

LOW RENT HOUSING AGENCY OF WAVERLY, IOWA
Minutes - January 14, 2003

Members present: Ronald Stahlberg, Miriam Dorfman, Don Berg, Shaheen Munir

Members absent: None

Jo Busch, former member of the Housing Commission, was present since there was not a replacement named by the Mayor prior to the meeting. Jolene McCurdy expressed her appreciation to Jo for her many years of service to the Housing Agency (1986-2002) and the remarkable job she did working with the other members and the housing staff, which has certainly helped to make the housing project what it is today. Chairman, Ron Stahlberg also thanked Jo for her service along with the other Commission members.

RESOLUTION 833:

A motion was made by Don Berg, seconded by Miriam Dorfman to nominate Ron Stahlberg for Chairman; a motion by Don Berg, seconded by Shaheen Munir to nominate Miriam Dorfman for Vice Chairman; a motion by Miriam Dorfman, seconded by Shaheen Munir to nominate Don Berg for secretary. All votes affirmative; motion carried that the above officers be elected for a 2 year term.

RESOLUTION 834:

A motion was made by Don Berg, seconded by Miriam Dorfman, that the financial statements be approved. All votes affirmative; motion carried.

Jolene stated that she and Rebecca visited all the banks to introduce Rebecca to the personnel and to make preparations to get the signature cards changed.

RESOLUTION 835:

Miriam Dorfman made the motion, seconded by Shaheen Munir, to remove Jolene McCurdy's name from the signature cards since she is retiring and give Rebecca Laas, the new director, permission to sign checks along with the Housing Commission Secretary or Chairman and approve the Corporate Authorization Resolution for all financial institutions used by the Housing Agency. All votes affirmative; motion carried.

Jolene also reported that Jeff Plagge, president of the First National Bank, has checked with Steve Miller, of the State Treasurer's Office in Des Moines as to the qualification of our Agency for public funds protection for any deposits over the FDIC limit. We are now awaiting word from the City Attorney, Gerald Carney, whether Waverly Low Rent Housing is part of the City of Waverly' structure as an entity that comes under the protection and security of the State of Iowa Public Funds rules.

Jolene and Rebecca reported to the Commission that after working on the Pet Policy changes, they found that there were many other items they would like to include in the Policy and would like to have the Commissions input. A discussion followed regarding the type of pets we now need to allow, the size, and the cost for the pet deposit.

RESOLUTION 836:

A motion was made by Don Berg, seconded by Miriam Dorfman, to approve additional pets which the Iowa Finance Authority states we must allow, the size, and to set the amount for the pet deposit at \$200 for both the Manor and the Homes. All votes affirmative; motion carried.

Jolene shared some information with the Commission regarding development in Public Housing which she learned from an E-mail received from the HUD field office in Kansas City following a letter approving our Agency Plan for 2003. Should there ever be a need to add additional units to

Waverly Homes, this correspondence states that the most units we could have under our current Annual Contributions Contract is 59 which would allow for 12 more if we remodeled 2 more efficiency apartments in B building. At the current time, the transformers belonging to Waverly Light & Power are too noisy to allow anyone to occupy the back apartment making it impossible to combine the two.

RESOLUTION 837:

Don Berg made the motion that the following statement be entered in the minutes:

“This is to recognize and record the appreciation for the dedicated service Jolene McCurdy has given to the Waverly Homes and Waverly Manor, and all residents over the past 17 years; also, her dedicated and efficient work with the Waverly Housing Commission.” The motion was seconded by Miriam Dorfman. All votes affirmative; motion carried.

Following this statement, Jolene thanked the entire Commission for all of their help and support during the time she was employed as a secretary (summer of 1985 and June 1986 - December 1991) and while serving as director (1992-2002), retiring February 14, 2003.

The Chairman welcomed Rebecca Laas and hoped that she would find the position both challenging and satisfying.

Meeting adjourned.

Jolene G. McCurdy
Ex-officio Director