

LOW RENT HOUSING AGENCY of Waverly Iowa

Minutes from the Board Meeting held on Tuesday, November 13th 2018 at 4:00 p.m.

Member Present: Ronald Stahlberg, Kathy McClung, Clark Wilharm, Peggy Rathe, Doug Bowman. Also present: William Werger, Economic Development and Rodney Drenkow, Council Liaison

Members Absent: none

The minutes from the September 18th 2018 meeting were approved as written.

RESOLUTION 2018-7

A motion was made by Doug Bowman and seconded by Clark Wilharm to accept the September and October 2018 Financial Statements for the Waverly Homes and the Waverly Manor as presented. All votes were affirmative, motion carried.

A short discussion was held regarding the property at 420 16th Street NW. The architects are working with the engineers to get things finalized. They suggested lighting the sidewalks with 10 foot poles, the parking lot with 20 foot poles with lighting around the building. The dumpster area in the back northeast corner will be covered and the apartment entrances in the hallways will be different on each side. No real progress has been made in getting the building torn down but we have found someone interest in salvaging parts of the house.

RESOLUTION 2018-8

A motion was made by Peggy Rathe and seconded by Clark Wilharm to accept the 2019 Waverly Manor budget as presented, except payroll. All votes were affirmative, motion carried.

RESOLUTION 2018-9

A motion was made by Kathy McClung and seconded by Doug Bowman to accept the 2019 Waverly Homes budget as presented, except payroll. All votes were affirmative, motion carried.

RESOLUTION 2018-10

A motion was made by Peggy Rathe and seconded by Clark Wilharm to set hourly wages as presented. After going into executive session, wages for salaried personnel was set. All votes were affirmative, motion carried.

The evaluation process for employees was discussed. It was suggested that the City of Waverly's Human Resource director, Abby Miller, would be a good resource. Clark Wilharm was willing to share his organization's evaluation process that could be used by the Board to review the Executive Director.

Meeting was adjourned.

Rebecca Laas, Executive Director