

Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell  
 Roger Johnson  
 Barb Lutz

Guests Present:  
 Diane Kohls  
 Jerry Tiedt  
 Missy Timmermans

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 June 25, 2018  
 6:00 p.m.  
**Tendrils Rooftop Garden**



*Our Mission:* Waverly Health  
 Center will provide high quality,  
 patient-centered health care.

Members Excused:  
 John Johnston

Speakers Present:  
 Jim Atty, CEO  
 Robin Chisholm  
 Brian Robbins  
 Dr. David Rathe  
 Lisa Bennett  
 Iris Vering  
 Heidi Solheim

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:00 p.m.	
II. Approval of minutes (b)	Minutes of the 5/29/18 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Lutz 2nd - Johnson Unanimously Approved
III. Celebrations		
IV. Featured Department – Ambulance (Robin Chisholm and Brian Robbins)	Robin Chisholm and Brian Robbins presented information about the functions and goals of the ambulance department.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for May. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Environment of Care (d)</li> <li>• 120 Day Meeting (e)</li> </ul>	The Environment of Care Committee and 120 Day Meeting reports were presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Rathe)	Dr. Rathe reported that the Executive Committee of the Medical Staff met on June 18th. They considered privileging and credentialing items as listed below. Dr. Rathe reported on proposed changes that are being considered for the Medical Staff executive structure.	
VIII. C.E.O.'s Report <ul style="list-style-type: none"> <li>• Physician Recruitment</li> <li>• Organizational Chart (f)</li> <li>• Master Facility Planning</li> <li>• Chief Nursing Officer (CNO) Update</li> <li>• Walk-In Clinic Project Expenses (g)</li> </ul>	<p>Atty presented an update on recruiting to meet patient care needs.</p> <p>Atty presented proposed changes to the organizational chart, which include addition of a Chief Operating Officer (COO) role, and moving Radiology, Nutrition Services and Therapy, and Lab to report to the COO. A motion was made to approve the changes as presented.</p> <p>Atty reported that we had our second round of architectural meetings last week. We hope to have master planning completed by the end of August. Architects will present at the July Board meeting to provide an update.</p> <p>Atty presented an update on the CNO recruitment process.</p> <p>Solheim presented a final accounting for the Walk-In Clinic project expenses. The final expenses came in</p>	1st - Campbell 2nd - Lutz Unanimously Approved

<ul style="list-style-type: none"> <li>Executive Committee of Medical Staff Structure</li> </ul>	<p>at \$130,089.41. A motion was made to approve the \$6,089.41 variance.</p> <p>As presented in the Medical Staff report.</p>	<p>1<sup>st</sup> – Campbell 2<sup>nd</sup> – Lutz Unanimously Approved.</p>
<p>IX. Old Business</p> <ul style="list-style-type: none"> <li>Information Systems Update</li> </ul>	<p>Tiedt presented an information systems update, noting that we are on track for November 1st go live of the unified electronic medical record.</p>	
<p>X. New Business</p> <ul style="list-style-type: none"> <li>HealthStream Agreement (h)</li> <li>Credentialing Verification Organization (CVO)</li> <li>Request for Privileges: <ul style="list-style-type: none"> <li>Samantha Ayers, CRNA – Courtesy (Locums), Anesthesia, Iowa Anesthesia</li> <li>Mark Bennett, CRNA – Courtesy (Locums), Anesthesia, Iowa Anesthesia</li> <li>LeeAnn Hoodjer, ARNP – Active, Psychiatric &amp; Mental Health, WHC</li> <li>Kirsten Pancione, ARNP – Consulting, Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>Natasha Broom, CRNA – Courtesy (Locums), Anesthesia, Iowa Anesthesia</li> </ul> </li> <li>Privilege Update: <ul style="list-style-type: none"> <li>J. Matthew Glascock, MD – Active – Provisional, General Surgery, WHC</li> </ul> </li> <li>Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>Megan Embrescia, MD – Consulting, Psychiatry, Integrated Telehealth Partners</li> <li>Janice Hesler, ARNP – Consulting, Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>Ronald Sims, MD – Consulting, Neurology/Sleep Medicine, Dubuque Neurology &amp; Sleep Medicine/Midwest Sleep</li> <li>Sunil Parashar, MD – Consulting, Psychiatry, Integrated Telehealth Partners</li> <li>Michael Hierl, MD – Courtesy, Radiology, RCI</li> <li>Constance Morrison, ARNP – Consulting, Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> </ul> </li> <li>Change in Category: <ul style="list-style-type: none"> <li>J. Matthew Glascock, MD – Courtesy to Active – Provisional, General Surgery,</li> </ul> </li> </ul>	<p>Vering presented a 3 year agreement with HealthStream for Dynamic Health Skills at a cost not to exceed \$20,515. A motion was made to approve the agreement as presented.</p> <p>Vering presented information about an agreement for an additional CVO. The agreement will be finalized and sent through to the Executive Committee for approval as soon as it has been received. Discussion was held regarding the budget impact and the need for service.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p>

<p>WHC</p> <ul style="list-style-type: none"> <li>▪ Scott Johnson, PA-C – Ancillary to Active, Family Practice, UnityPoint</li> </ul> <ul style="list-style-type: none"> <li>• Resignations from Medical Staff: <ul style="list-style-type: none"> <li>▪ Dennis Mangrich, OPA-C, - Courtesy, Orthopedic Surgery PA, Covenant</li> <li>▪ Stephen Gogel, OPA-C – Courtesy, Orthopedic Surgery PA, Covenant</li> <li>▪ David Lenninger, CRNA – Courtesy, Anesthesia, Independent Locums</li> <li>▪ Richard Mauer, MD – Courtesy, Ophthalmology, Mauer Eye Center</li> <li>▪ Don Gale, MD – Consulting, Pathology, Allen Hospital/Comp Health</li> <li>▪ Amber Weber, ARNP – Active, Family Practice, WHC</li> <li>▪ Linda Martin, MD – Active, Orthopedic Surgery, WHC</li> </ul> </li> <li>• New/Revised Policies &amp; Procedures: None</li> <li>• Finance Committee (i1 &amp; i2) <ul style="list-style-type: none"> <li>▪ Capital Report</li> <li>▪ Cash Transfer Report</li> <li>▪ Financial Assistance Requests</li> </ul> </li> <li>• Person-Centered Care Update</li> </ul>	<p>Bennett reported that the Finance Committee met prior to this meeting.</p> <p>Bennett presented the capital report and cash transfer report as included in the Board packets.</p> <p>There were no applications for financial assistance.</p> <p>Solheim presented the person-centered care update, noting that we are still waiting for employee satisfaction data to submit for our Planetree re-certification.</p>	
<p>XI. Closed Session</p> <p>Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure.</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 6:46 p.m. for the purposes identified at left.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p>
<p>XII. Open Session</p>	<p>A motion was made to move back into open session at 7:20 p.m. No action was taken in closed session.</p>	<p>1st - Johnson 2nd - Campbell Unanimously Approved</p>

	A motion was made to approve the Chief Executive Officer (CEO) compensation package as presented.	1st - Lutz 2nd - Campbell Unanimously Approved
XIII. Adjourn	A motion was made to adjourn the meeting at 7:24 p.m.	1st - Campbell 2nd - Johnson Unanimously Approved

Next meeting will be held  
**Monday, July 23, 2018**  
**6:00 p.m.**  
**Tendrils Rooftop Garden**