

Leisure Services Commission Minutes
July 19, 2018 7:00pm
City Council Chambers

MEMBERS PRESENT: Carver, Cashman, Johnson, Neuendorf
MEMBERS ABSENT: Pins, Solheim, Winter
COUNCIL PRESENT: Birgen
STAFF PRESENT: Ray
VISITORS: None

SUMMARY OF FORMAL ACTION: Sub Chairperson Cashman called the meeting to order at 7:06pm.

Motion: To approve Thursday, May 17, 2018 minutes as presented.

13-18 Moved: Johnson Seconded: Neuendorf
Yes: 4 No: 0 Absent: 3

Regular Business

Regular Business:

1. Service Dog Policy

Service dogs and service dogs in training are more and more common. They have legal access to everywhere their owner goes as per the Americans with Disabilities Act. There are some limitations with regards to going in the water at a swimming pool.

The Commission asked if any ID or proof of certification is needed. Ray said all information he has found is that the owner just has to declare the animal a service animal.

Motion: To recommend to the City Council to approve the following as a City Service Dog Policy:

All service dogs and service dogs in training are permitted within all of Waverly Municipal facilities. Service animals however are not allowed in the water. A service dog is a physical extension of that handler. Laws protecting these types of dogs falls within the Americans with Disabilities Act (ADA). Service dogs are often identified by wearing a service dog vest or tag.

Service dogs help with performing a function for a person that is limited by a disability. Emotional support dogs help individuals with emotional problems by providing comfort and support.

The disabilities can vary greatly, and so do the tasks that the service dogs perform. Service dogs can aid in navigation for people who are hearing- and visually impaired, assist an individual who is having a seizure, calm an individual who suffers from Post-Traumatic Stress Disorder, and even dial 911 in the event of an emergency. Many disabled individuals depend on them every day to help them live their everyday lives.

Emotional support dogs are dogs that provide comfort and support in forms of affection and companionship for an individual suffering from various mental and emotional conditions. An emotional support dog is not required to perform any specific tasks for a disability like service dogs are. They are meant solely for emotional stability and unconditional love.

Dogs can assist with conditions such as anxiety, depression, bipolar disorder/mood disorder, panic attacks, fear/phobias, and other psychological and emotional conditions.

14-18 Moved: Neuendorf Seconded: Carver
Yes: 4 No: 0 Absent:3

2. Prairie Park Discussion of Improvements

Nothing was received prior to the meeting agenda deadline and the Commission thought that any improvements in this park would wait until the fireperson convention rehab was complete.

3. Cemetery Rules amendments

The following changes/additions were discussed by the Commission:

- Addition to section: **Interment of more than one body** There is a maximum of 4 interments on a single grave space with a maximum of 4 cremains on a single grave space.
- **New: Designation of cremains only grave spaces.** A grave space or lot with multiple grave spaces may be designated cremains only at the sole discretion of the Leisure Services Director or his designate.
- Addition to section: **Automobiles, etc.** No vehicles should be off road except with the permission of the Leisure Services Director or his designate.
- Addition to section: **Foundation requirements** Maximum size of a foundation is the size of the owner's lot minus 4".
- **New: Babyland Monuments:** All monuments in Babyland must be gray in color and either of the following dimensions:
 16.5" long x 11" deep x 8" tall
 15" long x 7" deep x 5" tall

Motion: To recommend to the City Council to approve the updated Harlington Cemetery rules and regulations as per minutes.

15-18	Moved: Johnson	Seconded: Neuendorf
Yes: 4	No: 0	Absent:3

4. Vehicles around Park Shelters

Last month Ray presented information about the current problem of having vehicles parking during their event in the parks next to the shelters. Commission asked staff to find out what is the policy in other communities. Ray put the question out on the Iowa Parks and Recreation site and got responses that was a problem elsewhere and that they want to know how we solved the problem.

Staff suggested to verbally warn the person at the time of the shelter reservation and to add language on the shelter reservation form about prohibiting vehicles in the park.

Motion: To recommend to the Staff to add language about no vehicles in parks to the Shelter Reservation form and to verbally inform the patron at the time of reservations.

16-18	Moved: Neuendorf	Seconded: Cashman
Yes: 4	No: 0	Absent:3

With the weather the Annual tour was cancelled so Ray showed photos of Rolling Prairie Park play unit and the new Rail Trail underpass under the Cedar River Parkway.

Director's Report:

- Electronic agendas will be tried again. They will also be put on the website so the Commissioners can use the monitor instead of using a paper copy.

- Strategic Planning is August 16-18 so Ray will not be available for the regular meeting day. The Commission decided August 30 would work if there is a need for a meeting.
- Ray really wants to get going on the Foundation and sending letters to the local financial institutions to get seed money for the Foundations. We have a good amount to deposit into the Quasi Foundation. Ray asked for help from the Commission in following up on the letters to the banks. Carver said he will follow up on Farmers State Bank and 1st National, Cashman said she would follow up on State Bank. Tab said he will contact Veridian. Any other help would be appreciated.

Chairperson's Report

No Report

Next Meeting:

August 30, 2018 7pm

Adjournment:

The meeting adjourned at 8:06pm.

Respectfully Submitted,

Tab Ray
Commission Secretary
Leisure Services Director