

Leisure Services Commission Minutes
Thursday, Sept. 19, 2019 7:00pm
Civic Center Waverly Room

MEMBERS PRESENT: Carver, Cashman, Johnson, Pins, Solheim, Winter
MEMBERS ABSENT: Neuendorf
COUNCIL PRESENT: Birgen
STAFF PRESENT: Riordan
VISITORS: None

SUMMARY OF FORMAL ACTION: Vice Chairperson Johnson called the meeting to order at 7:02pm.

Motion: To approve Aug, 15, 2019 minutes as presented.

08-19	Moved: Cashman	Seconded: Pins
Yes: 5	No: 0	Absent: 2

Regular Business

1. Pool Survey

Riordan provided a survey of pool staff for the Commission to discuss and offer any suggestions. Overall the Commission thought the survey looked fine. They provided a few ideas on some wording and an additional question. Solheim asked how much guards were currently paid. Riordan said it differs, but 1st year guards are currently paid \$7.50/hour. Solheim wondered what would happen if we were to offer a higher starting rate, and what that could be. Riordan stated that Waverly's pay rate for guards is one of the lowest in Iowa according to IPRA Conferences that he has attended. He will check other Cities to see exactly what their pay scales are. Riordan will also check to see how many hours are paid out on average during a pool season. Riordan suggested an alternative to raising wages may be to offer to pay for Lifeguard Certifications with a 2 year commitment from guards or whatever the Commission suggests. Solheim wondered if maybe both were possible.

2. Wind Structure

Riordan provided handouts of some wind sculptures and commission members were also able to look at a website to choose a wind sculpture that they thought would fit best. Solheim wondered if the wind sculpture could be placed somewhere other than the Big 6 so it would be in a more visible location. The intent is to add to the Big 6 area to make it a spot where citizens can enjoy the river and future plants and prairie grasses. South Riverside Park was mentioned as an alternate location. Riordan said that it specifically says Big 6 on the grant, but he will check to see if it can be placed elsewhere. If not it will be placed in the Big 6, otherwise there will be another discussion as to where the sculpture should be placed. Part way through the conversation the Commission members walked to the Big 6 to visualize where a wind sculpture might go. Most had not visited the area before. After returning to the Council Chambers Solheim mentioned possibly adding additional sculptures in the future if it was to go in the Big 6.

Carver said that most people enjoy the art by being able to get close to it and stand by it. Some commissioners felt that it should be viewable from Bremer Ave. Bridge as well as Kohlmann Park if it was to go in the Big 6.

Motion: To approve the purchase of the largest Double Helix Wind Sculpture that funding will allow.

09-19	Moved: Pins	Seconded: Cashman
Yes: 6	No: 0	Absent: 1

Riordan will check on cost of lighting as well.

3. Vendors in Parks

Pins said that he had noticed 5 or 6 times this summer that vendors had been in parks and wanted to revisit the policy on driving on grass, etc. Riordan said that vendors in Kohlmann typically are for special events in which they have been given permission to be on the grass. Vendors in Memorial Park however have not been given that same permission. Riordan also said that he had spoken with Public Grounds Maintenance Specialist, Paul Cheville and Cheville had not reported any damage from vehicles driving on the grass. Riordan stated that he has seen people who have reservations drive on the grass as well. Riordan suggested a possible deposit for shelter reservations. It was pointed out that there is wording on the Shelter reservation form, besides the DO NOT DRIVE ON GRASS statement, that the person who reserves the shelter is responsible for damages done to the shelter or the surrounding grounds. It was stated that currently there is a little bit of a walk from the parking lots to the shelters so that is probably why people are driving on the grass. When Memorial Park is redesigned, assuming there are shelters the design needs to address that issue. The commission agreed that no steps need to be taken to change the policy at this time.

4. Exchange Building Rental Charges

With the Exchange Building opening for reservations in the near future a fee needs to be set. Riordan suggested \$50.00 as the enclosed part of the shelter will have air conditioning, heating and a restroom. Johnson agreed with \$50.00 as did Birgen. Solheim would like to see the building used and felt that \$50.00 might be too much for a rental. Currently the fees for the other shelters that are open air is \$35.00. Solheim would like to see it be the same. Pins agreed that he would like to see the fee at \$35.00 as well.

Motion: To set the fee for rental of the Exchange Building at \$35.00 for 4 hours or \$70.00 for all day.

10-19

Moved: Solheim

Seconded: Winter

Yes: 6

No: 0

Absent: 1

5. Report To Council

Oct. 28 will be the Leisure Services Report to Council. Riordan will contact Neuendorf to see if he is available to present. It would be nice to see as many of the Commission at the Council Meeting as possible.

Director's Report:

- Riordan updated the Commission on the Youth Ball Diamonds. The task force has received approval from the Council to concentrate on the area North of the Soccer Complex as the preferred location of youth ball diamonds. The task force will have a report for Council at the Oct. 28 Study Session for Council.
- Riordan reported that he had done a final walk through with Larry Kurtz from AHTS Architects at the Exchange Building. They found a few things that still need to be addressed and Kurtz sent that on to the contractor.
- Riordan showed the Commission the new Leisure Services Newsletter. Office Manager Jen Troyna has developed a newsletter that will be coming out monthly that will have upcoming events

and employee highlights. Commission recommended featuring a different park each month. Riordan said that it was already in the works and that Troyna has been collecting pictures of parks to do that. Cashman suggested maybe adding running events for neighboring towns.

- The Day of Caring on Sept. 11 was rained out for the sealing of the Trail Bridges. Fortunately, volunteers will be available to seal on Tuesday, Sept. 24.

Chairperson Report:

- None

Reports and Communications:

- There are trees that need trimmed at the intersection of 11th St. and 1st Ave. NW, 4th St. and 4th Ave. NW, and 5th St and 5th Ave. NW. Some limbs are blocking the views of stop signs. Riordan will do Service Requests for these.
- Johnson asked about an update for Golf Carts on the Trail for citizens who are mobile impaired. Riordan said that Office Manager Troyna has researched trails around the state. The area that we are talking about is mostly rural so Riordan was comparing county trails to the Waverly Rail Trail. Most do not allow golf carts. Those that do, do not require a flashing light. Cashman said that she had met the couple who has permission to have their golf cart on the trail on a recent evening and they had stopped and pulled over to the side to let the bicyclists past. However, a group behind the golf cart had a tough time seeing the golf cart because of the angle of the sun. Cashman feels like a flashing light would have helped. Riordan said that he had talked with the couple and they were open to putting a light on their golf cart if it was required. Riordan will visit with them again.

Next Meeting:

Oct. 17, 2019 at the Exchange Building.

Adjournment:

The meeting adjourned at 8:45 pm.

Respectfully Submitted,
Garret Riordan
Commission Secretary
Leisure Services Director