

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 John Johnston

Guests Present:
 Joanne Nathem
 Karen Thalacker
 Jerry Tiedt
 Missy Timmermans
 Iris Vering
 Jennie Waller

Members Excused:
 Roger Johnson
 Barb Lutz

Speakers Present:
 Jim Atty, CEO
 Sarah Behrends
 Lisa Bennett
 Heidi Solheim
 Diane Kohls

Minutes
 of the Meeting of the
Board of Trustees
 February 26, 2018
 6:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health
 Center will provide high quality,
 patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:04 p.m.	
II. Approval of minutes (b)	Minutes of the 1/22/18 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations		
IV. Featured Department – Women’s Clinic & The Spa (Sarah Behrends)	Sarah Behrends presented information about the functions and goals of the Women’s Clinic and The Spa.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for January. A motion was made to approve the financial and statistical reports as presented.	1st - Johnston 2nd - Campbell Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> • Environment of Care (d) 	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Rathe)	Atty reported that the Executive Committee of the Medical Staff met on February 19 th . They considered privileging and credentialing items as listed below.	
VIII. Patient Satisfaction Report (Heidi Solheim) (e)	Solheim presented the patient satisfaction report.	
IX. C.E.O.’s Report <ul style="list-style-type: none"> • Physician Recruitment • Walk-In Clinic Update • Service Line Update • Construction Manager 	<p>Atty presented an update on recruiting, noting that we have signed contracts with two midlevel providers for the Walk-In Clinic.</p> <p>Kohls presented an update on the Walk-In Clinic, discussing how the first few months of operation have gone. She reported that they are set to begin piloting the medical screening process in the ED.</p> <p>Atty provided an update on service lines, noting that the lab project is on track, pain management services will be rolling out in the next few months, and we have a meeting scheduled to discuss potential service development.</p> <p>Atty reported on the construction manager interview process and scoring. Discussion was held regarding the benefit of engaging Graham Construction for pre-construction services. A motion was made to move forward with the project planning and to engage Graham Construction for pre-construction services at a cost not to exceed \$35,000.</p>	1st - Campbell 2nd - Johnston Unanimously Approved
X. Old Business		

<p>XI. New Business</p> <ul style="list-style-type: none"> • Contracted Services Review (f) • Emergency Preparedness Consulting Agreement (g) • Privilege Requests: <ul style="list-style-type: none"> ▪ Colin DeFord, DO – Active, Family Medicine, WHC ▪ Ronald Sims, MD – Consulting, Neurology/Sleep Medicine, Dubuque Neurology & Sleep Medicine ▪ Bradley Zeithamel, DNP, CRNA, ARNP – Courtesy, General Anesthesia (Locums) & Pain Management, Health Enterprises • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Phillip Lee, MD – Courtesy, Otolaryngology/Sleep Medicine, Mason City Clinic • Provisional to Regular Status: <ul style="list-style-type: none"> ▪ Cesar Cube, MD – Consulting, Radiology, RCI ▪ Eric Ericson, MD – Consulting, Radiology, RCI ▪ Stephanie Smith, ARNP – Courtesy, Orthopedics, CVMS • Continuation of Provisional Status: <ul style="list-style-type: none"> ▪ Brendan Girscheck, MD – Courtesy, Provisional, Ophthalmology, CVMS • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Anthony Onuigbo, MD – Active, OB/Gyn, WHC • Revised Clinical Privilege Forms: <ul style="list-style-type: none"> ▪ Interventional Pain Management – CRNA (h) • New Policies & Procedures: <ul style="list-style-type: none"> ▪ Non-Discrimination of Care (i) 	<p>Campbell was appointed to serve as secretary for this meeting.</p> <p>Atty presented the list of sources of patient care provided from outside of the health center as included in the Board packets. The sources were reviewed by the Medical Staff and approved by the Executive Committee of the Medical Staff. A motion was made to approve the resolutions as presented.</p> <p>Solheim presented a subcontract agreement with Emergency Preparedness Consulting. A motion was made to approve the consulting agreement as presented, pending Iowa Department of Public Health subcontractor approval.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The revised clinical privilege form, listed at left, was presented for review as included in the Board packets. The revised privilege form has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the revised privilege form as written.</p> <p>The revised policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p> <p>1st - Campbell 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p> <p>1st - Campbell 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston</p>
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<ul style="list-style-type: none"> • Finance Committee (j) <ul style="list-style-type: none"> ▪ Capital Requests ▪ Capital Report ▪ Cash Transfer Report ▪ Financial Assistance Requests • Person Centered Care Update 	<p>Bennett reported that the Finance Committee did not meet this month. There were no capital requests.</p> <p>Bennett presented the capital report and cash transfer report as included in the Board packets.</p> <p>There were no applications for financial assistance.</p> <p>Solheim presented the person centered care update, noting that our Planetree site visit is scheduled for April 3rd – 5th. The opening session will be held on April 3rd from 9 – 10 a.m.</p>	<p>2nd - Campbell Unanimously Approved</p>
<p>XII. Closed Session Iowa Code Chapter 21.5.1(1) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.</p>	<p>A motion was made to move into closed session at 6:41 p.m. for the purpose identified at left.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to move back into open session at 7:36 p.m. No action was taken.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
<p>XIII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:37 p.m.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

Next meeting will be held

Monday, March 26, 2018
6:00 p.m.

Tendrils Rooftop Garden