



CITY OF
WAVERLY

2020-2021

LEISURE SERVICES

ANNUAL
REPORT

Leisure Services Annual Report

Full Time Staff

Garret Riordan, *Director*

Jen Johnson, *Office Coordinator*

Paul Cheville, *Public Grounds Superintendent*

Cory Petersen, *Parks Grounds Maintenance Specialist*

Eric Schares, *Vegetation Management Grounds Maintenance Specialist Lead*

Patrick Rinkleff, *Vegetation Management Grounds Maintenance Specialist*

Dennis Jones, *Golf Course Grounds Maintenance Specialist Lead*

Chris Miller, *Golf Course Grounds Maintenance Specialist*

Jordan David, *Pro Shop Manager*

Shane Pothast, *Government Buildings Superintendent*

Permanent Part-Time Staff

Amy Epley, *Custodian*

John Karstens, *Cemetery Maintenance*

Seasonal Part-Time

Parks - *12 Seasonal Staff*

Cemetery - *4 Seasonal Staff*

Golf Course - *12 Seasonal Staff*

Pro Shop - *13 Seasonal Staff*

Swimming Pool - *28 Seasonal Staff*

Dog Park - *1 Dog Obedience Class Instructor*

Table of Contents

Leisure Services Administration	Pages 4-5
Parks	Pages 6-11
Vegetation Management	Pages 12-14
Cemetery	Pages 15-18
Civic Center	Pages 19-20
Swimming Pool	Pages 21-23
Golf Course	Pages 24-27
Pro Shop	Pages 28-30



To: James W. Bronner, City Administrator
From: Garret Riordan, Leisure Services Director
Re: 2020-2021 Annual Report
Date: November 15, 2021

It is my pleasure to present the 2020-2021 Leisure Services Department Annual Report. This report is just a highlight of our annual budget goals, accomplishments and challenges in the past year.

While we still dealt with some changes due to COVID, it was nice to get somewhat back to normal in our operations. However, a “new normal” presented some new challenges. Most of which involved the availability of seasonal staff. Once again I am reminded of the resiliency of our full-time staff and their ability to handle whatever challenges come their way. They continuously work hard to give the City of Waverly their best, no matter the obstacle.

As always, the staff really appreciates the support of the City Administrator, Mayor, and Council, the cooperation of the other City Departments, Chamber of Commerce, Wartburg College, Waverly Utilities, Waverly-Shell Rock School District and many other community groups. These internal and external partners all contribute to the City of Waverly Leisure Services Department being able to “Make the Good Life Better”.

Sincerely,

Garret Riordan
Director of Leisure Services

Leisure Services Administration - Annual Report 2020-2021

ACTIVITY GOAL: To plan, organize, direct, support, and evaluate the Divisions of the Department in an efficient manner to serve the Citizens of Waverly.

FY: 2020-2021 OBJECTIVES

1. **To assess the effectiveness of the new Cemetery Software by April 2021.**
The Cemetery Software doesn't seem to be worth the time and money used to implement it. We are using to the extent that we can, but may consider discontinuing going forward as we are not able to use it onsite at the Cemetery as we had hoped.
2. **To upgrade the desk in the office for both Office Managers by August 2020.**
The Office Coordinator desks were upgraded in July of 2020. A new, more efficient office layout was set and the desks are working well.
3. **To recommend for the 2020-21 budget to do an update on the Park and Open Space Master Plan by December 2020.**
This was not accomplished. However, funds were budgeted from other departments and the project is in progress for the 2021-2022 budget year.
4. **To continue to explore the addition of a credit card option for the convenience of our citizens by March 2021.**
Due to turnover of Finance Directors, this continues to be put off. This will continue to be explored.

ACCOMPLISHMENTS

- Jen Johnson's position was changed from Office Manager to Office Coordinator in October 2020.
- Construction continues on Cedar River Park. Phase 1 was completed in 2020, phase 2 began in April of 2021.
- 32 Monument repairs were made at Harlington Cemetery. Additional repairs were budgeted for 2021-2022.
- The Exchange Club installed 6 new raised beds at the Community Gardens.



- A new water line was installed at the Community Gardens.



- Participated in Wellmark's Set the Pace Challenge



GRANTS

- Bremer County Community Foundation - \$2200.00 - Rolling Meadows Park Basketball and Pickleball Court
- Bremer County Community Foundation - \$9,000 - Cedar River Park
- Paint Iowa Beautiful - \$164.95 for 7 gallons of paint for Parks Storage Facility
- Tree Please - \$2,000.00 - Tree Replacement
- Trees 4 Kids- \$2,500 Funding for 115 trees planted in May of 2021

CHALLENGES

- Unknown future department budget restrictions
- Limited availability of seasonal staff

NOTES

- Community Sharing Gardens opened 11th season. The total for 2020 was 8,974 lbs. of food to reduce the hunger insecure in the area.

Parks Division - Annual Report 2020-2021

ACTIVITY GOAL: To provide the citizens of Waverly with a high quality, efficiently maintained, and increasingly useful system of parks, play areas, and public lands.

FY: 2020-2021 OBJECTIVES

1. **To determine plans and specs for phase 3 of South Riverside improvement project.**
The concept for phase 3 of the South Riverside improvement project had been around for a while. After attempting to include phase 3 into the phase 2 bid package, we decided that the cost was too high, and broke the bid packages into 2 separate packets. A design was accepted by the commission and staff and was proposed to the City Council with a fall 2021 job starting time.

2. **To replace, repair and redesign the disk golf course located in Brookwood Park by August 2020.**
Staff met with one of the original designers of the course built in 1999. After doing a walkthrough of the existing course that had been damaged in continual high waters, staff was advised to relocate and redesign the course. Since the original course was built, The City had acquired land along the river and to the south towards Cedar River Parkway. The new design would incorporate some of this area to use as an expanded disk golf course. At this time staff knew that the old dome would be coming down and would open up even more options. Staff ordered and replaced 5 disk golf baskets that had removable posts to get the course back to usable shape while a plan was put into motion. Soon after, staff was contacted by a group of citizens interested in redesigning and expanding the course. With COVID, disk golf became an even more popular leisure time activity allowing people to be outside and distanced from other. A few concept course layouts have been made and an estimated cost to develop the expanded course has been calculated. Staff is set to mow disk golf fairways in the open areas in anticipation for fundraising tournaments in the fall of 2021 and spring of 2022. Staff hopes to have a completed expanded course in the Fall of 2022 if funding becomes available.

3. **Bid and purchase a 72 in. Out-front mower with brush to replace PK515 (2015) by June 2020.**
Staff successfully bid and purchased a Kubota 72in out-front mower with blade and brush. This was the scheduled replacement of one of our fleet machines. The Kubota actually has interchangeable attachments with our other out-front machine helping us be more efficient with snow and ice removal.

- 4. Coordinate with Vegetation Management to create a park ash tree replacement plan by November 2021.**
Parks staff was able to assist the Vegetation Management division along with help from Public Services in removing the rest of the Park Ash trees. Many of these tree locations have been replanted though grants made possible by the Vegetation Management division. There are more Parks trees to be planted that are scheduled for spring 2022. This will effectively 'replace' our park Ash trees.
- 5. Review and revise downtown planting and maintenance schedules with the addition of streetscape responsibilities by March 2021.**
We have been utilizing seasonal help to water the flowers and planters downtown and in other areas of the parks. Staff has found that having this help water after normal working hours helps us utilize our equipment during the day and again in the evening. This has allowed us to have just one machine instead of having to purchase another. The Chamber Design group and other volunteers spent 175 hrs. helping plant and locate flowers, autumn decorations, and winter décor. This has saved many city staff hours. We thank them for their great work.
- 6. Design, construct, and install new park signage in selected tier 1 and tier 2 parks.**
Park signage has been designed, ordered and is awaiting completion and installation. Nagel signs was contracted to help design, build, and install the sign. Some landscaping around the sign will be done by staff in 2022.
- 7. Work with Waverly Softball Association to organize and coordinate an efficient and effective maintenance plan for all city owned ball diamond facilities by August 2021.**
With a growing number of reservations for youth baseball and softball, city staff was becoming overwhelmed to keep up with the demand for 6 ball fields on a nearly daily basis during the seasons. With the creation of Cedar River Park, it was realized that a full-time position would be needed to maintain the fields daily and keep the complex's operating in a safe and efficient manner.

GRANTS

- Obtained a Community Foundation grant for the NW Community Garden for materials needed to extend the water line to accommodate the growing number of users as well as 3 new beds. The Exchange Club helped put together the raised beds during their day of service. The water line was installed in house with the help of the City of Waverly Water Division.



- Obtained a Community Foundation grant for stain for the Waverly Rail Trail big bridge. Participated in the United Way Day of Caring with many volunteers to get all of our big rail trail bridge stained.



- Grant from Paint Iowa Beautiful for East building



(View from the Rail Trail)

ACCOMPLISHMENTS

- Installed memorial benches that were donated to Leisure Services. One at the rail trail shelter head, one on the Rail Trail at 39th St., one in South Riverside across from 6th Ave SW.



- Continued to work with the Waverly Sharing Gardens/Orchard in the production of over 8,974 lbs. of produce and fruit for hunger insecure families.



- Continued to help Vegetation Management water and maintain a list of over 575 newly planted public trees during dry summer times.
- Worked with the Waverly Softball Association volunteers to remove the dangerous infield transitions on all 3 fields at Memorial Park diamonds.
- Worked with the Chamber of Commerce to prepare for community events.
- Worked with Chamber Design Committee. They volunteered over 175 hours helping with planters, flowers, holiday decorations, fall decorations, trimming, etc.
- Hosted and prepared for numerous public events in our parks including, Bark for life, Bremer County Fair, Heritage Days, Art Walk, Best Dam Run, Oktoberfest, Bremer Bucks Rugby, softball and baseball tournaments, flag football, church services, and others.
- Cleared snow and managed recreational trails for over 10 miles of sidewalk and 14 miles of trails.

- Groomed and maintained 6 baseball/softball diamonds all year, even though the season was shortened.
- Replaced the leaky roof on the north end of the Parks Shop with a steel roof.
- Replaced the 25-year-old roof top furnace unit with a more efficient furnace inside the shop.
- Increased daily cleaning routines in all public bathrooms and port-a-pots.
- Re-landscaped in front of the recycling center.
- Helped prepare for the Exchange building dedication.
- Worked with Vegetation Management during the winter season doing tree work along city right of ways.
- Installed over 360 cu yds of playground fall material in 6 different playgrounds. In the past this was something that we did in the summer. This year we installed the material in the spring to get more use out of it all season long. We will continue this practice going forward.

CHALLENGES

- Finding enough seasonal help and keeping them healthy.
- Flat tires on our mowers.
- The organizing and scheduling of ball diamond maintenance with multiple other organizations using the fields.
- With added tasks and rising expectations, the Parks Division finds it challenging to complete tasks in a timely manner while still getting the job done right and efficiently.
- Increased cost for equipment and cleaning supplies.

Shelter Reservations - 2020-2021						
	Kids Kingdom	Lions	Droste	Amvets	S. Riverside	Amph.
7/2020	4	1	3	2	0	1
8/2020	4	1	2	0	1	1
9/2020	3	2	1	0	1	2
10/2020	3	2	1	0	1	0
11/2020	0	0	0	0	0	2
3/2021	0	1	0	0	0	0
4/2021	2	1	0	0	0	2
5/2021	6	2	5	4	0	2
6/2021	11	8	8	6	3	4
Total	33	18	20	12	6	14
Total Shelter Reservations: 103						

Parks - Yearly Comparisons							
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Shelter Reservations	179	173	147	202	225	114	103
Athletic Fields Usage (Hours)	735	677	793	986	2118.5	646	711.5
Service Requests	86	70	113	98	132	137	126

Athletic Fields Usage	
Group	Hours of Usage
Wartburg Intramurals	18
Men's Softball (2021)	72
Sun CoRec Softball (2021)	60
Fall Softball	0
Flag Football	65
Rec Baseball (Memorial)	12
Rec Softball (Memorial)	0
Rec Baseball (Kiwanis)	114
Rec Softball (Kiwanis)	76
Comp. BB (Memorial)	77
Comp. SB (Memorial)	24.5
Comp. BB (Kiwanis)	73
Comp. SB (Kiwanis)	24
Rugby Field	96
Total Hours	711.5
Service Calls	
Mowing/Weeds	14
Trees	76
Cemetery	5
Trail	14
Parks	13
Other	4
Total Service Calls	126
Moving Athletic	
Event Permits	6

Events
Candlelight Walk
Bremer County Safety Fair
Candlelight Ski
Riverwood Church
Bremer County Fair
Heritage Days
Oktoberfest
Art Walk
Best Dam Run
Block Party
Weddings
Youth Tournaments
Adult Softball Tournaments
REVIBE
Wartburg Orientation
Color Run
Concerts in Kohlmann

Vegetation Management Annual Report 2020-2021

ACTIVITY GOAL: To provide the citizens of Waverly with maintenance of natural areas that enhance the beauty of the community, protect the natural resource areas, and promote the overall completion of core services.

FY: 2020-2021 OBJECTIVES

- 1. Complete routine tree pruning of at least one quadrant by April 2021. This was changed to districts to align with the Public Works Sealcoat program.**
We completed District 3 tree trimming (Hickory Heights, Greenfield, and upper NW area). Trimmed over 400 trees in total to meet city code of at least 16 feet of clearance over the road and at least 8 feet over the sidewalk. Work done in March and into April. We will be on a 7-year cycle going forward.
- 2. To purchase and set up an I-Pad to manage a new tree inventory by June 2021.**
Staff worked with Waverly Trees Forever and The Water Division in getting integrated into the City GIS system. A Panasonic Toughbook was purchased and setup to edit and access the City Tree Inventory. Staff was able to gather previous inventory data from Bremer County, Iowa DNR, and Trees Forever headquarters and get most of the information integrated into the new system. There is much updating to do but this is a huge improvement.
- 3. Create a planting and management plan for the open area to the north of Cedar River Parkway along 8th St. SE by May 2021.**
Staff spent time mowing and spraying some noxious weeds in this area. After citizens expressed interest in this area as a disk golf course expansion, Vegetation Management shifted their efforts towards the corner of Bremer Ave and 20th ST NW.
- 4. To assess and add to the Integrated Roadside Vegetation Management Plan and best management practices by February 2021.**
Staff created a yearly calendar of duties that fits into the outline. This will always be a living document as things are ever changing in some of the open areas.
- 5. Have all park Ash trees and stumps removed by June 2021.**
With the help of Parks staff and Public Services streets department, we were able to remove almost all of the remaining Ash trees left in parks and other open spaces by April 2021.

- 6. To submit a project to be funded by a Living Roadway Trust Fund Grant by July 2020.**
The Vegetation Management Division was unable to apply for a grant for the 2020-2021 FY. We had no qualifying purchases that fell into the program's guidelines.
- 7. Complete specs, bid and purchase a new tractor to operate arm mower by August 2020.**
The process of purchasing this piece of equipment took nearly a year. Ultimately, we were able to purchase a Massey Ferguson tractor and a Tiger arm mower with an April 2021 delivery date. Due to supply chain issues, we were not able to take possession of the equipment until months later. The unit is making an immediate impact along our trails, roadsides and detention basins by clearing overgrown areas and saving hundreds of man hours if we were to hand cut everything.
- 8. Plan and lead a Re-tree Waverly event along city right-of-ways to replace trees that have been removed by April 2021.**
Vegetation Management was able to arrange and plan a massive tree planting project in May 2021. With the help of grants, Trees Forever, 90 Middle School kids and 15 volunteers, 115 trees were planted in public ROW's, open spaces, parks, and government buildings. Staff planned the event from beginning to end and made schedules to keep trees watered throughout the year.

ACCOMPLISHMENTS

- Removed 82 trees and stumps, 40 were Ash Trees.
- Completed 76 tree service requests.
- Vegetation Management Lead Eric Schares became Waverly's first ISA certified Arborist.
- Cleared overgrown vegetation and trees along South Riverside Pavilion area to open up view of river.
- Made shop area improvements to accommodate new equipment and organize existing tree equipment.
- Cleared and cleaned trees and vegetation along the in-town rail trail making a wider and safer trail right-of-way.
- Planted 115 trees through the Trees 4 Kids Re-Tree Waverly spring planting.
- Attended virtual conferences for: Shade Tree Short Course, and Iowa Weed Commissioners Association Conference, International Society of Arboriculture.
- Planted approx. 1.5 acres into new prairie area near 20th St. NW and West Bremer Ave.

- Approximate Days Spent Completing Tasks:
 - 10 - Cleaning up storm damage
 - 15 - Trimming/Trees down on Rail Trail
 - 30 - In town tree trimming
 - 95 - Tree removals (40 behind dome area)
 - 25 - ROW/Natural area mowing
 - 26 - Watering newly planted trees
 - 21 - Snow plowing/salting
 - 9 - Prescribed burns
 - 36 - Acres of Parks and related area spraying
- Applied for and received our 30th consecutive Tree City USA award and growth award.
- Assisted Trees Forever during their fall tree planting of 9 trees on the east property line of the recycling center and Eisenach Village.

GRANTS

- Trees Please (\$2,000)
- Trees for Kids (\$2,500)
- Waverly Trees Forever covering balance of Re-Tree Waverly plantings.

CHALLENGES

- Seasonal help that needs to end employment in August to go back to school. We could use the help into November.
- Scores of Ash trees on the edges of trails that will need to be dealt with.
- Trying to catch up on annual tree maintenance during winter months.
- Prolonged dry periods forcing us to spend lots of hours watering young trees.
- Large increase in tree service requests.

Harlington Cemetery - Annual Report 2019-2020

ACTIVITY GOAL: To implement improvements to the cemetery that will provide the citizens of Waverly and surrounding area with a well-organized and maintained cemetery for years to come.

FY: 2020-2021 OBJECTIVES

- 1. Organize new shop for safety, efficiency, and workability by December 2020.**
The city was able to take possession of the new shop in December 2020. Staff spent time arranging and planning the work areas and vehicle areas. Staff reused many of the old shelves and tool benches, sometimes taking them apart and reusing the lumber to build new ones that fit in the new area. The old shop coming down gave staff the chance to sort through years of old stored stuff and retain anything of value for the new building. So far, the building has been a great upgrade for our more modern equipment.
- 2. Hire a contractor to assist in the repairing of selected broken or damaged markers by August 2020.**
Staff was able to retain the services of R.I.P. Ltd. out of Monticello, Illinois to repair and restore 32 monuments in Harlington Cemetery in Sept. of 2020. R.I.P. Ltd. came with decades of experience and was able to work with staff, hands on, for a few of the restorations. This helped staff understand the process and proper ways to go about old monument restoration, which is different from new monument placement. Among the monuments restored were 5 veteran stones.
- 3. Develop a timeline for plans, plotting, and layout of south section by April 2021.**
Staff developed ideas of how to progress on the South section by December of 2020. We budgeted for an extension of the West Side fence south towards Cedar River Parkway, and an architect to help us conventionalize how to incorporate the South side into the existing cemetery. It was decided later that this would be included into the Open Space Plan being developed in 2021-2022. From there we will revisit this expansion.
- 4. Plant 15 new trees in locations around the older sections where burials are no longer possible by November 2020.**
Staff instead replaced 2 memorial trees that were Ash trees and 5 Evergreens. This is something we are still looking at.

5. **Develop a longer use for plant material purchased from Memorial Day contracts by May 2021.**
Staff was able to gather a dozen Geraniums that were purchased through the Memorial Day contract. Finding a home for them that isn't already planted is the challenge.
6. **Reevaluate open lots in some newer sections to determine if full burials are possible by March 2021.**
The joint purchase with Public Works for a Mini Excavator has helped with this a lot. Getting into tight areas where we were not able to get into before. Staff has done a good job when selling lots to citizens realizing the challenges that can exist for full burials.

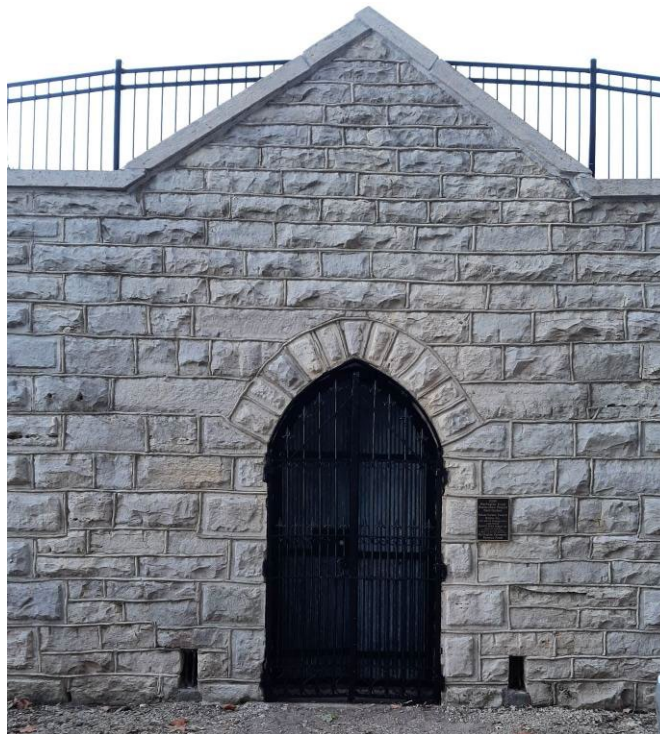
ACCOMPLISHMENTS

- Worked with WAVP to locate some veteran stones in need of repair.
- Received \$2,909.00 in donations from WAVP, Kaiser Corson and Bob & Sally O'Hare for monument repairs.



- Purchased a Mini Excavator with Public Works to help in digging graves.
- Helped the Parks division when needed to complete different tasks.
- Continued to clean some dilapidated old monuments.
- Mowed and trimmed at the Waverly Sharing Gardens and Orchard weekly as well as other public areas to help out the Parks division.
- Worked with the Sewer Line Maintenance Department to arrange grave openings.
- Tuck pointed and repaired brick office chimney.
- Painted windows and trim with the help of vegetation management and the bucket truck.

- Had a contractor repair the old crypt vent house and crypt gate to close properly. Staff sanded and repainted gate.



- Installed new water line to the office.
- Completed new shop for operations.

CHALLENGES

- Keeping up with mowing and trimming in the spring as we prepare for Memorial Day is always a challenge.
- Getting the grave thawing blanket to work on extremely cold nights.
- Some areas have become very hard to get to while doing grave openings.
- Many weeds in the lawn in the old sections. These carry over into the new sections with equipment and wind.
- Discovering the 90-year-old septic beehive during construction of the new shop's foundation footings.

Cemetery Yearly Comparisons									
	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-2021</u>
Lots	\$27,819	\$23,363	\$27,205	\$25,625	\$26,758	\$22,415	\$15,000	\$11,035	\$30,389.00
Interments	\$31,650	\$40,000	\$39,130	\$35,890	\$36,590	\$37,575	\$42,795	\$34,305	\$39,665.00
Perpetual Care Interest	\$1,852	\$1,989	\$1,949	\$4,190	\$4,966	\$7,524	\$11,665	\$11,203	\$1,351
Misc. Revenue	\$310	\$495	\$690	\$900	\$1,657	\$5,243	\$1,534	\$1,104	\$4,808
Total Revenue	\$61,631	\$65,847	\$68,974	\$66,605	\$69,971	\$72,757	\$70,994	\$57,674	\$76,213
Total Expenses	\$124,893	\$122,279	\$129,738	\$137,726	\$113,308	\$121,996	\$113,910	\$79,274	\$104,391
% Tax Subsidy	51%	46%	47%	52%	38%	40%	38%	27%	27%
Total Tax Subsidy	\$63,262	\$56,432	\$60,764	\$71,121	\$43,337	\$49,239	\$42,916	\$21,600	\$28,178
Regular Burials	45	53	47	41	39	44	49	40	46
Cremains	20	20	26	24	33	19	19	15	22
Total Burials	65	73	73	65	72	63	68	55	68
Lots Sold	28	29	26	31	38	28	29	24	33

Civic Center - Annual Report 2020-2021

ACTIVITY GOAL: To improve equipment, structures and services to the Civic Center that will not only provide an efficient and safe place for our public but also to our government officials and employees to utilize.

FY 2020-2021 OBJECTIVES

1. **Replace City Hall drinking fountain on north end by August 2020.**
The drinking foundation on the North end of City Hall was replaced.
2. **Replace 16 panels in City Hall parking lot by May 2021.**
Replaced 23 panels of concrete in City Hall parking lot.
3. **Replace Civic Center projector by August 2020.**
The Civic Center projector was replaced.
4. **Continue leading the Energy Savings Plan of the City of Waverly Energy Policy in 2020-21.**
This is an ongoing process and was accomplished.

ACCOMPLISHMENTS

- Replaced A/C compressor in the south air handling unit
- Replaced fan bearings in the south air handling unit
- Rebuilt intake blower fans for the boilers at City Hall and the Library
- Installed 20 story boards around the gardens at the Library for story walks
- Participated in the Day of Caring with Middle School students mulching at the Library.
- Replaced Geothermal well pump at the Fire Department
- Installed water softener at Public Services Building.
- Rebuilt circulation pump at the Library pond.

CHALLENGES

- Office space in general- original furniture and fixtures showing age.
- Small intermittent leak in roof at City Hall
- Keeping custodians at Library and City Hall
- Keeping up with the landscape work along the river at the Civic Center.
- Allocating equal time to all the buildings throughout the year.

Civic Center Usage Comparisons					
	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>
Council Chambers	107	121	99	112	134
Combined Meeting Rooms	183	134	117	128	192
Single Room	88	125	110	76	13
Lobby	2	8	10	15	1
Total	380	388	336	331	340

2020-2021 Groups

Auditors	Human Equity & Diversity Commission
Airport Commission	Kiwanis
Bremer County Courts	Leisure Services Commission
Board of Adjustment	Lifeline Screening
Bremer County Conf. Board	PEO Chapter
Best Dam Run	Planning & Zoning Commission
Bremer County Extension	Private Parties and Events
Bremer County FSA	Project Progress Meeting
Bremer County Health Dept.	Safety Committee
Bremer Co. Pork Promoters	Safety Training
Chamber of Commerce	Sister City
Ball Diamond Task Force	Trees Forever
City Council	USDA
City of Waverly Staff Meetings	Waverly Area Dev. Fund
Economic Development	Waverly Utilities
Election	WSR Schools
Garden Club	Waverly Police Dept.
Girl Scouts	Waverly Fire Dept.
Genealogical Society	
Heritage Days	
Historic Preservation	
Historical Society	

Swimming Pool - Annual Report 2020-2021

ACTIVITY GOAL: To provide the residents of Waverly with a safe, sanitary, attractive, and fun aquatic facility.

FY 2020-2021 OBJECTIVES

- 1. Assess the joint Wartburg/City use of the staff work scheduling program by September 2020.**
We continued to use the joint scheduling program for 2020-2021.
- 2. Incorporate a family restroom at the pool by October 2020.**
This was not accomplished. Due to plans to possibly replace the pool within the next 5 years, staff determined this was not necessary or feasible at this time.
- 3. Add a new safety program for guard training by May 2021.**
This was not accomplished. Management staff was not available to implement this. This is something that will be implemented in future years.

ACCOMPLISHMENTS:

- Leisure Services staff was able to prepare and open the pool in May.
- Pool staff wages were increased.
- Record concession sales.
- Attendance was high.

CHALLENGES

- Due to COVID, the pool did not open in 2020.
- Training was limited due to availability of the pool manager.
- Availability of staff in 2021 was a challenge. We were short staffed the whole summer, had multiple closings and closed earlier than normal due to lack of staff.
- Staff was often frustrated with difficult and disruptive patrons.
- Fire scare due to malfunctioning heaters.
- Minor equipment repairs were needed throughout the season.
- Continued deterioration of the pool. It is now 54 years old.

NOTES

Availability of adequate staffing was a huge issue in 2021. We had trouble finding guards to begin the season and it was difficult to keep enough on a regular schedule to be open every day. We ended up closing early due to lack of staffing.

Our pool manager of 10 years and our concession manager of 4 years each more than likely worked their final season in 2021. It will be hard to replace them, but this will be a priority for 2022.

Pool Total Revenue/Expenditure Comparisons						
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Season Tickets	\$23,679	\$28,837	\$29,444	\$22,423	\$25,264	\$20,393
Daily Admissions	\$22,711	\$31,273	\$27,783	\$21,998	\$24,072	\$20,476
Concessions	\$11,754	\$15,646	\$13,657	\$10,866	\$11,810	\$9,082
Miscellaneous	\$1,336	\$2,650	\$2,894	\$2,404	\$1,886	\$1,596
Total	\$59,480	\$78,519	\$73,778	\$57,691	\$63,032	\$51,547
Expenditures	\$113,854	\$120,322	\$108,197	\$94,358	\$100,274	\$89,699
Tax Subsidy	\$54,374	\$41,803	\$34,419	\$36,667	\$37,242	\$38,152
Attendance	17,939	22,573	20,644	17,064	18,273	13,437
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Season Tickets	\$22,916	\$23,645	\$29,586	\$21,898	\$1,883	\$26,913
Daily Admissions	\$26,914	\$27,380	\$24,857	\$21,443	\$18,976	\$11,039
Concessions	\$11,540	\$11,018	\$13,106	\$10,468	\$8,226	\$8,571
Miscellaneous	\$210	\$2,193	\$2,642	\$2,669	\$1,469	\$1,121
Total	\$61,580	\$64,236	\$70,191	\$56,478	\$30,555	\$47,645
Expenditures	\$81,788	\$111,318	\$107,573	\$81,252	\$60,856	\$36,037
Tax Subsidy	\$20,208	\$47,082	\$37,382	\$24,774	\$7,751	(\$11,608)
Attendance	17,966	16,683	18,784	16,360	11,391	8,650

Total Pool Attendance Comparisons												
	2008			2009			2010			2011		
	Season	Daily	Total	Season	Daily	Total	Season	Daily	Total	Season	Daily	Total
June	916	934	1,850	2,918	2,709	5,627	3,884	3,606	7,490	4,224	3,396	7,620
July	4,126	5,159	9,285	2,718	3,673	6,391	4,607	4,449	9,056	3,999	3,897	7,896
Aug.	2,210	2,608	4,818	2,107	1,951	4,058	2,791	3,106	5,897	2,129	1,579	3,708
	7,252	8,701	15,953	7,743	8,333	16,076	11,282	11,161	22,443	10,352	8,872	19,224
	2012			2013			2014			2015		
	Season	Daily	Total	Season	Daily	Total	Season	Daily	Total	Season	Daily	Total
June	5642	3397	9039	2,825	2,630	5,455	4,036	3,401	7,437	3,109	2,634	5,743
July	4954	3971	8925	4,001	4,314	8,315	2,601	2,930	5,531	2,757	3,564	6,321
August	1474	1210	2684	1,146	1,375	2,521	1,050	1,113	2,163	1,461	1,874	3,335
	12070	8578	20,648	7,972	8,319	16,291	7,687	7,444	15,131	7,327	8,072	15,399
	2016			2017			2018			2019		
	Season	Daily	Total	Season	Daily	Total	Season	Daily	Total	Season	Daily	Total
June	4,347	3,963	8,310	3,656	3,304	6,960	4,904	3,946	8,850	2,609	2,675	5,284
July	2,988	3,069	6,057	3,759	3,898	7,657	4,331	3,170	7,501	4,006	4,423	8,429
August	1,729	1,937	3,666	1,241	1,036	2,277	1,749	1,826	3,575	1,337	1,625	2,962
	9,064	8,969	18,033	8,656	8,238	16,894	10,984	8,942	19,926	7,952	8,723	16,675
	2020			2021								
	Season	Daily	Total	Season	Daily	Total						
May	0	0	0	86	58	144						
June	0	0	0	5028	3478	8506						
July	0	0	0	3291	2657	5948						
August	0	0	0	421	168	589						
	0	0	0	8826	6361	15,187						

Golf Course - Annual Report 2020-2021

ACTIVITY GOAL: To maintain and improve our Golf Course in a matter which blends function with aesthetics and provides a pleasurable experience to challenge both the beginner and accomplished golfer while contributing to the natural beauty of our city.

FY 2020-21 OBJECTIVES

- 1. Continue our Ash Tree/Scotch Pine Tree removal with consideration for high safety areas.**

Removed 19 Ash and 2 Scotch Pine trees.



- 2. Develop a plan to replace our aging split rail fence with durable vinyl. To be started Spring 2020**

Measured area. Developed a plan to replace fence in phases with the entrance road being the first to be replaced. Got ok to budget for all the fence to be replaced with a start date of Spring 2022

- 3. Enlarge the teeing area on the forward tee on number five. Completed by September 2020**

Hauled dirt to site leveled and seeded. The objective was completed

- 4. Level and Seed old 13 tee for use as a sod farm. Completed by June 2020.**

Hauled recycled green cores to area and leveled. Capped off end of line and blocked it. Control wires have been pulled to the control box. Still need to bore pipe underground and connect to existing water line on Green #5, then seed it.

- 5. Work on pond aesthetics by using pond dyes and Algae controls as well as redefining pond edges. Completed by November 2020**

We've been using our 25-gal sprayer and spraying a combination of pond weed and algae control. Also been adding water soluble pond colorant to the ponds to block out the sun. Plans are to budget for a high-volume pond aerifier for the pond on hole 7 in the 2021-22 budget

6. Dig out and reshape the bunker on hole 17 by July of 2020.
Having ongoing discussions on ideas for this bunker, with one being just eliminating it completely and making it a grass depression bunker.

ACCOMPLISHMENTS



New Pump at the Industrial Park Pond.



Eliminating a trip hazard by installing a mat at the Proshop.



Removed Barbwire fence from back of 14 Green.



Installed safety fence between 9 & 5 tees.



Pulled new irrigation wires for #3



New wire for fountain in #1 Pond.
green & our new sod farm tee.



Installed lighted exit sign.



Touched up our Tee Signs.



Installed new Golf Course Sign.



Purchased a Heated Power Washer.



Filled in ruts by #4 green with recycled cores.

- Installed other half of roof on Turf Care Center.
- Worked on dry run along Hole #12.

CHALLENGES

- As always, the huge weather swings.
- Insects and turf diseases that are taking a toll on our turf areas and trees.
- Irrigation system and the number of repairs that are having to be made.
- Finding qualified employees.
- Maintaining positive attitudes among workers.

CONCERNS

- Increase in number of Damages that are being caused



(Damage to pump)

Pro Shop - Annual Report 2020-2021

ACTIVITY GOAL: To provide a leisure time facility that programs for all ages and abilities with excellent customer service and value to all users.

FY: 2020-2021 OBJECTIVES

- 1. Analyze the switch from Course Trends website/marketing services to Teesnap website/marketing services by December 2020.**
The switch from Course Trends to TeeSnap has helped us grow our marketing subscriber list from 1,477 golfers to 2,971. Along with spreading our message to a much wider audience the system has come with greater website functionality to improve the golfer experience.
- 2. Analyze the impact of FlightScope on golf club inquiries, fittings, and sales by December 2020.**
The addition of the FlightScope launch monitor has been an integral part to competing for local hard good sales. While producing \$7,000 in hard good sales in the calendar year of 2018 pre purchase, we have been able to increase those revenues to over \$11,000 in 2019 and over \$16,000 in 2020.
- 3. Determine factors to complete an outdoor practice facility by January 2021.**
Research is underway to determine the viability of a golf learning center in Memorial Park if such space may become available. Staff and golf commission members have been active in site visits, market research, and technology research to determine feasibility of this space.

ACCOMPLISHMENTS

- In July 2020 we hosted the 87th annual Waverly Invitational. 137 players participated in the two-day, individual stroke play golf tournament. This is the longest running Invitational tournament in the state of Iowa.
- July of 2020 is the single highest month of merchandise sales in course history with \$18,129.89 in sales.
- In July of 2020, we hosted our first 4 day junior golf camp with 29 junior golfers.



- In August 2020 we hosted another Junior Golf fundraiser. 116 players participated and raised \$2,996 for our junior golf programs.
- In September of 2020, we introduced our annual fall pass. We sold a record 98 passes in 2020 breaking the record of 31 passes in 2013.
- December 9th & 10th, 2020 weather allowed us to open the golf course for 74 golfers.
- At the end of the 2020 calendar year, the Waverly Golf Course had produced 24,310 rounds which is the 4th highest total on record, and the most since 2012. This total includes records in 9-hole rounds, 18 hole weekend rounds, and junior & senior season pass rounds.
- The Waverly Golf Course continued to host the Waverly-Shell Rock golf teams including the boys conference, boys district, and girls regional golf meets in May of 2021.
- The Waverly Golf Course is once again represented in the PGA Jr League. 11 kids make up our team in 2021 competing against area golf courses.
- In June 2021, we hosted the 91st playing of the Waverly City Championship. This is a tradition that dates all the way back to 1929.
- In June 2021, we created a tree fundraiser aimed at replacing a significant number of trees to fill the many voids left from the Emerald Ash Borer and Pinewood Nematode diseases. Half of the \$30,000 goal has been met.



CHALLENGES

- Finding seasonal and management level employees that are the right fit, especially during the less desirable hours such as evenings and weekends.
- Competition continues between the two public golf courses in Waverly to secure season passes and daily rounds.
- Currently the City of Waverly is left without a public driving range and learning center. Game improvement is a fundamental part of introducing new golfers to the game as well as retaining current golfers.
- The pandemic has deeply disrupted golf merchandise supply lines leaving the pro shop low on everyday golf items such as golf balls, gloves, and tees. Many customers have chosen to forgo club purchases due to extremely long wait times.