

## **Waverly Historic Preservation Commission Minutes**

The Thursday, December 5, 2013, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Jim Hundley, Tom Hicks, Karen Lehmann, Kate Payne and Mary Meyer

Commissioners absent: Erika Lindgren and Don Meyer

Council present: None

City liaison: Sarah Meyer-Reyerson

Visitors present: Kathryn Koob and Gary Duneman

### **Approval of Minutes**

A motion was made by Lehmann to approve the minutes of the October 24, 2013, meeting with one revision; the motion carried.

### **Visitor Comments**

1. ***Kathryn Koob – Waverly Historic Preservation Award***

Ms. Koob received her preservation award. She was unable to attend the award ceremony during Heritage Days. Photos were taken.

2. ***Gary Duneman – Historic Trail Markers***

Mr. Duneman from the Waverly Area Partnership for Healthy Living inquired about the Commission's interest in and possible funding for historic markers along the Cedar River walking trail that would call attention to the area's geological history. Questions were raised about how this fits into our mission statement, the ownership of the trail property, and whether other grant money is available. More research will be needed to determine what might be possible.

### **Regular Business**

3. ***Budget request for the Historic Preservation Commission***

The 2014-15 budget request will include funding for signage for the Old Fourth Ward SE Historic District and possibly a plaque at the Waverly Municipal Hydroelectric Powerhouse. Signage on Bremer Avenue and also on 4<sup>th</sup> St SW must meet the specifications of the Iowa DOT. Further discussion will determine the style and placement of the signs. It was moved by Hicks and seconded by Payne to request \$6,000 from the City for 2014-15; the motion carried.

4. ***Progress report on the Old Fourth Ward SE Historic District Survey***

The nomination is still pending with the National Park Service.

5. ***Progress report on the Harmon & LeValley NW Historic District Survey***

The revised nomination form will be reviewed by the State Nominations Review Committee on February 14, 2014. Notification will be mailed to residents of the district about a second public meeting to be held in January 2014 at the Library. The site forms for the district are now available at the Library.

6. ***Progress report on the Downtown Historic District Survey***

The nomination form for the Downtown Historic District will also be reviewed by the State Nominations Review Committee on February 14, 2014.

7. ***Progress report on the Waverly Municipal Hydroelectric Powerhouse Nomination***  
The nomination was accepted by the State Nominations Review Committee on October 11, 2013. The nomination will now be submitted to the National Park Service for final review.
8. ***Report on the Southwest Historic District Survey***  
The contract for the survey has been completed. Marlys Svendsen began photographing the houses in the area in mid-November.
9. ***Committee Report: Launching the Old Fourth Ward SE Historic District***  
Discussion will take place at a future meeting.

#### **Council and Staff Reports**

No council or staff reports.

The Commission wishes to thank Kathy Olson for her advocacy on behalf of historic preservation.

#### **Chairperson's Report**

No report.

The next meeting will be ***Thursday, January 23, 2014, at 6:00 pm*** at the Waverly Public Library Conference Room.

The meeting was adjourned.

Respectfully submitted by Mary Meyer, Secretary