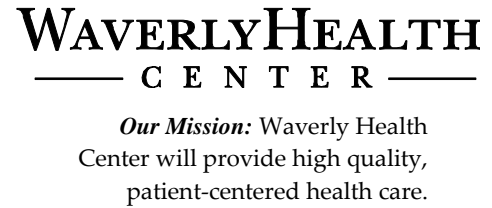


Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson
 John Johnston
 Barb Lutz

Guests Present:
 Diane Kohls
 Karen Thalacker
 Jerry Tiedt
 Missy Timmermans
 Iris Vering
 Jennie Waller

Speakers Present:
 Jim Atty, CEO
 Lisa Bennett
 Dr. David Rathe
 Heidi Solheim

Minutes
 of the Meeting of the
Board of Trustees
 March 26, 2018
 6:00 p.m.
Tendrils Rooftop Garden



Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:00 p.m.	
II. Approval of minutes (b)	Minutes of the 2/26/18 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations	Heidi Solheim was commended on her leadership with the Chamber of Commerce. Congratulations to Emily Neuendorf for receiving the Chamber's Community Service Award.	
IV. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for February. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
V. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VI. Medical Staff Report (Dr. Rathe)	Dr. Rathe reported that the Executive Committee of the Medical Staff met on March 19 th . They considered privileging and credentialing items as listed below.	
VII. C.E.O.'s Report • Physician Recruitment • IS Update • Architects	Atty presented an update on recruiting to meet patient care needs, noting that one new provider has started in the Walk-In Clinic, and two more have been hired. Tiedt presented an IS update, reporting on progress with the eCW unified medical record project. He noted that he will be having bi-weekly progress meetings with the eCW executive sponsor, Dr. Raj. We are on track for go-live on September 1 st . Atty reported that architects interested in working with us for our potential building project did a walk-through of the building last week. Interviews with architects and engineers will be scheduled for mid-April. Proposals will be brought to the Board for consideration at the April meeting.	
VIII. Old Business • Emergency Preparedness Consulting Agreement	Solheim followed up on the agreement approved last month for emergency preparedness consulting, contingent upon subcontractor approval from the Iowa Department of Public Health (IDPH). It was not approved by IDPH and therefore not executed.	
IX. New Business • Request for Privileges: ▪ Jeff Clark, DO – Courtesy, Orthopedic Surgery, CVMS	Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A	1st – Johnston

<ul style="list-style-type: none"> ▪ Vishal Goyal, MD – Consulting, Cardiology, CVMS ▪ Ben Torrez, DO – Courtesy, Orthopedic Surgery, CVMS ▪ Arun Kumar Muthusamy, MD – Consulting, Cardiology, CVMS ▪ Aaron Alberts, MD – Consulting, Psychiatry, Integrated Telehealth Partners (ITP) ▪ Megan Embrescia, MD – Consulting, Psychiatry, ITP ▪ Sunil Parashar, MD – Consulting, Psychiatry, ITP ▪ Sharon Haight-Carter, ARNP – Consulting, Psychiatric & Mental Health ▪ Janice Hesler, ARNP – Consulting, Psychiatric & Mental Health, ITP ▪ Constance Morrison, ARNP – Consulting, Psychiatric & Mental Health, ITP ▪ Maryl Smith, ARNP – Consulting, Psychiatric & Mental Health, ITP ▪ Richard Jacobson, Jr. , CRNA – Courtesy, General Anesthesia (Locums) & Pain Management, Iowa Anesthesia ▪ Alyssa Becker, ARNP – Active, Family Practice, WHC ▪ Jan Davis, ARNP – Active, Family Practice, WHC • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Jennifer Chastek, CRNA – Courtesy, General Anesthesia (Locums), Iowa Anesthesia ▪ Carrie Evans, ARNP – Active, Family Practice & Emergency Medicine, WHC ▪ Scott Chastek, CRNA – Courtesy, General Anesthesia (Locums) & Pain Management, Iowa Anesthesia • Updated Privileges: <ul style="list-style-type: none"> ▪ Nicholas Schmerbach, DPM – Courtesy, Podiatry, CV Podiatry • Continuation of Provisional Status: <ul style="list-style-type: none"> ▪ Lee Fagre, MD – Courtesy, Family Practice, Covenant ▪ Lisa Maher, ARNP – Courtesy – Provisional, Cardiology, CVMS ▪ Hetal Patel, MD – Active – Provisional, Family Practice, WHC ▪ Rene Recinos, MD – Courtesy – Provisional, Plastic Surgery, Mason City Clinic ▪ Abbie Schrader, ARNP – Courtesy – Provisional, Cardiology, CVMS ▪ Kalyana Sundaram, MD – Courtesy – Provisional, Cardiology, CVMS • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Monica Firme, CRNA – Courtesy, Anesthesia, Recruiting Resources 	<p>motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>2nd - Campbell Unanimously Approved</p>
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<ul style="list-style-type: none"> ▪ Joshua Zawacki, DO – Consulting, RCI • New/Revised Clinical Privilege Forms: <ul style="list-style-type: none"> ▪ Anesthesia (f1) ▪ ARNP – Psychiatric & Mental Health (f2) ▪ Psychiatry (f3) • New Policies & Procedures: None • Finance Committee (g) <ul style="list-style-type: none"> ▪ Capital Report ▪ Cash Transfer Report ▪ Financial Assistance Requests • Personnel Committee (h) • Person-Centered Care Update 	<p>The revised clinical privilege forms, listed at left, were presented for review as included in the Board packets. The revised privilege forms have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the revised privilege form as written.</p> <p>Bennett reported that the Finance Committee met prior to this meeting.</p> <p>Bennett presented the capital report and cash transfer report as included in the Board packets.</p> <p>Bennett presented an application for financial assistance:</p> <ul style="list-style-type: none"> ▪ Application is for an individual with a balance of \$14,320.40. The applicant qualifies for 80% write-off (\$11,456.32) under our Financial Assistance Policy. <p>A motion was made to approve the application as presented.</p> <p>The Personnel Committee met on February 9th. Minutes from the meeting were included in the Board packet.</p> <p>Solheim presented the person-centered care update, noting that our Planetree re-certification visit is scheduled for April 3rd – 5th. Board members are invited to attend the opening/welcome session on Tuesday, April 3rd at 9 a.m.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p> <p>1st - Campbell 2nd - Johnston Unanimously Approved</p>
<p>X. Closed Session</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p> <p>Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure.</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 6:20 p.m. for the purposes identified at left.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
<p>XI. Open Session</p>	<p>A motion was made to move back into open session at 8:38 p.m. No action was taken.</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:39</p>	<p>1st - Johnston</p>

	p.m.	2nd - Lutz Unanimously Approved
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Next meeting will be held
Monday, April 23, 2018
6:00 p.m.
Tendrils Rooftop Garden