

**Leisure Services Commission Minutes**  
**Thursday, May 17, 2018 7:00pm**  
**City Council Chambers**

MEMBERS PRESENT: Carver, Johnson, Neuendorf, Pins, Solheim, Winter  
MEMBERS ABSENT: Cashman  
COUNCIL PRESENT: Birgen  
STAFF PRESENT: Ray  
VISITORS: None

SUMMARY OF FORMAL ACTION: Chairperson Solheim called the meeting to order at 7:02pm.

Motion: To approve March 15, 2018 minutes as presented.

10-18 Moved: Johnson Seconded: Neuendorf  
Yes: 6 No: 0 Absent: 1

**Regular Business**

Regular Business:

1. Vehicles in parks.

Ray talked about the recent observation of more vehicles parked in the turf areas of the parks rather than the public parking areas. They are being noticed more on the weekends around Kids Kingdom area. Ray speculated on many reasons why people are doing this; a caterer with a pull behind grill, and elderly person that does not want to walk to the shelter, someone parking to unload and load for convenience. He suggested some solutions:

- Place a statement on the shelter reservation form about no vehicles in parks and verbally remind the person making the reservation.
- Charge a fee and a damage deposit for caterers and their pull behind grills.
- If there is a senior citizen issue or unloading is desired, then return to the parking lot after unloading.

Motion: The Commission wants staff to look at the policies of other communities and bring a recommendation back to the next meeting.

11-18 Moved: Neuendorf Seconded: Winter  
Yes: 6 No: 0 Absent:1

2. Community Foundation Planning

Ray went through the list of possible steps to get the Foundation initial investments. They included having an initial goal of \$10,000, letters to financial institutions, possible matching or challenge grants, plus the option of multiple payments. Also, information to service clubs and local funeral homes. The Commission suggested to get a facilitator to come to the next meeting to help with the fundraising efforts.

Motion: To recommend to staff to contact the Community Foundation of Northeast Iowa to facilitate a Waverly Leisure Services Commission meeting on fundraising for the Leisure Services Foundation and Quasi Foundation.

12-18  
Yes: 6

Moved: Pins  
No: 0

Seconded: Carver  
Absent: 1

Director's Report:

- Ray said there has been a program change with the United Way "Born Learning" program so that is on hold for this year.

**Chairperson's Report**

Solheim asked about electronic agendas. Ray will look into it.

Johnson asked if the new swimming pool at Prairie Links will affect the City pool. Ray stated that the pool has always been tax supported so there could be additional tax support needed if the new pool draws away customers. The most important effect will be the new pool taking some from the limited supply of qualified lifeguards since they are difficult to find even now.

**Next Meeting:**

June 21, 2018

**Adjournment:**

The meeting adjourned at 7:42pm.

Respectfully Submitted,

Tab Ray  
Commission Secretary  
Leisure Services Director