

WAVERLY AIRPORT COMMISSION

Minutes of meeting held Thursday, May 13, 2010 at 7:00pm

1. Introduction:

Kathryn acting as Chair, as Dennis was absent.
Mitch as acting Secretary in the absence of Dan.

Present: Katherine Koob, Mitchell Bond, Nick Williams, Kathy Olson

Absent: Dennis Hansen, Dan Marsh, Mike Cherry

Guests: Fred K., Mark Mueller, Derick Anderson w/McClure Engineering, Mayor Bob Brunkhorst,
Dale Guimond, Brian Curtis

2. Approval of Minutes:

Motion by Nick, seconded by Mitch

3. Review Financial Report:

Small discussion on report. Approved by Mitch and seconded by Nick.
No bills to approve.

4. Reports and Announcements:

None

5. Unfinished Business:

Talked about the EEA Youth Aviation Camp and looked over the schedule, training syllabus and confirmed the date for the event. July 10th was set and Mayor Bob will get the info out to the Boy Scouts and others as soon as he is given the information.

6. New Business:

Discussion on airport plans and repairs needed. Kathy Olson brought some questions from the Council regarding concerns of spending money on the existing facility when there could be a possibility of relocating. The Council had some concern with hastily spending money or maybe re-arranging the priority list as to the Master Plan. Derick Anderson, with McClure, answered and explained what was to happen and when, according to the plan. He will also look into the possibility of re-arranging the list to accommodate the Council's concerns. Mayor Bob also indicated that he wanted the Commission to come to a decision to recommend to the Council whether to improve the existing facility or relocate.

7. Tabled Items:

Tabled the discussion about the recommendation to the Council for relocation or improvements of the existing airport facility, because of the absence of the other Commission members.

8. Project Status Report:

Jet A Fuel System - Xtera is the company supplying the system and they have started production of the equipment and are ahead of schedule for the completion date. Brian will have a couple of weeks to get the fuel in the tank after the installation is complete so that commissioning of the system can be completed and the system then can be turned over to the Airport.

Apron Repair - Derick has been talking to the FAA about the apron repair and the FAA has some concerns with airplane traffic operating in the same area as the work being done. The FAA wants the work to be completed within 30 days of the start. June 8th the bids for the repair will be in for review for this work.

T-Hangar Floor Replacement - nothing talked about here, as Mike is working on this and he was absent for the meeting.

PAPI Lighting System - Derik had some correspondence with the FAA as to whether the repairs or replacement would qualify for funding. Replacement will qualify and Derick will apply for the replacement of the system in this upcoming application for replacement in 2011.

9. Group Discussion:
None

10. Adjournment:
Motion by Nick, seconded by Mitch

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