Members Present: Susan Vallem, Chair Roger Johnson, Secretary Gloria Campbell Barb Lutz Guests Present: Karen Thalacker Missy Timmermans Angie Tye Jennie Waller

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WaverlyHealth
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Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Members Excused: John Johnston

Speakers Present: Jim Atty, CEO Beth Havlovic Lisa Bennett, CFO Heidi Solheim, COO Jodi Geerts, CNO Diane Kohls Minutes
of the Meeting of the
Board of Trustees
September 23, 2019
6:00 p.m.
Tendrils Rooftop Garden

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:01 p.m.	
II. Approval of minutes (b1 & b2)	Minutes of the 8/26/19 and 9/16/19 meetings were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Lutz Unanimously Approved
III. Celebrations	Happy 5 th work anniversary to Jim Atty.	Пррго усы
IV. Featured Department – Accounting (Beth Havlovic) V. Financial and Statistical Report (c1 – c3)	Beth Havlovic presented information about the functions and goals of the Accounting department. Bennett presented the financial and statistical report for August. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously
VI. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	Approved Accepted
VII. Medical Staff Report (Dr. Styron)	The Executive Committee of the Medical Staff met on September 16 th . They considered privileging and credentialing items as listed below.	
 VIII. Quality Report (e) Sample Patient Safety Scorecard IHI Quality Assessment Introduction 	Geerts reported that the WHC quality report card and information about the framework for effective board governance of health system quality, and leading a culture of safety were included in the Board packets.	
IX. C.E.O.'s Report • Physician Recruitment	Atty provided an update on physician recruitment.	
Building Project Update	Solheim and Atty presented a building project update, noting that Waverly Utilities has started prework, bid documents for the project will be released tomorrow, and the capital campaign for the project is on track.	
• Electronic Medical Record (EMR) Update	Solheim presented an EMR update, noting that we are currently working on integrated testing and are scheduled to go live with the EMR on October 20 th .	
• Clinic Department of Inspections & Appeals (DIA) Visits	Kohls reported that DIA recently completed inspections of three of our clinics. One of the clinics had 2 deficiencies, which have been corrected. The other two clinics had no deficiencies.	
X. Old Business		
 XI. New Business Rural Health Clinic Annual Program Evaluations (f1 – f5) 	Kohls presented the Rural Health Clinic (RHC) program evaluations for Christophel, Janesville,	

- Hazard Vulnerability Analysis (HVA) (g)
- Provisional Appointment to Medical Staff:
 - Laura Martin, RNFA Allied, Registered Nurse First Assistant, WHC
- Updated Privileges:
 - John Ebensberger, MD Active, Emergency Medicine, WHC
 - Abdul Khalique Panhwar, MD Active, Emergency Medicine & Family Practice, WHC
 - Todd Shover, DO Active, Emergency Medicine, WHC
 - Rajendra Singh, MD Active, Emergency Medicine, WHC
 - John Zehr, MD Active, Emergency Medicine & Family Practice, WHC
 - Clay Dahlquist, DO Active, Hospitalist & Emergency Medicine, WHC
 - Connie Joylani, MD Active, Hospitalist & Emergency Medicine, WHC
 - Monica Rotsaert, MD Active, Hospitalist & Emergency Medicine, WHC
 - Courtney Bochmann, DO Active, Family Practice, Emergency Medicine & Hospitalist, WHC
- Recommendations Regarding Provisional Status:
 - Vishal Goyal, MD Consulting, Cardiology, CVMS
 - Ajay Kaja, MD Consulting, Cardiology, CVMS
 - Kristin White, MD Consulting, Radiology, RCI
- Resignations from Medical Staff:
 - Jessica Webb, DO Active, Family Practice, WHC
 - Amber Crawford, DO Active, General Surgery, WHC
 - Alyssa Woods, ARNP Active, ARNP-Family Practice, WHC
- New Policies & Procedures:
 - Emergency Department Patient Triage
 (h)

Nashua, Shell Rock & Women's Clinics as included in the Board packets. A motion was made to approve the program evaluations as presented.

Solheim presented the hazard vulnerability analysis as included in the Board packets. Solheim noted that we will be updating the HVA regularly as we move into the construction process.

Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.

1st - Johnson 2nd - Lutz Unanimously Approved

1st - Campbell 2nd - Lutz Unanimously Approved

The new policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.

1st - Lutz

• Finance Committee (i)	Bennett reported that the Finance Committee met this morning, minutes from the meeting were included in the packet.	2nd - Johnson Unanimously Approved	
Capital Report (i1)Cash Transfer Report (i3)	Bennett presented the capital report and cash transfer report as included in the Board packets.		
 Capital Request – Radiology Portable Unit (Care Stream) (i2) 	Bennett presented a capital request for a radiology portable unit. The request is being brought forth for approval due to not being budgeted.		
■ Capital Request – WHC Vehicle	Bennett presented a capital request for a vehicle replacement. The request is being brought forth for approval due to not being budgeted.		
 Financial Assistance Requests Person-Centered Care Update 	A motion was brought forth from Finance Committee to approve the requests for a radiology portable unit at a purchase price not to exceed \$93,960 (insurance will cover \$80,419.20, our net cost will be \$13,540.80) and for a vehicle replacement at a purchase price not to exceed \$23,416.16 (insurance will cover \$21,837.40, our net cost will be \$1,578.76). There were no applications for financial assistance. Solheim noted that the patient-centered care update will be included in the quality report moving forward.	1st - Lutz 2nd - Johnson Unanimously Approved	
XII. Closed Session Iowa Code Chapter 21.5.1(1) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.	A motion was made to move into closed session at 6:38 p.m. for the purpose identified at left.	1st - Campbell 2nd - Johnson Unanimously Approved	
XIII. Open Session	A motion was made to move back into open session at 7:08 p.m. No action was taken in closed session.	1st - Campbell 2nd - Johnson Unanimously Approved	
XIV. Adjourn	A motion was made to adjourn the meeting at 7:09 p.m.	1st - Lutz 2nd - Campbell Unanimously Approved	
Next meeting will be held			

Next meeting will be held

Monday, October 21, 2018

6:30 p.m. CG Room