

Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell  
 Roger Johnson  
 John Johnston  
 Barb Lutz

Guests Present:  
 Joanne Nathem  
 Karen Thalacker  
 Missy Timmermans  
 Angie Tye  
 Jennie Waller

Minutes of  
 the Meeting of the  
**Board of Trustees**  
 May 23, 2016  
 7:00 p.m.  
 CG Room



*Our Mission:* Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:  
 Jim Atty, CEO  
 Nicole Myers  
 Lisa Bennett  
 Dr. Zehr  
 Jerry Tiedt  
 Heidi Solheim  
 Diane Kohls

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m.	
II. Approval of minutes (b)	Minutes from the 4/25/16 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnson Unanimously Approved
III. Celebrations	Congratulations to Barb Lutz for receiving the Outstanding Achievement Award from the Academy of Life Underwriting – check it out! <a href="http://www.communitynewspapergroup.com/waverly_newspapers/news/lutz-recognized-for-leadership/article_b8568ff1-a0fa-51be-9a6d-bfe728b786dc.html">http://www.communitynewspapergroup.com/waverly_newspapers/news/lutz-recognized-for-leadership/article_b8568ff1-a0fa-51be-9a6d-bfe728b786dc.html</a>	
IV. Featured Department – Janesville Clinic (Nicole Myers)	Nicole Myers presented information about the functions and goals of the Janesville Clinic.	
V. Financial and Statistical Report (c1 – c3)  • FY2017 Budgets	Bennett presented the financial and statistical report for April. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.  Bennett presented the FY17 operating and capital budgets. The budgets were developed with the following assumptions: **a 4% gross charge increase **a 2.7% average salary increase **a 3% total margin **positive cash flow **a capital budget of \$907,000  A motion was brought forth from Finance Committee to approve the operating and capital budgets as presented.	1st - Johnson 2nd - Lutz Unanimously Approved          1st - Lutz 2nd - Johnson Unanimously Approved
VI. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Zehr)	Dr. Zehr reported that the Executive Committee of the Medical Staff met on May 16th. They considered credentialing and privileging items as listed below. Dr. Zehr noted that they also reviewed the new clinical privilege form for psychiatric and mental health nurse practitioner.	
VIII. Patient Satisfaction Report (Heidi Solheim) (e1 – e5)	Solheim presented the patient satisfaction survey results for the period ending March 31st as included in the Board packets. Solheim noted that we have changed surveys for clinics and surgery to utilize the Consumer Assessment of Healthcare Providers and Systems (CAHPS) surveys.	

<p>IX. C.E.O.'s Report</p> <ul style="list-style-type: none"> <li>• Physician Recruitment</li> <li>• IGT Contract Discussion</li> <li>• Provider Relations Update</li> <li>• Information Systems Update</li> </ul>	<p>Atty presented a physician recruitment update.</p> <p>Atty presented information about a current line item on an appropriations bill which would provide funding for geriatric service continuity. Discussion was held regarding the potential of working with a third party to develop contracts if the line item is passed. The consensus of the Board was to pursue the opportunity if it becomes available.</p> <p>Atty presented a provider relations update, noting that we have signed a visiting specialty clinic lease agreement for a dermatology clinic. Atty also noted that we have terminated a specialty clinic lease due to lack of need.</p> <p>Tiedt presented an information systems update, noting the work that has taken place in regard to the eCW unified medical record project. He reported that the patient portal and Healow (mobile ap) projects were launched in May. Discussion was held on engaging patients in the use of the patient portal.</p>	
<p>X. Old Business</p>	<p>There was no old business.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> <li>• Walk-In Clinic Holidays</li> <li>• Request for Privileges: <ul style="list-style-type: none"> <li>▪ Kathie Whitt, DPM – Courtesy, Podiatry, Family Foot Health Care</li> <li>▪ Ryan Holdsworth, MD – Courtesy, Radiology, RCI</li> <li>▪ Wei Ouyang, MD – Courtesy, Radiology, RCI</li> <li>▪ Umar Chaudhry, MD – Consulting, Radiology, RCI</li> <li>▪ Raleigh Johnson, MD – Consulting, Radiology, RCI</li> <li>▪ Sheila Foster, DO – Consulting, Radiology, RCI</li> <li>▪ Brian Hopper, MD – Courtesy, Radiology, RCI</li> <li>▪ Christopher Goetzinger, MD – Active, Family Practice, Unity Point</li> <li>▪ James Vodvarka, DO – Active, Hospitalist - Family Practice/Emergency Medicine, Wapiti Medical Group</li> <li>▪ Jodi Bangasser, ARNP – Active, Family Practice, WHC</li> <li>▪ Stacia Danielson, ARNP – Active, Psychiatry &amp; Mental Health, WHC</li> <li>▪ David Lenninger, CRNA – Locums/Courtesy, Anesthesia, WHC</li> </ul> </li> </ul>	<p>Kohls presented a request from Walk-In Clinic providers to close the clinic on Christmas Day. Kohls reported that this has historically been a low volume day in the clinic. Discussion was held regarding the valuable service the clinic provides to the community. Board members agreed that the Walk-In Clinic could be closed on Christmas Day.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Johnston 2nd - Lutz Unanimously Approved</p>

- Berri Swasand, MD – Courtesy, Emergency Medicine, WHC
- Jessica Webb, DO – Active, Family Practice, WHC
- Provisional Appointment to Medical Staff:
  - Don Gale, MD – Consulting, Pathology, CompHealth/Unity Point
  - Stephen Gogel, OPA-C – Courtesy, Orthopedics, WFHC
  - Dennis Mangrich, OPA-C – Courtesy, Orthopedics, WFHC
  - Joshua Zawacki, DO – Consulting, Radiology, RCI
  - John Craig Vana, CRNA – Locums/Courtesy, Anesthesia, WHC
- Extension of Appointment to Medical Staff:
  - Kamran Karimi, MD – Courtesy, General Surgery, WFHC
  - Kent Nickell, MD – Consulting, Pathology, Northeast Iowa Pathology Associates, P.C.
- Reappointments to Medical Staff:
  - Amber Crawford, DO – Active, General Surgery, WHC
  - Amber Hines, CRNA – Active, Anesthesia, WHC
  - Michele Martins, MD – Active, OB/Gyn, WHC
  - Megan McMillin, PA-C – Active, Family Practice, WHC
  - Stacy Wagner, DO – Active, Pediatrics, WHC
  - Joan Blanchard, RN – Consulting, Physician-Employed RN, CVMS
  - James Cafaro, MD – Consulting, Pulmonary Medicine/Sleep Disorders, CVMS
  - Arnold Delbridge, MD – Courtesy, Orthopedic Surgery, CVMS
  - Himanshu Tandon, MD – Consulting, Cardiology, CVMS
  - Christopher Adams, MD – Courtesy, Urology, Mason City Clinic
  - Gregory Lantz, DPM – Courtesy, Podiatry, Family Foot Health Care
  - Lee Fagre, MD – Active, Family Practice, WFHC
  - David Visokey, DO – Courtesy, Pulmonary Medicine, WFHC
  - Benjamin Mason, MD – Courtesy, Ophthalmology, Wolfe Eye Clinic
  - Sarah Pauley, MD – Courtesy, Radiology, RCI
  - Scott Johnson, PA-C – Active, Family Practice, Unity Point
  - Richard Mauer, MD – Courtesy, Ophthalmology, Mauer Eye Center
  - David Rathe, DO – Active, Internal

<p>Medicine/Pediatrics, Unity Point</p> <ul style="list-style-type: none"> <li>• Change in Category: <ul style="list-style-type: none"> <li>▪ Michael Berstler, MD – Active to Honorary, Family Medicine, Unity Point</li> <li>▪ Joan Blanchard, RN – Consulting to Courtesy, Physician-Employed RN, CVMS</li> </ul> </li> <li>• Continuation of Provisional Status on Medical Staff: <ul style="list-style-type: none"> <li>▪ Cary Rose, MD – Active, Cardiology, WHC</li> </ul> </li> <li>• Resignations from Medical Staff: <ul style="list-style-type: none"> <li>▪ Barb Burkle, ARNP – Consulting, Gastroenterology, CVMS</li> <li>▪ Jeffrey Clark, DO – Courtesy, Orthopedics, CVMS</li> <li>▪ Vinay Kantamneni, MD – Consulting, Nephrology, CVMS</li> <li>▪ Lisa Maher, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ Ravindra Mallavarapu, MD – Consulting, Gastroenterology, CVMS</li> <li>▪ Thomas Petrie, DO – Consulting, Ophthalmology, CVMS</li> <li>▪ Abbie Schrader, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ Dean Hutchison, CRNA – Courtesy, Anesthesia, WHC/Locums</li> <li>▪ Clay Hallberg, DO – Courtesy, Emergency Medicine, EPA</li> <li>▪ Daniel Darnold, MD – Active, Family Practice, Unity Point</li> <li>▪ Kayla Emter, DPM (Resident) – Courtesy, Podiatry, WFHC</li> <li>▪ Michael Slavin, DO – Consulting, Nephrology, WFHC</li> <li>▪ Travis Tidwell, DPM (Resident) – Courtesy, Podiatry, WFHC</li> <li>▪ Paula Vroman, OPA-C – Consulting, Orthopedics, WFHC</li> </ul> </li> <li>• New Clinical Privilege Form: <ul style="list-style-type: none"> <li>▪ NP Clinical Privileges – Psychiatric &amp; Mental Health (f)</li> </ul> </li> <li>• New Policies &amp; Procedures: None</li> <li>• Finance Committee (g) <ul style="list-style-type: none"> <li>▪ Capital Request – Administration Vehicle (g1)</li> </ul> </li> </ul>	<p>The new clinical privilege form, listed at left, was presented for review as included in the Board packets. The new privilege form has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve new privilege form as written.</p> <p>Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packet.</p> <p>Bennett presented a capital request for an administration vehicle at a cost not to exceed \$18,000. Bennett reported that following the Finance Committee’s recommendation last month, vehicle rental and leasing options were explored. It was determined that due to the distance needs and frequency of the vehicle usage, purchase would be</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
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<ul style="list-style-type: none"> <li>▪ Charity Care</li> <li>• Planetree Update</li> </ul>	<p>the best option at this time. A motion was brought forth from the Finance Committee to approve the request as presented.</p> <p>There were no applications for charity care.</p> <p>Solheim presented a Planetree update, reporting on patient and family involvement in councils and task forces. Solheim announced that Janel Thompson and Colleen Losey were awarded our Planetree Spirit of Caring Awards. Solheim noted that we have submitted seven proposals for topics to present at the Planetree Annual Conference.</p>	
<p>XII. Closed Session</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 8:22 p.m. for the purpose identified at left.</p>	<p>1st - Lutz 2nd - Campbell Unanimously Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to move back into open session at 9:11 p.m. No action was taken.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p>
<p>XIV. Adjourn</p>	<p>A motion was made to adjourn the meeting at 9:12 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Special meeting will be held  
**Tuesday, May 24, 2016**  
7:30 a.m.  
**CG Room**

Next meeting will be held  
**Monday, June 27, 2016**  
7:00 p.m.  
**Tendrils Rooftop Garden**