
 Jim Atty, CEO  
 Dr. Zehr  
 Heidi Solheim

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m. Campbell was appointed to serve as Secretary for this meeting.	
II. Approval of minutes (b)	Minutes from the 12/21/15 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations		
IV. Featured Department – Laboratory (Jan Thedens)	Jan Thedens presented information about the functions and goals of the laboratory department.	
IV. Financial and Statistical Report (c1 – c3)	Atty presented the financial and statistical report for December. A motion was made to approve the financial and statistical report as presented.	1st - Campbell 2nd - Lutz Unanimously Approved
V. Committee/Department Reports: <ul style="list-style-type: none"> <li>Environment of Care (d)</li> </ul>	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VI. Medical Staff Report	Dr. Zehr reported that the Executive Committee of the Medical Staff met on January 18th. They considered: <ul style="list-style-type: none"> <li>Credentialing and privileging items.</li> <li>Revised ARNP &amp; PA clinical privilege forms.</li> </ul> <p>Dr. Zehr reported that Drs. Bochmann, Dahlquist, Panhwar and Rose have all assisted in providing hospitalist coverage this month. The Board expressed gratitude for their flexibility and commitment to patient care.</p>	
VII. C.E.O.'s Report <ul style="list-style-type: none"> <li>Chamber of Commerce Membership (e1 &amp; e2)</li> <li>Organizational Chart Review (f)</li> <li>Physician Recruitment</li> <li>Strategic Plan Update</li> </ul>	Atty presented the Waverly Chamber of Commerce membership request for consideration. Discussion was held regarding the benefits of the Chamber of Commerce membership. A motion was made to approve \$10,000 in membership support to the Waverly Chamber of Commerce.	1st - Johnston 2nd - Lutz Unanimously Approved
	Atty presented the organizational chart for annual review. There are no changes in reporting relationships at this time. A motion was made to approve the organizational chart as presented.	1st - Campbell 2nd - Johnston Unanimously Approved
	Atty presented an update on physician recruitment.	
	Atty presented an update on strategic plan progress.	

<ul style="list-style-type: none"> <li>• Emergency Department Locums Coverage Agreement</li> <li>• Hospitalist Update (f1)</li> <li>• Information Systems Project Management Agreement</li> </ul>	<p>Atty discussed the need for ED locums coverage as approved by the Executive Committee on 1/15/16. Atty noted that the EPA will provide coverage for shifts we identify. Each shift will have a rate sheet. Discussion was held regarding whether the Board wanted to approve each rate sheet, or a per hour maximum cap. The consensus of the Board was to approve a per hour maximum cap.</p> <p>Atty presented an update on the hospitalist program.</p> <p>Atty presented an agreement for information systems project management for the eCW unified medical record project. Discussion was held regarding the costs and benefits of the agreement. A motion was made to approve the agreement as presented.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
<p>VIII. Annual Business</p> <ul style="list-style-type: none"> <li>• Review of Board Bylaws (g1 Review only – no changes)</li> <li>• Review of Board Policy (g2 Review only – no changes)</li> <li>• Review of Medical Staff Bylaws - <a href="https://www.waverlyhealthcenter.org/site/s/www/Uploads/files/medical%20staff%20bylaws.pdf">https://www.waverlyhealthcenter.org/site/s/www/Uploads/files/medical%20staff%20bylaws.pdf</a> (Review only – no changes)</li> <li>• Contracted Services Review (defer to February meeting)</li> <li>• Confidentiality Statement (g3)</li> <li>• Duality &amp; Conflict of Interest (g4)</li> <li>• Authority of Health Center Environment of Care (g5)</li> <li>• Election of Officers</li> <li>• Committee Assignments (g6)</li> </ul>	<p>Board Bylaws were included in the Board packets for review. No changes were recommended at this time.</p> <p>Board Policy was included in the Board packets for review. No changes were recommended at this time.</p> <p>Medical Staff Bylaws were included in the Board packets for review. No changes were recommended at this time.</p> <p>The contracted services review is deferred to the February meeting.</p> <p>Atty presented the annual Confidentiality statement. Board members reviewed and signed the statement.</p> <p>Atty presented the annual Duality &amp; Conflict of Interest statement. Board members reviewed and signed the statement.</p> <p>Atty presented the statement regarding the authority of health center Environment of Care. A motion was made to approve the statement as presented.</p> <p>Vallem was nominated for the position of Chair of the Board of Trustees and Johnson was nominated for the position of Secretary of the Board of Trustees. Vallem and Johnson both accepted appointment to the positions as listed. A motion was made to approve the appointment of Vallem to the position of Chair and Johnson to the position of Secretary of the Board of Trustees.</p> <p>Committee assignments were reviewed. No changes were needed.</p>	<p>1st - Lutz 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
<p>IX. Old Business</p>	<p>None.</p>	
<p>X. New Business</p> <ul style="list-style-type: none"> <li>• Privilege Requests:</li> </ul>	<p>Privileging items were presented as individually</p>	

<ul style="list-style-type: none"> <li>▪ Deb Lodge, ARNP – Unity Point, Family Practice</li> <li>▪ Rachel Linnenbrink, ARNP – Courtesy, WFHC, Orthopedics</li> <li>▪ Raminder Ahluwalia, MD – Courtesy/Locums, EPA, Emergency Medicine</li> <li>▪ Ryan Luong, MD – Active, Wapiti Medical Group, Hospitalist – Family Practice/Emergency Medicine</li> <li>▪ Tu Anh Luong, MD – Active, Wapiti Medical Group, Hospitalist – Family Practice/Emergency Medicine</li> </ul> <ul style="list-style-type: none"> <li>• Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> <li>▪ Gregory James Schilero, MD - (Locums) Consulting, CVMS, Pulmonary Medicine</li> <li>▪ Mary Deutmeyer, ARNP – Active, WHC, Family Practice</li> <li>▪ Gordon Kaplan, MD – Active, Wapiti Medical Group, Hospitalist – Family Practice/Emergency Medicine</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>• Reappointments Medical Staff: <ul style="list-style-type: none"> <li>▪ Wei Yang, MD – Consulting, Unity Point, Pathology</li> <li>▪ Sarah DeVore, ARNP – Active, WHC, Family Practice</li> <li>▪ Amy Bodensteiner, PA-C – Active, WHC, Family Practice</li> <li>▪ Linda Martin, MD – Active, WHC Orthopedic Surgery &amp; Sports Medicine</li> <li>▪ Jason Stanford, DO – Courtesy, WFHC, Orthopedics</li> <li>▪ Richard Valente, MD – Consulting, WFHC, Cardiology</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>• Extension of Appointment (per Section 6.4 -7 of the Medical Staff Bylaws): <ul style="list-style-type: none"> <li>▪ Chris Eagan, MD – Courtesy, WFHC, Orthopedic Surgery</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>• Resignation from Medical Staff: <ul style="list-style-type: none"> <li>▪ Michael Hirleman, MD – Consulting, RCI, Radiology</li> <li>▪ Dan Koos, MD – Active, WHC, Family Practice</li> <li>▪ Patrick Weires, DPM – Courtesy, Podiatry, Family Foot Healthcare</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>• Update to Approved Privileges: <ul style="list-style-type: none"> <li>▪ Abdul Panhwar, MD – Active, WHC – Addition of Family Practice Privileges</li> <li>▪ Cary Rose, MD – Active, WHC – Addition of Family Practice Privileges</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>• Revision to Clinical Privilege Forms: <ul style="list-style-type: none"> <li>▪ ARNP (h1)</li> </ul> </li> </ul>	<p>listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The revised clinical privilege forms, listed at left, were presented for review as included in the Board</p>	<p>1st - Lutz 2nd - Johnston Unanimously Approved</p>
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<ul style="list-style-type: none"> <li>▪ PA (h2)</li> <li>• New/Revised Policies: None</li> <li>• Finance Committee <ul style="list-style-type: none"> <li>▪ Capital Request – Telemetry System (i2)</li> <li>▪ Charity Care</li> </ul> </li> <li>• Executive Committee 1/15/16 (j)</li> <li>• Planetree Report</li> </ul>	<p>packets. The revised privilege forms have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the revised privilege forms as written.</p> <p>Finance Committee did not meet this month.</p> <p>Atty presented the capital request for a telemetry system. A motion was made to approve the request at a cost not to exceed \$130,718.68.</p> <p>There were no applications for charity care.</p> <p>The minutes of the 1/15/16 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve an agreement for locum tenens emergency medicine physician services. The action of the Executive Committee was amended to include a \$190/hour rate cap. The amended motion was ratified as presented.</p> <p>Solheim presented a Planetree update, noting that we're getting ready to kick-off the new Patient Partnership Council.</p>	<p>1st - Lutz 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Vallem Unanimously Approved</p>
<p>XI. Closed Session Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>A motion was made to move into closed session at 8:01 p.m. for the purpose identified at left.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p>
<p>XII. Open Session</p>	<p>A motion was made to move back into open session at 8:29 p.m. No action was taken.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:30 p.m.</p>	<p>1st - Johnston 2nd - Lutz Unanimously Approved</p>

Next meeting will be held  
**February 22, 2016**  
**Tendrils Rooftop Garden**  
**7:00 p.m.**