

**Minutes from the Historic Preservation Commission Meeting –
August 25, 2011 at the Waverly Public Library Conference Room**

Members present: Tom Hicks, Mary Meyer, Karen Lehmann, Erika Lindgren, Don Meyer

Members absent: Jim Hundley, Kate Payne

Visitor: none

Staff Present: Beth Paulsen

Council Present (via conference call): Kathy Olson

Call to order at 6:05 p.m.

Visitor/Public Comments: none

Approval of Minutes

Motion made to approve both June and July minutes was made by Lindgren, and second Hicks. The motion was carried.

Regular Business:

1. Commissioners were given notice by Paulsen that a volunteer meeting with Marlys Svendson will occur on Friday August 26, 2011 at 11:00 starting from the library. Several members may come.
2. Discussion occurred regarding the salvage of items from the property located at 422 1st Ave SW on Saturday the 27th of August, 2011. Items will be taken to the Sturdevant property. Hicks will check to see the timeframe for getting items out of the property. Items such as cabinets, doors, lumber, trim, etc. are some of the items they hope to remove.
3. Historic Preservation Award nominations are due September 10th, 2011. The commission discussed the criteria for the award and several possible nominations in the community.
4. Discussion occurred regarding the upcoming Preservation workshop offered by the State Library of Iowa.
5. Motion was made to approve to spend HPC funds within the Health and Human services budget was made to cover registration and mileage expenses incurred by Commissioners attending workshops for the commission, by Lindgren, seconded by Don Meyer and was carried.
6. Discussion occurred regarding the removal of trees occurring in the city's SW quadrant. Olson explained that the initial estimated number of trees was actually higher in the first bid but was reduced by about one third by the contractor. The sidewalk was routed around trees on city property. Commissioners wanted to know if there will be replacement trees. Olson will check to see the process for replacement. Commission requests that the City post criteria for tree removal and make certain that homeowners of affected properties are aware of the trees that will be removed. Commission is concerned with how tree removal will change the look of potential historic districts.

7. Hundley requested via email prior to the meeting a discussion of the potential preservation of a silo located at the city recycling center. Meyer has taken photos and will send them out. Lehmann asked Olson to keep the commission posted on any discussion of the silo.

Meeting adjourned at 6:55 p.m.