

## **Waverly Historic Preservation Commission Minutes**

The Tuesday July 23, 2013, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Jim Hundley, Tom Hicks, Karen Lehmann and Mary Meyer

Commissioners absent: Erika Lindgren, Don Meyer, Kate Payne

Council present: Kathy Olson

City liaisons: Sarah Meyer-Reyerson and Beth Paulsen

Visitors present: Kathy Sturdevant, Rick Sturdevant, Duane Liddle

### **Visitor Comments**

Kathy and Rick Sturdevant, who were visiting Waverly for Heritage Days and the annual meeting of the board of directors for the Ira Sturdevant House, advised that Ira Sturdevant House Inc. is now a 501(c)(3). They outlined the process for applying for 501(c)(3) status, reviewed the recent board meeting and then encouraged the HPC to form another historic district in SW Waverly. They believe that National Historic Register designation will help them to obtain additional grants for preserving the Ira Sturdevant House. The HPC reviewed for the Sturdevants the bidding process and suggested the possibility that individual properties will be nominated for historic designation if a contiguous area of historic homes cannot be established. That determination will be made by the consultant chosen for the survey.

### **Approval of Minutes**

A motion was made by Hicks and seconded by Hundley to approve the minutes of the June 27, 2013, meeting; the motion carried.

### **Regular Business**

#### **1. *Progress report on the Old Fourth Ward Historic District SE Survey***

Marlys Svendsen advised that the historic district proposal has been approved by the State Nominations Review Committee (SNRC). Final edits have been incorporated into the document; archival copies will be provided to the National Park Service. Final approval is expected in October 2013. A subcommittee of the HPC (Lehmann, Lindgren, Don Meyer and Mary Meyer) will meet in August to discuss options for celebrating/promoting the new historic district and will report their ideas at the August 2013 meeting.

#### **2. *Progress report on the Harmon & LeValley Historic District NW Survey***

Marlys Svendsen also reported that this nomination is on schedule to be submitted for approval at the state level on September 1, 2013. 250 of the 254 site inventory forms are complete. She has now determined that one historic district in the NW quadrant of Waverly is more appropriate than the two districts she had been considering. Three properties in the proposed district belong to Wartburg; Svendsen would like to discuss them with the HPC before she submits the nomination on September 1, 2013. The review of the nomination will take place in November 2013.

3. ***Progress report on the Downtown Historic District Survey***  
Jan Olive Full reported that she is still evaluating the buildings on E. Bremer Ave. and will be submitting the nomination to SNRC by the December 2013 deadline; the review of the proposal will take place in February 2014.
4. ***Review of the proposals for the Historic District Survey in SW Waverly***  
Meyer-Reyerson reported that the only proposal received for the SW survey work came from Marlys Svendsen. It was moved by Lehmann and seconded by Hicks that the proposal be accepted; the motion carried. Since the proposal requires council approval and the signature of the mayor, Meyer-Reyerson will request that it be added to the City Council agenda.
5. ***S.O.S. Conference Report***  
The report from Don Meyer will be included in the August 2013 agenda since he was not able to attend this meeting.
6. ***CLG training requirements***  
Hicks participated in a webinar about Federal Historic Tax Credits offered by the National Park Service.

#### **Council Report**

Olson reported that the study session of the City Council held on July 22, 2013 was not well attended. Discussion included rates for Waverly Light and Power.

Also, the City of Waverly was awarded a \$2.5 million grant for the development of vacant downtown upper stories from the Iowa Economic Development Authority's Community Development Block Grant; the total investment in the downtown buildings will be \$3.2 million.

#### **Staff Report**

Paulson reported that the changes proposed by the HPC to its charter still need to be approved by the mayor and city administrator.

#### **Chairperson's Report**

Hundley suggested a list of items for future discussion including: the vines that have never been planted at the crypt in Harlington, the HPC website (what content to include and who should administer it), and obtaining copies of all of the previous applications for preservation awards for review by the commissioners. He reported on the Heritage Days presentation of awards; Kathryn Koob will be invited to a future HPC meeting since she was unable to attend the award presentation.

Beth Paulsen was thanked by the HPC for her untiring service to this commission.

The next meeting will be ***Thursday, August 22, 2013, at 6:00 pm*** at the Waverly Public Library Conference Room.

A motion was made by Hicks and seconded by Lehmann to adjourn the meeting at 7:10 pm.

Respectfully submitted by Mary Meyer, Secretary