

## Waverly Historic Preservation Commission Minutes

The Thursday, May 28, 2015, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Jim Hundley, Tom Hicks, Karen Lehmann, Deborah Ackerson, Don Meyer and Mary Meyer

Commissioners absent: Pete Newell

Council present: None

City liaison present: Sarah Meyer-Reyerson

Visitors present: Kris Brunkhorst, Zach Brunkhorst, Eric Van Sickle, Travis Toliver

### Visitor Presentation

Zach Brunkhorst presented his Eagle Scout project to create signs for the Sturdevant House historic site. He has raised \$300 of the \$1,300 cost, as estimated by Nagle Signs.

### Adoption of the Agenda

The proposed agenda was adopted.

### Approval of Minutes

The minutes of the April 23, 2015, meeting were approved with one correction.

### Regular Business

1. ***Resolution of Appreciation to Jim Hundley***

Hundley was recognized for his nine years of service as a member of the Historic Preservation Commission. His term expires June 2015.

2. ***Resolution of Appreciation to Mary Meyer***

Mary Meyer was thanked for her service to the commission and her commitment to serving another three-year term beginning July 2015.

3. ***Welcome of Kris Brunkhorst to the HPC***

Kris Brunkhorst was welcomed as a member of the HPC; her term begins July 2015. It was also noted that the terms need to be changed on the City website.

4. ***Contribution to the Sturdevant House sign project***

It was moved by Hicks, seconded by Ackerson, and approved unanimously to make a \$300 contribution to Zach Brunkhorst's project of creating signs for the Sturdevant House historic site.

5. ***Events for Historic Preservation Month in May 2015***

The plans have been finalized for the celebration of the Harmon & LeValley NW Historic District on Saturday, May 30, 2015. The event will be held from 1:00-4:00 pm at the Strotman Building Center. Additional sponsors include Deke's Shoe Repair, Dillavou Oil Company, Ecker's Flowers and Greenhouses, Fareway and Walgreens.

Mary Meyer reported that the walking tour brochures have been printed. An additional handout that included a map of the district with a listing of houses considered to be individually eligible for the National Register of Historic Places was distributed to the commissioners for proofreading.

The Chamber office will help Ackerson with posters. And the Bremer County Historical Society Museum will open from 1:00-4:30 pm on Saturday, May 30, 2015; museum brochures will be available at Strotman Building Center.

6. ***Signage for the historic districts***

The presentation of the commission's proposal for street signs to designate Waverly's historic districts was made to the City Council on May 5, 2015, and was favorably received. No further approval is necessary. Lehmann advised that slight changes were made to the height and length of the signs. Lehmann and Ackerson will determine the number of signs needed and Lehmann will order the signs from Prison Industries.

7. ***Progress Report on the SW Historic District Survey***

Marlys Svendsen reported that the deadline for completing the SW Historic District Survey is being extended by one year, with the nomination to be completed in 2016. The research is finished, the boundaries are set for the district, and about 80% of the site forms are completed. She expects to finish all of the site forms within the district by the end of July 2015, and the additional forms for several sites outside the district by October 2015. A neighborhood meeting will be scheduled. A copy of the completed survey with photos should be available at the Waverly Public Library by January 2016. The anticipated date of the listing on the National Register is May 2016.

8. ***The future of the Green Bridge***

The second study of the feasibility of repairing the bridge is still in progress.

9. ***The carriage step on 4<sup>th</sup> St SW***

Hundley will move the step to another part of the property and will attempt to restore it.

10. ***Nomination of the Farmer's Exchange Building to Waverly's Historic Register***

Meyer-Reyerson will order the plaque for the building.

**Council Report**

No report.

**Staff Report**

No report.

**Chairperson's Report**

Hundley presented suggestions for future projects that included placing the scanned nomination forms from previous preservation awards on the HPC website, along with minutes of HPC meetings before 2013. He would also like the City to plant ivy at the Harlington crypt as they agreed to do as part of the crypt restoration project. He suggested that the burr oak at the Civic Center should be included on the Historic Register, along with the arch at Bremwood, and that recognition should be made of some vanished historic sites like the Fortner Hotel. And he proposed that grants should be explored to fund the nomination of an historic district in northeast Waverly.

The next meeting will be held on **Thursday, June 25, 2015, at 6:00 pm** at the Waverly Public Library Conference Room.

The meeting was adjourned.

Respectfully submitted by Mary Meyer, Secretary