

Waverly Airport Commission  
Minutes for Thursday July 8, 1999

1. CALL TO ORDER:

Present: Bruce Ecker, Chairperson  
Norm Mutchler, Commission Member  
Bob Niederhauser, Commission Member  
Jerry Vallem, Commission Member  
John Yost, Airport Manager  
Brenda Yost, Airport Manager

Absent: Elizabeth Collins, Commission Member

2. APPROVAL OF MINUTES:

Minutes of the June 10, 1999 meeting were reviewed. Corrections were made to state the Pella has a 4,000 ft. runway, and only the lobby area is better than our facilities.

Motion: Minutes approved as corrected.

Moved By: Mutchler                                 Second: Niederhauser

Yes: 4                                 No: 0                                 Absent: 1

3. FINANCIAL REPORT - APPROVE BILLS:

Approval of bills: Fiscal year ended 6/25. Did not get some bills through before cutoff. Niederhauser recommended that John and Brenda utilize the Travel and Conference budget item to attend some meetings for Airport Managers. The financial statement will be put on file for further audit.

4. REPORTS:

**Yost Aviation:**

A very busy time. Received good comments on flying over parade route for Heritage Day's parade. Should have several planes. Need to give feedback on 1999 Iowa Aviation Implementation Plan by Aug. 30. Will put on agenda for next month.

Airport Guide Information-Needs updating to show Yost Aviation. Also add Web site info. An airport survey was also received which Brenda will complete.

Dean has sprayed the beans so weeds should not be a problem. John will take care of this year. All lights are now working. \$462.29 for purchase of lights. Bought some extra bulbs.

weed Eater purchased for \$397.72 as authorized at last meeting.

Bi-fold door for hangar 10 will arrive next week. Ramp is starting to break up on south side. Maybe fix when city does seal coat for parking lot.

**Fuel pump**

John had received an estimate on a nearly new pump, certified meter, manual reel and filter system of \$4,321.48 plus \$600 to install. It would take a couple weeks to install. The pump would work in a new tank if one were purchased in the future. A new pump would cost an additional \$2,500 and take 6-8 weeks for delivery. The used system will have 90-day warranty for parts and labor. The new system would have a one-year warranty period.

Since Yost owns the fuel tanks and the City would own the fuel system, John presented a buy-out plan that called for the current value of the tanks (\$1,500), to depreciate \$200 per year until the purchase price would be \$700 in 2008. After that the value would be determined between Yost and the City.

Motion was made to purchase the like new fuel system pump for \$4,321.48, in compliance with state standards to be installed A.S.A.P.

Moved by: Ahrens  
Yes: 4                      No: 1                      Seconded: Mutchler  
Absent: 1

**Bi-fold door:**

Insurance adjuster has looked at the wind damaged door, but we have not heard back as far as claim. New bi-fold door from Schweiss would cost \$6,255 installed. Electrical hookup estimated at \$200.

Motion to purchase bi-fold door from Schweiss for \$6,255 and have them install the door replacing the door that was blown off in the storm.

Moved by: Ahrens  
Yes: 4                      No: 0                      Seconded: Mutchler  
Absent: 1

**Hangar leases:**

Brenda Yost redid the lease to cover changes in rent so leases do not need to be redone annually or when rent is changed. All rental rates are listed with a 30-day notice stated for changes in rent. City attorney should review and approve before we implement new leases.

5. Unfinished Business

**Airport brochure:**

Ecker presented latest draft and members made suggestions for wording and layout. Bruce will finalize.

**Welcome sign:**

Wind damage to Airport and Waverly welcome sign has not been repaired. It may be done when sign company comes to install

new sign on Highway 3 - east.

Airport Minutes  
December 10, 1998  
Page 3

***Fiscal year 1999-2000 budget:***

Reviewed numbers that had been developed previously.  
Motion to recommend budget to City Council.

Moved by Ahrens                      Second: Mutchler  
Yes: 4                      No: 0                      Absent: 1

***Annual Report:***

Some minor wording changes were suggested. Ecker will present to City Council

***Parking Lot:***

Mike Cherry reviewed the proposed layout. Grading could be done in spring with surfacing scheduled for summer when streets are being resurfaced.

***Hangar Additions:***

It was estimated that individual hangars could be built for approximately \$20,000. At a 6% interest rate, these could be paid for in 15 years with a monthly payment of \$167. Questions such as insurance, financing, minimum lease requirements were discussed. The matter was deferred to next meeting for further discussion.

6. ADJOURNMENT:

Next Meeting Date: January 14, 1999, 7:00 P.M.  
Minutes By: Jerry Vallem