

HISTORIC PRESERVATION COMMISSION MEETING MINUTES, January 27, 2020

The Waverly, Iowa, Historic Preservation meeting was held on Monday, January 27, 2020 at 5:15 p.m. at the Waverly Civic Center.

Members present were Kris Brunkhorst, Karen Lehmann, Glenn Fenneman, Linda Hovden, Don Meyer, Mary Meyer, and Peter Newell. Also present were Brian Birgen, Council liaison, and Isaac Pezley, City liaison.

Visitors: Three Wartburg students from the Integrative Marketing Communication course.

The meeting was called to order by Karen Lehmann. The agenda was adopted (motion by Don Meyer, second by Peter Newell).

The minutes of the November 25, 2019 meeting were approved (motion by Peter Newell, second by Mary Meyer).

A motion to change the leadership of the Commission was approved. It calls for Karen Lehmann to be Chairperson and Kris Brunkhorst to be Vice Chairman. (motion by Newell, second by Mary Meyer).

In regard to the "windshield survey" of the proposed NE quadrant Historic District, Rebecca McCarley looked at 189 properties, including 185 homes and two 19th century town schools. The potential historic district may include some properties across Bremer Avenue to the south. Karen handed out a copy of the two-page "Recommendations" section and will send a link to the full report.

Sixty-five of the poster maps have been sold. Perhaps the Wartburg students can help with a marketing plan for the remainder of the posters.

The Farmer's Exchange building is nearly complete, with some minor finishing steps to complete. There may be an event in May to celebrate the work done and show the public the possible uses for the facility. Don, Kris, and Mary volunteered to serve on a planning committee for this event.

Plans for Preservation Month in May include Waverly preservation awards, continued poster sales, displays at the public library, and a possible public preservation forum. Kris will research two grant organizations and report back to the committee.

The Council of Local Governments Historic Preservation annual report is Due March 6, 2020. Karen, Don and Isaac will meet to complete a draft of the report to be brought to the committee at the February meeting. This will be done using the new online format.

Brian Birgen reported that the council is working on budget matters. At this point it appears the Historical Preservation Commission will be getting \$750.

As an open house for the former CUNA Mutual building is being planned, we have been asked if our commission members would assist by giving tours and serving refreshments. Kris is confirming details.

Rotating secretary duties will be alphabetical by last name: Brunkhorst, Fenneman, Hovden, D. Meyer, M. Meyer, Newell.

Next Meeting: The next HPC meeting is scheduled for Monday February 24, at 5:15 in the Waverly Civic Center.

Respectfully submitted,

Glenn Fenneman, Acting Secretary.