

Waverly Historic Preservation Commission Minutes

The Thursday August 22, 2013, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Jim Hundley, Tom Hicks, Karen Lehmann, Erika Lindgren, Don Meyer and Mary Meyer

Commissioners absent: Kate Payne

Council present: None

City liaison: Sarah Meyer-Reyerson

Visitors present: None

Visitor Comments

None

Approval of Minutes

A motion was made by Hicks and seconded by Lehmann to approve the minutes of the July 23, 2013, meeting; the motion carried.

Regular Business

1. ***Presentation of the 2013 Historic Preservation Award to Kathryn Koob***

Ms. Koob will attend either the September or October 2013 meeting to receive her award.

2. ***Update on the proposed Southwest Waverly Historic District***

The Iowa Economic Development Authority (IEDA) awarded Waverly a Community Development Block Grant (CDBG) Disaster Funds contract in the amount of \$30,650 for the historic survey in southwest Waverly. The proposal that we received from Svendsen Tyler, Inc. was for \$39,935. This difference was due in large part to the request for proposals covering a broader scope than the original letter of agreement with IEDA and SHPO. Meyer-Reyerson is working with IEDA to resolve this issue.

3. ***Progress report on the Old Fourth Ward Historic District SE Survey***

Marlys Svendsen advised that three archival copies of the survey have been provided to the National Park Service subcommittee. Final approval is still expected in October 2013. The specific date must be determined in order to complete the plans for promoting the new historic district. We must also discuss a budget for the promotion.

Lehmann presented the ideas that the subcommittee of the HPC (Lehmann, Lindgren, Don Meyer and Mary Meyer) developed for the celebration. They included:

- A walking tour brochure
- An open house at the CUNA building with refreshments
 - We will need to determine if CUNA would be willing to open the building for tours, if we could obtain sponsors for the refreshments, and if we could use the parking lot for a tent if the building is not available.
- A newspaper article, radio spots and bank marquees
- Invitations to the homeowners in the historic district. We may also try to promote neighborhood activities like picnics.
- A website or Facebook page

- A presentation to the City Council
- Inclusion of the visitors from Eisenach in the festivities
- Notification to real estate agents of the new historic district for use in their advertising
- Possible programs about Waverly history for school children
- Neighborhood signs. Lindgren advised that temporary reusable two-color yard signs could be purchased from eSigns at the rate of 50 signs for \$260.00. It was suggested that we might explore funding from the City for the signs.

4. ***Progress report on the Harmon & LeValley Historic District NW Survey***

Marlys Svendsen will submit a first draft to the HPC for our review before the September meeting. The HPC will review the draft and submit corrections at that meeting.

5. ***Progress report on the Downtown Historic District Survey***

Before the SNRC meeting on October 13, 2013, the HPC will need to approve the survey document, the mayor must attend our meeting and sign off on it, and the document must be made available to the public. Jan Olive Full will be invited to our meeting. Meyer-Reyerson will arrange the meeting with the mayor.

Mary Meyer suggested that the HPC might review the Municipal Hydroelectric Powerhouse as a possible site for recognition with a HPC plaque. From the site form for the power plant: "Waverly's plant is the oldest municipally-owned hydroelectric facility still operating in the state and represents the earliest era of Iowa's municipal hydroelectric utility development."

Hundley inquired about the historic status of properties on W. Bremer Avenue. Meyer-Reyerson will ask Jan Olive Full for clarification.

Council and Staff Reports

No council report. Meyer-Reyerson advised that the City Council has added support for historic projects to the council priorities.

Chairperson's Report

Hundley reported that he had spoken to Tab Ray about planting ivy at the crypt in Harlington. Since the ivy was part of the original restoration plan for the crypt, Jim will research the details of the agreement and draft a letter telling Ray what the agreement required.

Don Meyer's Report on the S.O.S. Conference

Don Meyer advised that he had attended presentations about the restoration of the Historic Park Inn Hotel in Mason City, the restoration of the greenhouse at the Bruce more estate in Cedar Rapids, and the storage of architectural drawings.

The next meeting will be ***Thursday, September 26, 2013, at 6:00 pm*** at the Waverly Public Library Conference Room.

A motion was made by Lindgren and seconded by Hicks to adjourn the meeting.

Respectfully submitted by Mary Meyer, Secretary