

Waverly Historic Preservation Commission Minutes

The Thursday, March 27, 2014, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Jim Hundley, Tom Hicks, Karen Lehmann, Erika Lindgren and Mary Meyer

Commissioners absent: Don Meyer and Kate Payne

Council present: Wes Gade

City liaison: Sarah Meyer-Reyerson

Visitors present: None

Approval of Minutes

The minutes of the February 27, 2014, meeting were approved.

Regular Business

1. ***Progress report on the Harmon & LeValley NW Historic District Survey***

The changes to the nomination that were requested by the State Nominations Review Committee (SNRC) were completed and the nomination has been resubmitted. Once the nomination has been sent to the National Park Service, a decision can be expected in about 45 days.

2. ***Progress report on the Downtown Historic District Survey***

No report was received from Jan Olive Full, but the nomination form for the Downtown Historic District was also accepted by the SNRC on February 14, 2014, and sent to the National Park Service. Both Full and Marlys Svendsen have presented their final invoices to the City; the City will receive reimbursement from FEMA.

3. ***Progress report on the Southwest Historic District Survey***

The boundaries of the neighborhood are not yet final, but a neighborhood meeting has been scheduled at the Waverly Public Library on Wednesday, May 14, 2014; Marlys Svendsen will make a PowerPoint presentation.

4. ***Signage for the Waverly Municipal Hydroelectric Powerhouse and the Old Fourth Ward SE Historic District***

The historical marker for the powerhouse may be mounted on the side of the building or on a pedestal next to the building. Don Meyer will explore the cost of each option.

Lehmann spoke to Brian Sullivan about locations for signage to mark the entrances to the Old Fourth Ward historic district. The signs may not be placed on "stop" or "yield" signs, but may be attached to parking signs. The approximate price for such a sign from Iowa Prison Industries is \$20.00.

The HPC will review a map of the district, decide where to place the signs, and determine the approximate total cost. Lehmann will obtain the price estimates from Iowa Prison Industries where the manufacturing process takes 4-6 weeks. Meyer-Reyerson will present the proposal to the City Council.

5. ***Committee Report: Launching the Old Fourth Ward SE Historic District in conjunction with Historic Preservation Month in May***

Don Meyer will review last year's Proclamation and revise it for the Mayor to read at the City Council meeting on May 5.

Lehmann met with Emily Neuendorf of the Chamber of Commerce and together they determined that Saturday, May 31, 2014, will be the date of the launch party to celebrate Waverly's first historic district. Neuendorf will contact Jim Benda about opening the lobby of the CUNA building as a location for serving refreshments, distributing walking tour brochures, displaying photos, etc. Lehmann will contact homeowners in the district and organize a meeting of neighborhood volunteers to help with the planning of the celebration.

6. ***Terms of the Historic Preservation Commission Members***

Lindgren has decided not to serve another term on the HPC. Hundley has suggested the names of two possible new commissioners to the Mayor.

The changes proposed by the HPC to the City ordinance that governs it will be sent to Paula Mohr at the State Historical Society for her review before they are submitted to the Council for its approval.

Council Report

Wes Gade reported that the Dry Run flood mitigation project has been approved; property acquisition will occur in 2014 with construction to begin in 2015. He also advised that the 4th St NW resurfacing project from W. Bremer Ave north to 5th Ave will begin soon and will also include the avenues between 4th St and 5th St.

Staff Report

No staff report.

Chairperson's Report

No chairperson's report.

The next meeting will be held ***Thursday, April 24, 2014, at 6:00 pm*** at the Waverly Public Library Conference Room.

The meeting was adjourned.

Respectfully submitted by Mary Meyer, Secretary