Annual Report
2007 - 2008

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City of Waverly

Police Department

Richard R. Pursell	Captain Jason S. Leonard	Captain Donald F. Eggleston
Chief of Police	Investigation & Administration	Patrol Division

111 4th Street NE
Waverly, IA 50677

Administrative: (319) 352-5400
Administrative Fax: (319) 352-0234
Law Enforcement Center Fax: (319) 352-2708

November 25, 2008

Mayor Ivan Ackerman
Members of the Waverly City Council
Citizens of the City of Waverly

Mayor, City Council Members and Citizens of Waverly,

I am pleased to submit the 2007 – 2008 Annual Report on behalf of the Waverly Police Department. This report is just a snap shot of the challenges and accomplishments for the dedicated employees of this department.

I never forget that holding the position of Chief of Police is both a privilege and a responsibility. I take the opportunity to serve very seriously. I do not look at my position as a mere job but as one of service. Each year I attempt to develop a theme to focus on for the upcoming year. Last year was "Prepare for the Future" and those accomplishments have been highlighted within this report. This year's theme is:

"YOUR Waverly Police Department"

The desire is to build a stronger relationship between the citizens and police department. For the citizens to believe that the police department will be there for them and IS there for them. Please take your time reviewing this report and should you have any questions or comments, do not hesitate to contact me.
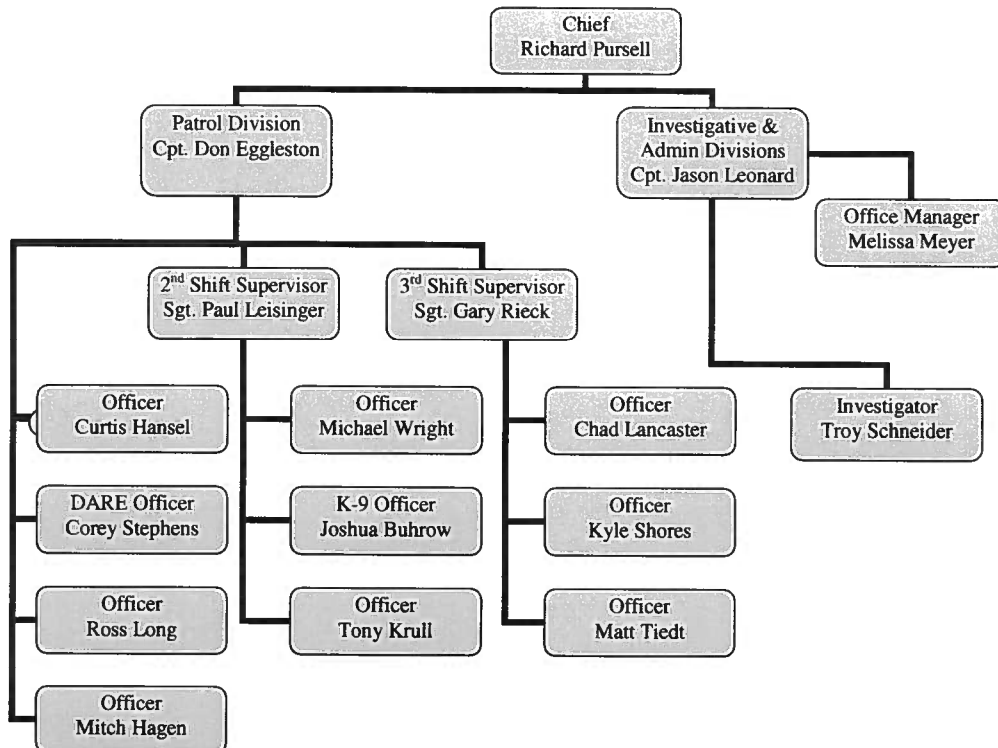
Respectfully submitted,

Richard Pursell
Chief of Police
Waverly Police Department

WAVERLY POLICE DEPARTMENT

Mission Statement

The Waverly Police Department is a service oriented, public safety organization that is dedicated to serving the citizens of Waverly through the maintenance of order, preservation of civil rights and the impartial enforcement of laws. The Department will accomplish these mandates by requiring the highest professional standards of its officers while maintaining constant vigilance in order to balance its legislated powers with its constitutional responsibilities.

Organizational Chart

Chief
Richard Pursell

Patrol Division
Cpt. Don Eggleston

Investigative & Admin Divisions
Cpt. Jason Leonard

Office Manager
Melissa Meyer

2nd Shift Supervisor
Sgt. Paul Leisinger

3rd Shift Supervisor
Sgt. Gary Rieck

Officer
Curtis Hansel

Officer
Michael Wright

Officer
Chad Lancaster

Investigator
Troy Schneider

DARE Officer
Corey Stephens

K-9 Officer
Joshua Buhrow

Officer
Kyle Shores

Officer
Ross Long

Officer
Tony Krull

Officer
Matt Tiedt

Officer
Mitch Hagen

2007-2008 is a year that not many people in the City of Waverly will forget. There have been many challenges faced by this city with many more ahead. It is the strength of all of us working together that will make us successful and accomplish the ultimate goal of maintaining the City of Waverly as a jewel of Iowa.

Officer Cory Stephens and Officer Mitch Hagen joined the Waverly Police Department due to openings within the department. Officer Stephens graduated from East Waterloo High School and is a Sergeant with the United Stated Army Reserve. Officer Hagen came from Buffalo Center, IA before receiving a BA from the University of Northern Iowa in Public Administration and an AAS from Hawkeye Community College in Police Science.

Officer Cory Stephens

Officer Mitch Hagen

Officer Stephens and Officer Hagen both graduated from the Iowa Law Enforcement Academy to become certified Peace Officers in the State of Iowa. The Waverly Police Department requires all new officers to go through a Field Training Officer Program which both officers have been released from.

The Waverly Police Department has continued the "Lunch with the Law" program. This relationship between the Waverly – Shell Rock School District and the Waverly Police Department has allowed an officer to attend lunches in each of the elementary schools. There has been nothing but positive feed back from teachers, kids, officers and parents.

In the 2006-2007 Annual Report the Waverly Police Department addressed the challenges facing the community of Waverly as it pertains to school violence and terrorism. The ultimate goal is to stop an attack from happening, but if it does, have the resources and training available to respond. The


Waverly Police Department purchased individual rifles for each officer and certified Captain Jason Leonard as an Instructor in Active Shooter. The Waverly Police Department has taken a leadership role and hosted Active Shooter Training in Waverly and the surrounding

area. The photo above shows Officer Stephens, Officer Schneider and Officer Hagen (left to right) maneuvering down a corridor. Not only is this training vital for the Waverly Officers but we get the added benefit of training with agencies that would respond to assist us with a large scale

event. The Waverly – Shell Rock School district assisted by allowing us to train within the High School and Junior High buildings. We had several students volunteer to participant in the reality based training. This type of training was an eye opening experience for each of them as well.
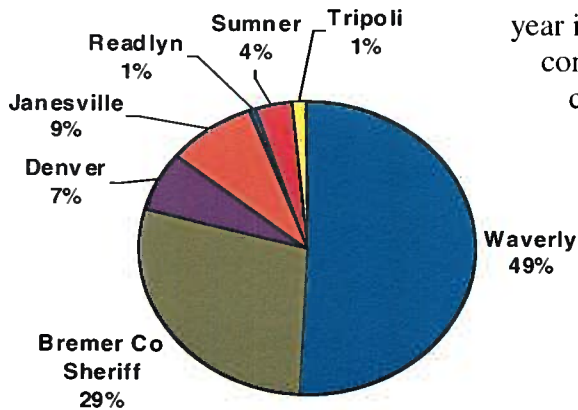
The Waverly Police Department faced another record year in calls for service. The pie chart shows a quick comparison of calls received through the dispatch center for all law enforcement agencies in Bremer County. These calls for service not only stretch the schedule and officers, but stretch the budget as well. The officers should be commended for meeting these increased demands in addition to finding time to do all the extra things to make this a better department for the City of Waverly.

The Waverly Police Department continued Bicycle Education by conducting a Bicycle Rodeo. Wal-Mart helped sponsor this program. The Bicycle Rodeo helps teach young riders how to maneuver safely and instills the importance of bicycle safety equipment.

The Waverly Police Department was set to have its 3rd Annual Child Safety Day, but

decided to join forces with other agencies in Bremer County to have a Family Fun Fair. This joining of forces allowed each agency to leverage their resources to reach more people. The Family Fun Fair was held April 12, 2008 at the Bremer County Fair Grounds. The Waverly Police Department provided Identification

Fingerprint Cards and assisted parents in filling those out. Children and parents learned about the police department and the dangers of drugs and alcohol. Special goggles were used to simulate what it is like to walk and drive under the influence of drugs and alcohol. A driving course was made and participants were able to experience first hand how difficult it is to drive while impaired. The Police Department also gave out tattoos for the kids – and some adults. The K-9, Cindy, was on scene showing off her skills in finding narcotics hidden by Officer Joshua Buhrow, the K-9 handler. The Waverly Police Officers present volunteered their off duty time to help make this a great event for everyone involved. Organizers stated there were several hundred people that came and enjoyed the affair.

I thought I would end the review with a few pictures of Officer Hagen. Each officer is required to "experience" our OC spray prior to being allowed to carry it. This is one task required of the officers prior to graduation of the Field Training Officer Program with the Waverly Police Department. COME JOIN US!!

The Annual Report reflects the activities for the fiscal year 2007-2008. To better understand some aspects of the report a short terminology is indicated below:

Reported Calls are those calls funneled through the Law Enforcement Communications Center. These calls could be from a walk in, phone call, initiated by officers or dispatched call to the department.

Calls for Service are those calls that required documentation for future reference.

Self Initiated Calls are those actions of the officers when they issue citations, warnings and parking tickets.
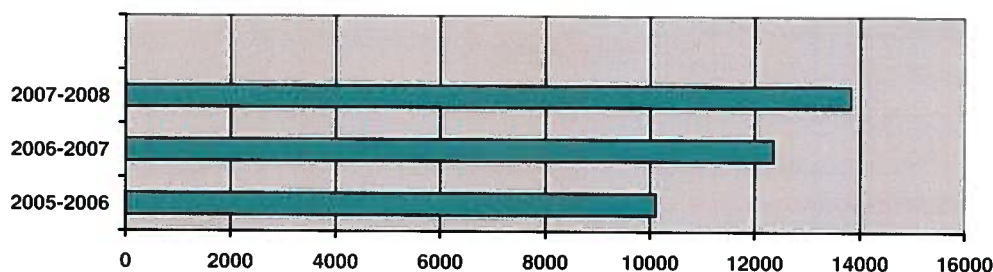
During 2007-2008 the Waverly Police Department logged 13,816 Reported Calls. We began tracking Reported Calls in 2005-2006 and they have increased each year. Each of these calls may take anywhere from 15 minutes to several hours to complete depending on the given call. There was an increase of 12% from 2006-2007 with an average of 38 calls per day the Waverly Police Department is handling.

Not every reported call or call for service results in an arrest or prepared report. During 2007-2008 there were 4,843 Calls for Service and 4,025 Self Initiated Calls.
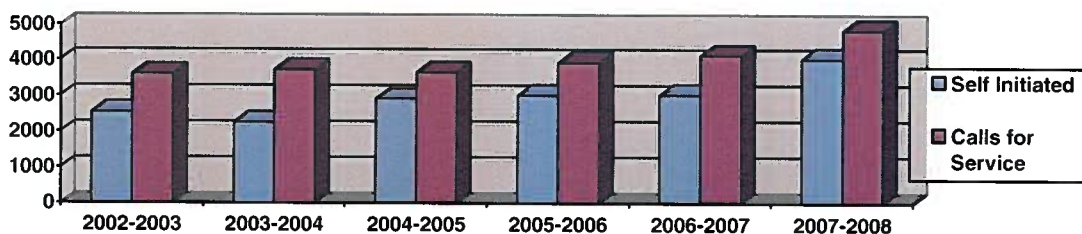
This shows an increase of 17% in Calls for Service and a 33% increase in Self Initiated Calls for 2007-2008. The Calls for Service is in line with the increase in Reported Calls and the increase of Self Initiated Calls reflects the increase in motor vehicle traffic in Waverly.

Uniform Crime Report are those calls for service that were serious enough for our officers to prepare a Uniform Crime Report (UCR). The UCR report is a nation wide reporting program facilitated by the Federal Bureau of Investigation. The FBI is tasked with collecting, publishing and archiving these crimes. UCR reports are broken down

into group A and group B offenses. Generally speaking group A offenses are more serious while group B offenses are less serious or more difficult to classify. During 2007- 2008 there was an increase in each of these groups resulting in a 25% increase in adult and juvenile arrests. The table below shows the trend dating back to 2002-2003.
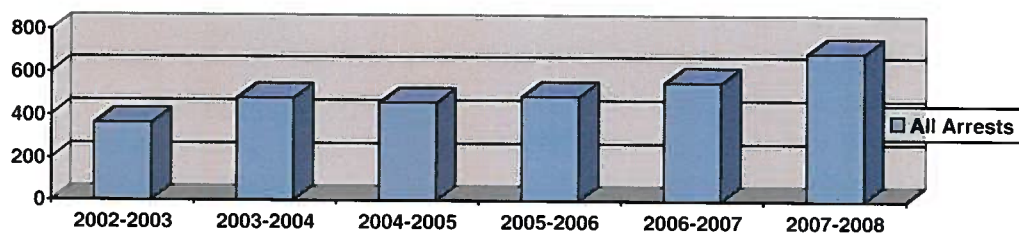
When reviewing the data there were two areas that were observed to have the most significant increase and that was in Aggravated Assaults and Simple Assault arrests as noted below.
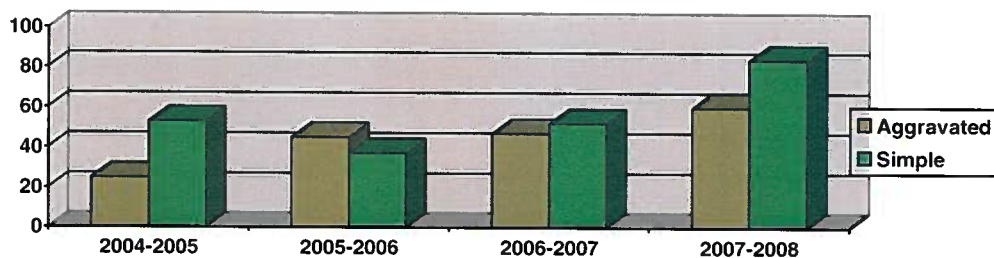
The chart below is a break down of the 13,816 Reported Calls and how they fall by the hour of day received.
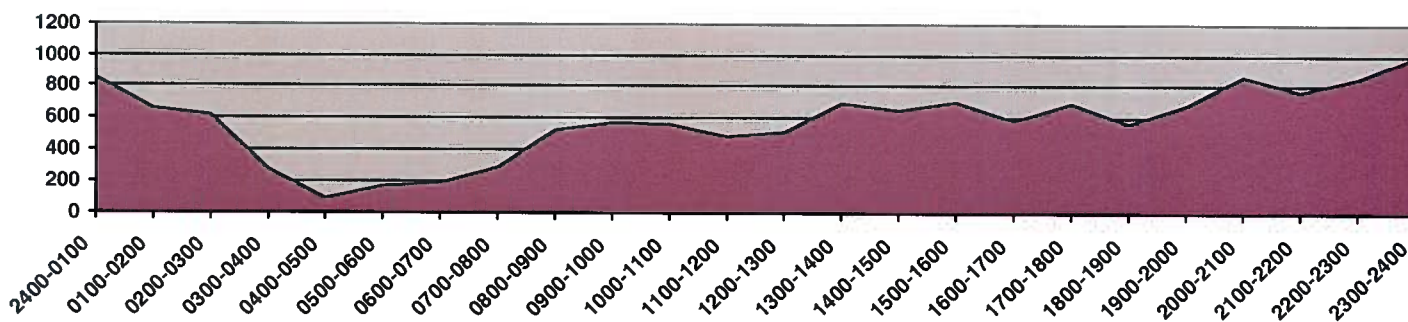
We are proud of the ability of our Department and Officers to handle these demands. It is the goal of the Waverly Police Department to provide a safe community and respond to the needs of the citizens.
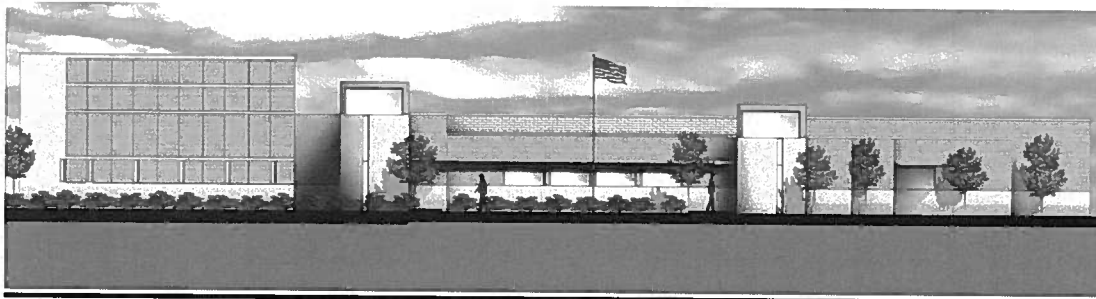
2007 – 2008 Goals and Objectives Achieved

1. Grant Funded Equipment and Training:

During Fiscal Year 2007 – 2008 the Waverly Police Department received grants totaling approximately $12,500 for equipment and training. The equipment includes two (2) Digital Ally DVM in-car cameras that were purchased through an $8,000 grant from the Governor's Traffic Safety Bureau and three (3) M16A1 patrol rifles were received from Department of Narcotics Enforcement 1033 program, each valued over $550.

The grant funded training courses include Response to Active Shooter, Low Light Building Searches, Highway Drug Investigation, High Risk Event Planning, Patrol Response to Street Drugs and Clandestine Laboratory Certification.

The Waverly Police Department received $1,000 from the Governors Traffic Safety Bureau for reimbursement of overtime expenses.

2. Training:

The Waverly Police Department continues to attend training to maintain technical and professional proficiency. Waverly Police Officers received training in Interviews & Interrogations, Patrol Response to the Active Shooter, Building Searches, High Risk Event Planning, Patrol Response to Street Drugs, Advanced Narcotics Course, Chemical Munitions, Advanced Vehicle Contraband Concealment Course, Basic Spanish for Law Enforcement, Tactical Warrant School, Anti-Terrorism Course, Tactical Warrant Service, Drug Interdiction, Defensive Driving, Defensive Tactics, Firearms, Blood Borne Pathogens, Fire Extinguisher, Hazardous Materials, Mandatory Reporting, First Aid, CPR and AED.

Waverly Police Officers maintain Instructor Certification through the Iowa Law Enforcement Academy in Firearms (pistol and rifle), Defensive Tactics, Tactical Baton, and Chemical Munitions. Waverly Officers also hold certification in Clandestine Laboratories and Active Shooter. The Firearms Instructors are certified Armor's for both the rifle and pistol. These certifications allow some training and maintenance to be handled "in house" for these areas in an attempt to keep training costs down.

Category	Total	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
AOA	131	11	8	10	13	10	13	3	13	11	9	14	16
Accidents	313	19	31	21	27	26	26	26	41	28	24	21	23
Alarms	112	6	9	7	4	16	10	18	8	2	6	10	16
Alcohol/Intox	160	19	8	26	16	20	13	8	11	16	6	14	3
Animals	330	30	28	36	23	27	17	17	12	44	27	28	41
BOMB	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault	158	10	13	10	14	16	11	16	13	16	11	19	9
Bad Checks	71	7	5	7	6	3	2	3	6	8	11	9	4
Bremwood	332	12	24	26	44	33	30	34	20	45	25	23	16
Burglary	28	3	0	6	0	3	1	1	2	2	3	3	4
Child Abuse/Neg.	10	1	0	2	0	0	0	1	1	1	0	4	0
Civil Dispute	107	14	9	11	5	11	9	8	6	7	7	7	13
Criminal Mischief	102	15	6	8	10	5	6	6	6	4	16	11	9
Domestic/Custody	41	5	1	4	4	5	3	1	4	3	5	4	2
DPQ/Disorderly	106	6	6	7	12	6	5	5	1	17	6	23	12
Driving Complaints	176	18	14	13	17	5	12	18	20	16	14	14	15
Drugs	68	5	7	5	9	12	6	3	9	0	5	7	0
DWLS/No DL	42	8	7	1	4	6	2	3	3	2	4	1	1
E911 (false)	152	12	16	5	13	8	15	14	9	7	11	20	22
EDP/Mental	43	4	3	5	3	1	2	7	4	6	5	2	1
Escorts	88	7	7	9	12	10	4	2	7	3	13	4	10
Fight/Crowd Control	14	1	0	1	3	3	0	1	1	1	1	1	1
Fire/Smoke/Bomb	61	8	4	7	7	8	1	3	2	5	7	4	5
Fireworks	10	5	2	1	1	0	0	0	0	0	0	0	1
Gas Drive-offs	64	5	3	5	12	5	3	5	3	3	5	10	5
Harassment	119	11	11	8	12	11	6	13	7	9	10	12	9
Illegal Dump/Litter	17	1	2	1	2	2	0	1	0	0	5	2	1
Indigent	0	0	0	0	0	0	0	0	0	0	0	0	0
Interviews	1	0	0	0	1	0	0	0	0	0	0	0	0
Kidnapping	1	0	1	0	0	0	0	0	0	0	0	0	0
Lost & Found	75	7	9	10	5	6	4	4	1	5	6	6	12
Medical	167	13	14	11	26	7	13	9	16	17	13	11	17
Miscellaneous	270	43	23	19	14	22	27	11	15	19	34	21	22
Motorist Assist	158	7	12	11	12	10	22	21	19	11	7	13	13
Open Door	29	2	0	3	1	5	2	2	1	4	2	3	4
OWI	76	3	6	4	17	9	4	4	6	4	5	9	5
Parking/Abnd Car	209	11	17	22	3	10	29	23	28	24	11	9	22
Runaway/Missing	92	8	7	11	16	4	1	2	3	7	15	9	9
Security Request	128	11	10	15	15	16	12	16	7	3	10	4	9
Sexual Assault	15	1	2	1	1	1	0	1	3	0	1	3	1
Shots Fired	5	1	1	0	0	0	1	0	1	0	0	1	0
Stalking	1	0	0	0	0	0	0	1	0	0	0	0	0
Stolen Vehicle	14	2	2	2	1	3	0	1	1	0	0	0	2
Suicide	6	0	0	1	0	3	0	1	0	1	0	0	0
Suspicious Activity	171	6	8	14	19	13	14	12	11	11	18	14	31
Thefts,Forgeries	180	20	22	25	23	13	8	8	4	9	16	16	16
Traffic Hazard	62	6	8	5	2	2	4	7	4	2	3	5	14
Trespass	30	1	6	2	4	4	3	3	2	0	2	1	2
Warrant	101	14	12	5	3	6	10	16	9	6	6	9	5
Wartburg College Calls	39	0	0	9	7	7	0	3	4	3	0	6	0
Weapons	3	0	0	0	0	0	0	0	1	0	0	2	0
Weather/Utilities	9	1	1	0	0	0	1	0	1	0	0	0	5
Welfare/Em.Message	138	7	8	11	7	6	12	14	10	3	13	9	38
Zero Tolerance/.02 Viol.	8	0	0	1	1	1	0	0	0	1	2	1	1
Total Calls	**4843**	**407**	**393**	**424**	**451**	**400**	**364**	**376**	**356**	**386**	**400**	**419**	**467**
											Total		**4843**

Waverly Police Department Calls For Service Trend Analysis

Category	F/Y 06-07	F/Y 07-08	% Change
AOA	111	131	18%
Accidents	304	313	3%
Alarms	137	112	-18%
Alcohol/Intox	118	160	36%
Animals	311	330	6%
Assault	89	158	78%
BOMB	0	0	0%
Bad Checks	46	71	54%
Bremwood	200	332	66%
Burglary	27	28	4%
Child Abuse/Neg.	5	10	100%
Civil Dispute	64	107	67%
Criminal Mischief	104	102	-2%
Domestic/Custody	76	41	-46%
DPQ/Disorderly	151	106	-30%
Driving Complaints	144	176	22%
Drugs	50	68	36%
DWLS/No DL	20	42	110%
E911 (false)	98	152	55%
EDP (mental)	46	43	-7%
Escorts	77	88	14%
Fight/Crowd	9	14	56%
Fire/Smoke	62	61	-2%
Fireworks	13	10	-23%
Gas Drive-offs	37	64	73%
Harassment	117	119	2%
Illegal Dump/Litter	23	17	-26%
Indigent	5	0	-100%
Interviews	3	1	-67%
Kidnapping	0	1	100%
Lost & Found	97	75	-23%
Medical	122	167	37%
Miscellaneous	244	270	11%
Motorist Assist	118	158	34%
Open Door	36	29	-19%
OWI	69	76	10%
Parking/Abnd Car	156	209	34%
Runaway/Missing	100	92	-8%
Security Request	82	128	56%
Sexual Assault	16	15	-6%
Shots Fired	6	5	-17%
Stalking	1	1	0%
Stolen Vehicle	7	14	100%
Suicide	2	6	200%
Suspicious Activity	150	171	14%
Thefts, Forgeries	217	180	-17%
Traffic Hazards	55	62	13%
Trespass	16	30	88%
Warrant	65	101	55%
Wartburg College Calls	13	39	200%
Weapons	2	3	50%
Weather/Utilities	12	9	-25%
Welfare/Em. Message	87	138	59%
Zero Tolerance/.02 Viol.	2	8	300%
Total Calls	4122	4843	17%

Uniform Crime Report Trend Analysis

Group A

Code	Name	F/Y 06-07	F/Y 07-08	% Change
09A	Murder	0	0	0%
11A	Forcible Rape	4	3	-25%
11B	Forcible Sodomy	1	0	-100%
11D	Forcible Fondling	0	1	100%
120	Robbery	0	2	200%
13A	Aggravated Assault	58	60	3%
13B	Simple Assault	57	92	61%
13C	Intimidation	10	9	-10%
100	Kidnapping/Abduction	0	1	100%
200A	Arson	2	1	-50%
210	Extortion/Blackmail	0	1	100%
220A	Burglary	23	32	39%
23A	Pocket-Picking	0	0	0%
23B	Purse Snatching	3	0	-100%
23C	Shoplifting	12	18	50%
23D	Theft from Building	35	22	-37%
23E	Theft/ Coin Machine	0	1	100%
23F	Theft from Motor Veh.	18	13	-28%
23G	Theft of MV Parts	4	1	-75%
23H	Other Larceny	70	67	-4%
240A	Motor Vehicle Theft	8	13	63%
250A	Forgery	14	8	-43%
26A	False Pretenses	0	2	200%
26B	ATM Fraud	2	3	50%
26C	Impersonation	0	1	100%
26E	Wire Fraud	0	1	100%
280A	Stolen Property	0	0	0%
290A	Vandalism	50	56	12%
35A	Drug Violation	58	50	-14%
35B	Drug Equipment Viol.	30	28	-7%
36A	Incent	0	1	100%
36B	Statutory Rape	2	2	0%
370	Pornography	0	1	100%
520A	Weapons Violation	1	3	200%
40 B	Assist. Prostitution	0	0	0%
	Total Group A	462	493	7%

Group B

Code	Name	F/Y 06-07	F/Y 07-08	% Change
90A	Bad Checks	71	55	-23%
90C	Disorderly Conduct	26	51	96%
90D	OWI	80	82	3%
90E	Public Intoxication	66	62	-6%
90F	Nonviolent Family	4	3	-25%
90G	Liquor Violations	8	19	138%
90I	Runaways	0	0	0%
90J	Trespass	9	2	-78%
90Z	All Other Offenses	126	162	29%
90H	Peeping Tom	0	0	0%
	Total Group B	390	436	12%
	Total All Reports	852	929	9%
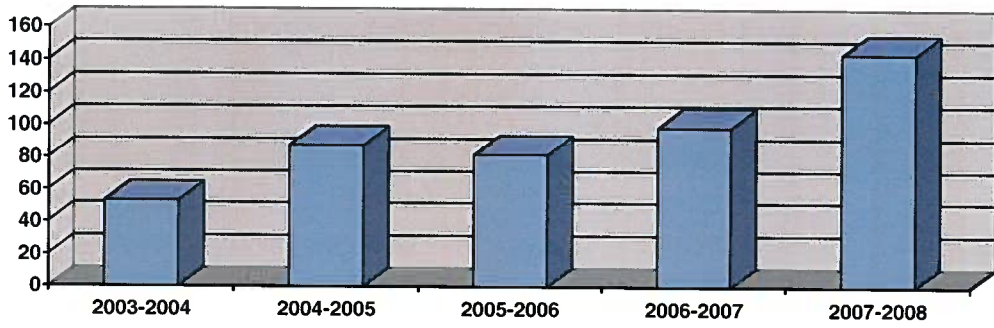
Assault Arrests
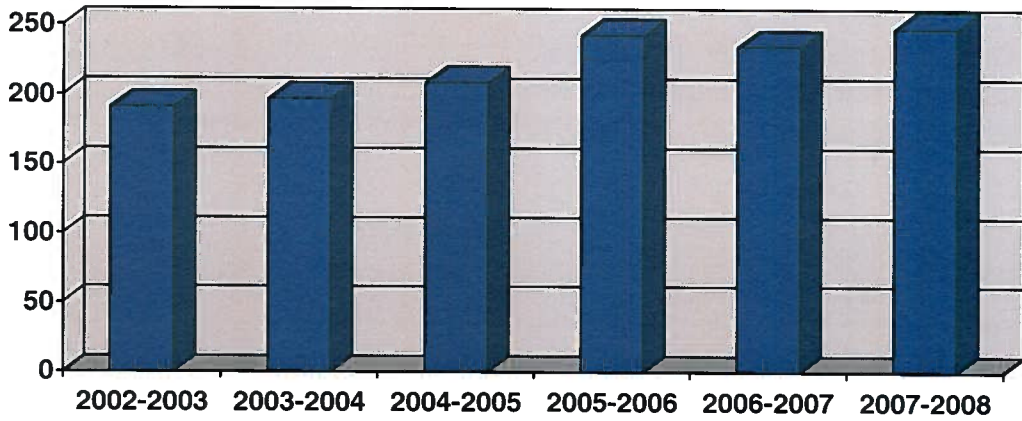
Liquor Law Violations
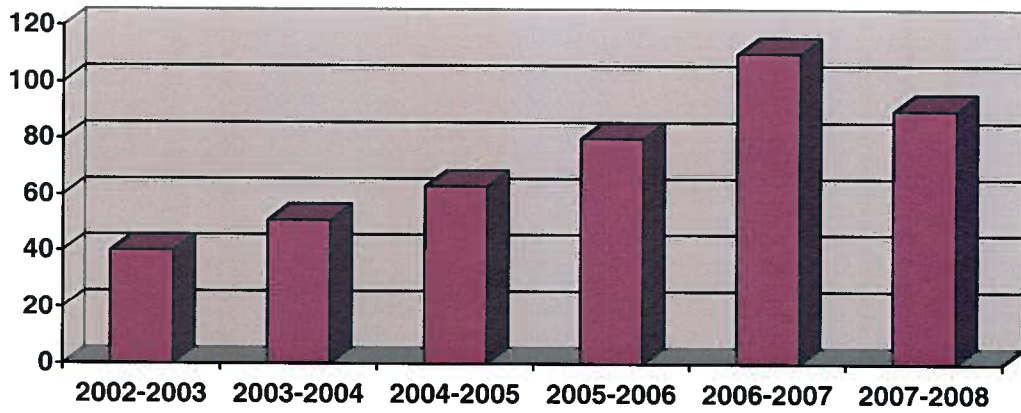
Narcotics Law Violations

Waverly Police Department Statistics Comparison Summary
F/Y 03-04 through 07-08

Subject	F/Y 03-04	F/Y 04-05	F/Y 05-06	F/Y 06-07	F/Y 07-08
Number of Officers	15	15	15	16	16
Traffic Citations	934	935	1087	1021	1516
Warning Citations	549	971	1013	1163	1472
Parking Tickets	777	1006	911	840	1037
Accidents					
Fatalities	0	1	0	0	1
Injuries	38	28	30	54	44
Property Damage	15	10	9	13	27
All Other	197	195	208	196	188
Total	250	234	247	263	260
Adult Arrests	285	363	362	446	409
Juvenile Referrals	100	95	126	109	206
Animal Complaints	286	262	285	311	330
Escorts	104	68	74	77	88
Alarms	111	111	93	137	112
Vacation Watch	360	174	130	118	207
OWI Arrests	37	72	78	85	76
Public Intoxication Arrests	56	51	71	70	71
Liquor Law Violation Arrests	141	158	172	165	177
Narcotics Law Violation Arrests	51	63	80	110	90
Assault Arrests	53	88	82	99	144

Arrest Trend Analysis: Adult and Juvenile

		F/Y 06-07			F/Y 07-08		
		Adult	Juvenile	Total	Adult	Juvenile	Total
Group A Offenses							
09A	Murder	0	0	0	0	0	0
11A	Forcible Rape	3	0	3	1	1	2
11B	Forcible Sodomy	0	0	0	0	0	0
11D	Forcible Fondling	0	0	0	0	0	0
13A	Aggravated Assault	23	24	47	15	45	60
13B	Simple Assault	9	43	52	8	76	84
13C	Intimidation	2	0	2	2	0	2
100	Kidnapping/Abduction	0	0	0	0	0	0
120	Robbery	0	0	0	1	0	1
200A	Arson	0	0	0	0	4	4
210	Extortion/Blackmail	0	0	0	1	0	1
220A	Burglary	5	0	5	7	6	13
23B	Purse Snatching	0	0	0	0	0	0
23C	Shoplifting	12	2	14	9	4	13
23D	Theft from Building	4	3	7	3	1	4
23E	Theft from Vending	0	0	0	0	0	0
23F	Theft from Motor Vehicle	1	0	1	0	0	0
23G	Theft of MV. Parts	0	0	0	0	4	4
23H	Other Larceny	23	3	26	6	3	9
240A	Theft of Motor Vehicle	1	0	1	0	8	8
250A	Forgery	5	0	5	0	0	0
26B	Credit Card Fraud	1	0	1	0	0	0
280	Possession Stolen Property	4	0	4	0	0	0
290A	Vandalism	8	1	9	3	19	22
35A	Drug Violation	67	3	70	48	8	56
35B	Drug Equipment Viol.	37	3	40	30	4	34
36B	Statutory Rape	2	0	2	2	0	2
370	Pornography	0	0	0	1	0	1
520A	Weapons Violations	1	0	1	1	2	3
Total Group A Arrests		**208**	**82**	**290**	**138**	**185**	**323**
Group B Offenses							
90A	Bad Checks	2	0	2	3	0	3
90C	Disorderly Conduct	7	17	24	20	45	65
90D	OWI	84	1	85	78	1	79
90E	Public Intoxication	68	2	70	71	0	71
90F	Family Nonviolent	1	0	1	2	0	2
90G	Liquor Violations	10	0	10	22	8	30
90I	Runaway	0	0	0	0	0	0
90J	Trespass	8	2	10	3	0	3
90Z	All Other Offenses	58	5	63	72	43	115
Total Group B Arrests		**238**	**27**	**265**	**271**	**97**	**368**
Total All Arrests		**446**	**109**	**555**	**409**	**282**	**691**

25%

78 Uniform Citations were issued for Liquor Law Violations

One of the most important aspects of any organization is to be especially a Police Department. To be progressive an organization must think towards the future and the Waverly Police Department is no different. The safety for all citizens of Waverly and the police officers are always on our forefront. As a community we have to stay focused on advances of technology along with equipping our emergency response personnel with the appropriate tools to ensure we can meet those challenges.

When a police officer stops a driver for speeding or other activity, they usually do not know exactly what kind of situation they are getting into. The person in the car could be a fleeing felon, a drug trafficker or merely a careless driver. Technology especially designed for public safety agencies can help law enforcement officers gain more information about the people they encounter before they have any physical or verbal contact with them. Linking officers in the field with the same records available to dispatch helps keep officers safe because it allows them to check criminal histories prior to leaving their cars. Patrol Officers will be able to view a suspect's photo in the car and know who they are dealing with instead of finding out the next day from the Department of Transportation that they were lied to. The mobile computer terminals can be used to communicate between other officers and dispatch. This allows the releasing of sensitive information without those with scanners to hear. The sensitive information could be a death in the family or moving in to execute a search warrant and not wanting to give the criminals a heads up. When a call goes out to an officer for an "attempt to locate", the person they are looking for might be wanted for a crime or is a missing child. Dispatch would have the ability to send out a photo to each officer of the person they are looking for instead of just physical descriptions. Think of the advantage if the attempt to locate was for a child abduction call. The timeliness of this information is imperative and a photo of the subject or child could get out to the officers patrolling immediately. In car computers are being used for back up communication with other patrol officers and dispatch. If patrol officers loose contact with dispatch due to an intentional act or weather related issue they still can communicate. Officers would also be able to use existing report forms and fill them out immediately after an incident while the information is still fresh in their minds. The reports would be filed electronically saving time by not having to return to the Law Enforcement Center.

The estimated cost for hardware, Panasonic Tough Book, is $1,600 ($8,000 for 5 vehicles). The estimated cost for the software through Shield Technology is being negotiated at this time. The two most popular avenues of getting the patrol vehicles connected with the software data are setting up an infrastructure using towers or connecting through air cards. Towers are not practical for the City of Waverly because it is estimated 4 – 6 towers would be needed to get coverage at $10,000 - $15,000 each. Most agencies cannot afford that, so they turn to using air cards. However there is still an estimated monthly cost of $50 per vehicle per month for just the service to get the

information out to the vehicles. The City of Waverly does have a third option that other agencies don't have. The Emergency 911 Board has equipped our vehicles with Automatic Vehicle Locators (AVL) at a cost of $1,900 per unit. These units have the ability to make the connection possible, so we would have no cost for relaying the data. The Waverly Police Department and the Bremer County Sheriff's Department have been working jointly to negotiate with Shield Technology. Shield Technology currently provides our software for the buildings Records Management System. The current estimate for the City of Waverly, on a joint project with the Bremer County Sheriff's Office, would be $19,200 for the software. That puts the project cost at $27,200 (software and hardware).

The increased activity of work for the uniformed officers has intern created increased work for the Administrative Office. The Office Manager must enter all the data generated by the Patrol and Investigative Division's. There is an average of 357 pieces of data to process monthly between accidents and self initiated acts alone. This does not include the 4,843 calls for service that may need to be filed. Within those calls for service there were 929 that were reported in the Uniform Crime Report that would require the Office Manager to enter those reports into the system manually. This means we know that the Office Manager inputs at least 434 "pieces" on a monthly basis and could be filing up to 834 pieces for every month. Once these items are entered it is the responsibility of the Officer Manager to reply to subpoena request or general requests from groups that might need the data (County Attorney's office, defense attorney, insurance company or citizen). Of course this is just a portion of the duties for the Office Manager. The Waverly Police Department would like to begin researching the possibility of another office position. We would initially look at the option of an Intern Position or a Part Time Position to ensure we stay mindful of budgetary impacts.