

WAVERLY AIRPORT COMMISSION

Minutes of meeting held on Thursday, April 8, 2010, @ 7:00pm

The Waverly Airport Commission Meeting was held on Thursday, April 8, 2010, at 7:00pm. The meeting was called to order and facilitated by Dennis Hansen, Chairperson.

Commission members present: Dennis Hansen, Kathryn Koob and Nick Williams. Also in attendance were Mike Cherry, City Engineer; Brian Curtis and Dale Guimond, Cedar Valley Aviation; Kathy Olson, Waverly City Council Liaison; Derick Anderson, McClure Engineering Co.; and guest Mark Mueller.

The meeting was called to order by Dennis Hansen, Chairperson.

The minutes from the February meeting were approved by a motion from Nick Williams and seconded by Kathryn Koob. There was no meeting held in March due to the lack of a quorum.

The Financial Reports from February and March were reviewed and approved by a motion from Kathryn Koob and seconded by Nick Williams. No bills were submitted for approval.

Reports/Announcements: Airport traffic is increasing due to milder weather with 278 total movements in March. Fuel sales also have increased with 1923 gallons sold in March.

Unfinished Business: None.

New Business: The proposed Waverly Aviation Youth Camp half-day program was discussed. As this will be Waverly's first Aviation Youth Camp, the number of participants will be limited to 28 children going into 5th to 8th grades grouped into four modules of seven. A \$10 non-refundable registration fee will be charged each participant, with each receiving a t-shirt and certificate of completion supplied by the Iowa Aviation Promotion Group and the Iowa Department of Transportation. We will try to schedule this for Saturday, July 10th, one week before the Lion's Pancake Breakfast Fly-In, or secondly for Saturday, July 17th, the day prior to the Fly-In. Brian Curtis will contact the EAA for pilot and aircraft availability. We will supply fuel for the Young Eagle Flight aircraft rides only. Pizza and soft drinks for the ending luncheon will be paid for by the Airport Commission's Advertising/Marketing budget. It was moved by Kathryn Koob and seconded by Nick Williams to allocate \$400 for this purpose.

The General Aviation Vertical Infrastructure (GAVI) application was discussed. Although only four-of-eleven t-hangar bays have so far been replaced, the GAVI grant could fund up to 85% of the remaining seven that need new or replacement concrete floors. Waverly's local match would be \$7,500, which already has been budgeted (\$12,000) by the city over two years for hangar floor replacement. It was moved by Kathryn Koob and seconded by Nick Williams to approve the application for this grant.

Tabled Items: None.

Project Status Report:

Jet A Fuel Tank - The FAA has given project approval for 2010 and city funds are available for this item. McClure Engineering will give us an installation date for this tank soon.

Runway Maintenance - Derick Anderson of McClure Engineering reviewed the project plans and specifications with the commission. McClure is waiting for comments on the project from the FAA. A Public Hearing on this project will be held on May 3rd, with bids to be received on May 6th and the contract award set for May 17th. The original project estimate of December 2009 (\$312,000) has been revised to \$333,000. Construction is scheduled to begin in June 2010. However, the Commission members expressed their concerns that the Phase I portion of this project (runway repairs and replacement of the taxiway) will involve an airport shut-down, which will occur at the height of the agricultural application season and increased vacation traffic, and may affect the Heritage Days Fly-In and the Aviation Youth Camp. For these reasons it was requested that the specified start date for this project be moved back to August 23rd.

PAPI Lighting - The entire PAPI system will ultimately need to be replaced, which will cost at least \$16,000. Mr. Anderson of McClure Engineering indicated that federal money is available for this purpose, but it probably isn't fundable right now. However, since there are no working safety features on the current system, Derick will contact the FAA and IDOT and Mike Cherry will work with Derick to determine whether we can submit this project for earlier funding.

Group Discussion: None.

No further business appearing, the meeting was adjourned by motion from Kathryn Koob and seconded by Nick Williams.

Nick Williams, Commission Secretary pro tem