

Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell  
 Roger Johnson  
 John Johnston

Guests Present:  
 Diane Kohls  
 Karen Thalacker  
 Jerry Tiedt  
 Missy Timmermans  
 Angie Tye  
 Jennie Waller

Members Excused:  
 Barb Lutz

Speakers Present:  
 Jim Atty, CEO  
 Nicole Myers  
 Lisa Bennett  
 Heidi Solheim

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 September 25, 2017  
 7:00 p.m.  
**Tendrils Rooftop Garden**



*Our Mission:* Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:58 p.m.	
II. Approval of minutes (b)	Minutes from the 8/28/17 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations	Jim Atty celebrated his third work anniversary and was awarded with the Courier's 20 Under 40 recognition.	
IV. Featured Department – Noah Campus Health & Shell Rock Clinic (Nicole Myers)	Nicole Myers presented information about the functions and goals of the Noah Campus Health and Shell Rock Clinics.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for August. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Environment of Care (d)</li> </ul>	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Rathe)	Atty reported that the Executive Committee of the Medical Staff met on September 18th. They considered privileging and credentialing items as listed below.	
VIII. C.E.O.'s Report <ul style="list-style-type: none"> <li>• Physician Recruitment</li> <li>• Walk-In Clinic Update</li> <li>• USDA</li> <li>• Health Partners</li> <li>• Legislative Update</li> </ul>	<p>Atty reported on recruiting efforts to meet patient care needs. He provided an update on Walk-In Clinic and social work.</p> <p>Atty reported that renovations have started for the Walk-In Clinic. Ambulance staff have been relocated to their new space. Atty and Kohls are currently working on a staffing plan. The project is on track.</p> <p>Atty reported that we have been approved for 27 million in USDA financing at a 3.25% fixed interest rate. Funds are dedicated for five years. No decision on final construction project needs to be made at this time.</p> <p>Atty responded to an inquiry about Health Partners (HP). He stated that Wartburg is utilizing HP for health insurance coverage. HP is a narrow network plan with UnityPoint. Waverly Health Center is included in the narrow network because of our ACO agreement with Unity Point.</p> <p>Atty reported that Senator Bill Dix will be at WHC next week for a meeting with him and the Iowa Hospital Association. Atty noted that he, Vering and</p>	

	Nathem are active on the IHA Advocacy Committee. He reported that Nathem co-authored a mental health position paper through the group.	
IX. Old Business <ul style="list-style-type: none"> <li>Information Systems Update (Jerry Tiedt)</li> </ul>	Tiedt provided an IS update, noting that we are working on data migration from our current electronic medical record to eCW. He reported that our eCW consultant will be onsite next week to provide training for the test environment. Tiedt noted that our Business Associates Agreement is being reviewed by the eCW legal department, after that we should have a contract to bring forward to the Board for approval.	
X. New Business <ul style="list-style-type: none"> <li>Critical Access Hospital Annual Program Evaluation (f)</li> <li>Environment of Care/Emergency Management Annual Evaluations (h1-h7)</li> <li>Request for Privileges: <ul style="list-style-type: none"> <li>Tracy Elliott, ARNP – Active, Family Practice, WHC</li> </ul> </li> <li>Reappointment to Medical Staff: <ul style="list-style-type: none"> <li>Jan Davis, ARNP – Ancillary, CVMS</li> <li>John Glascock, MD – Courtesy, General Surgery, Mercy Health (Covenant)</li> <li>Eromosele Otoadese, MD – Courtesy, Vascular Medicine, Northern Iowa Cardiovascular</li> <li>Arnold Honick, MD – Courtesy, Radiology, RCI</li> <li>Warren Spencer, MD – Consulting, Radiology, RCI</li> <li>Wayde Blumhardt, CRNA - Active, Anesthesia, WHC</li> <li>Kathleen Heise, ARNP – Active, Family Practice, WHC</li> <li>Troy Ivey, DO – Active, General Surgery, WHC</li> <li>LaDawna Myrmo, CNM – Active, Midwife, WHC</li> <li>Abdul Panhwar, MD – Active, Emergency Medicine, WHC</li> <li>Todd Shover, DO – Active, Emergency Medicine, WHC</li> <li>Margo Welsh, PA – Active, Emergency Medicine, WHC</li> </ul> </li> <li>PPC Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> <li>Connie Joylani, MD – Active, Hospital Medicine, WHC (provisional to regular status)</li> <li>Anthony Onuigbo, MD – Active, OB-Gyn, WHC (provisional to regular</li> </ul> </li> </ul>	Atty presented the Critical Access Hospital Annual Program Evaluation. A motion was made to approve the program evaluation as presented. <p>Bennett presented the EOC and Emergency Management Operations Fiscal Year 2017 annual evaluations as included in the Board packets. A motion was made to approve the annual evaluations as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	1st - Johnston 2nd - Campbell Unanimously Approved <p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

<ul style="list-style-type: none"> <li>status) <ul style="list-style-type: none"> <li>▪ Rajendra Singh, MD – Active, Emergency Medicine, WHC (provisional to regular status)</li> <li>▪ Lee Fagre, MD – Courtesy, Family Practice, Covenant (continuation of provisional status)</li> </ul> </li> <li>• Resignations from Medical Staff: <ul style="list-style-type: none"> <li>▪ Elizabeth Hoy, ARNP – Courtesy – Provisional, Orthopedics, CVMS</li> <li>▪ Gordon Kaplan, MD – Active, Hospital Medicine, Wapiti</li> <li>▪ Richard Naylor, DO – Courtesy, Orthopedic Surgery, WFHC</li> </ul> </li> <li>• New Policies &amp; Procedures: None</li> <li>• Finance Committee (i) <ul style="list-style-type: none"> <li>▪ Capital Requests - None</li> <li>▪ Capital Purchase FYI – Medtronic Microresector Integrated Power Console (IPC) (“Microdebrider”) \$12,356 (i1&amp;2)</li> <li>▪ Capital Purchase FYI – Check Writing Solution (CREATE A CHECK) \$5,994 (i3)</li> <li>▪ Financial Assistance</li> </ul> </li> <li>• Planetree Update</li> </ul>	<p>Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packet. Bennett noted the capital purchases listed at left that were under the Board approval threshold.</p> <p>Bennett presented two applications for financial assistance:</p> <ul style="list-style-type: none"> <li>▪ Application is for an individual with a balance of \$23,587. The applicant qualifies for 100% write-off under our Financial Assistance Policy. The application was approved at the 8/28/17 Board meeting for a write-off of \$12,635.30, which reflected the no-insurance discount. It is being brought back to the Board to adjust the amount to reflect the full charges of \$23,587.</li> <li>▪ Application is for an individual with a balance of \$13,435. The applicant qualifies for 100% write-off under our Financial Assistance Policy.</li> </ul> <p>A motion was made to approve both applications as presented.</p> <p>Solheim presented a Planetree update.</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p>
<p>XI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:45 p.m.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

Next meetings will be held

**Audit Meeting**  
**Thursday, October 19, 2017**  
**12:00 p.m.**  
**CG Room**

**Monday, October 23, 2017**  
**7:00 p.m.**  
**Tendrils Rooftop Garden**